

DPCS report to Union Council

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Updates:

- **CSP Activity** Unfortunately we had to cancel in person CSP activity on campus at the end of last term. AS College hopefully moves back to having in person teaching, we are looking to allow CSP activity again, but significant caution should be taken, in particular regular testing and the use of masks and hand sanitiser.
- **Budgeting training** Sam and I are writing Budgeting training to ensure that all MG and CU committees are able to appropriately support their CSPs when budgeting opens. This training will be done by this council meeting, hopefully it was helpful!
- **Sports principles for budgeting** I presented our budgeting principles, along with the addition of specific principals for sport to Move Imperial and the Colleges Sports board. There were then further discussions between me and key members of the Sports Sector and ICSMSU, to clarify the decisions, in order to hopefully make budgeting a bit clearer for sports in general.
- **Activities Development Fund** ADF Round 2 occurred over Christmas, with some very ambitious applications. Hopefully I will have been able to send out the outcomes from this before the council meeting. There was a delay with the transfer of the previously allocated funds from Round 1, but these should be done soon.
- **Tours** Thank you for all the lovely tours reports! They, along with the request for funding this year, have been sent to the ICTrust. I am working on processing the Tours applications- apologies if they have been delayed. The tours committee have reviewed the applications so I will be asking for budgets soon. Tour funding can also be back dated if the application was made before the tour.
- **New Activities Committee** NAC has also been happening! All the subcommittees came up at once. We have been reviewing the applications and I will be sending out the outcomes soon. I have also received several incubator reports, which will be reviewed by the committee to allow some groups to graduate from the incubator!
- **Activities Inbox** Thanks to the hard work of the Activities team, we reached 0 unread emails in the activities inbox for potentially the first time in forever! This is a massive achievement as we once had over 800 in there. The team is working really hard to keep on top of all the queries. They also cleared out the activity registration app, as well as the room booking app!
- **Recruitment** Something that kept me very busy towards the end of last term was all the recruitment we're doing! I sat on 3 interview panels, one for a new member of the activities team, one for a CSP-focused member of the finance team and a new member of the systems team. Its very exciting to have all these new people join the Union and should really help improve the service we can provide.
- **Helpdesk** The new helpdesk has arrived on the ground floor! This should be your first point of call for keys, parcels etc.
- **Exploration Board** I sit on Exploration board, which had a meeting in early December. It is a college fund for students undertaking adventurous trips, from Climbing mountains, skiing through valleys and cycling through countries. I review applications along with the college staff on the board, and decide the level of funding. Your previous DPCS, Ross used this fund to cycle through most of France and Spain!

Upcoming:

- Budgeting opens for CSPs!
- Beginning to look at CSP Training
- Getting the new members of the team up and running

Clubs, Societies and Projects Board (CSPB) Update:

- CSPB was a little sad at the end of term due to the required cancellation of on campus CSP activity affecting a lot of the end of term plans.
- We managed to approve the budgeting policy (final version awaiting the small sports related changes).
- Also discussed were some more changes to the Tours and NAC policies to hopefully simplify the processes a bit!

Objective Updates:

Objective 1: Training for CSP Committees - [Not yet fully started/done a bit]

We currently anticipate commencing the full training review in order to have it ready for training the committee elected for next year, starting in June. Considerations of the form this will take are currently in progress, but there are more urgent issues.

The same as last report applies (above), but we have been working on the budgeting training that will hopefully give us a good idea of what works well.

Objective 2: CSP Systems and Processes - [In progress]

We have reached a point within the team that the processes currently are just about functional with reasonable expectations. We are forming plans to simplify these from both the teams and the CSPs perspective, as currently they are quite fragmented. We have already changed some processes, such as sponsorship, aspects of room booking and aspects of activity registration. There is still more to be done!

Objective 3: Imperial Athletes - [In Progress]

I am continuing to review the key themes that came out of the consultation and deciding upon the best course of action. Outside of this consultations I have also been spending a significant amount of time supporting sports groups to function more effectively under the IA Structure. Work on the outcomes of the consultations is ongoing. The first step in this process is the budgeting process, which we are starting with the budgeting principles specifically for sports clubs.

Objective 4: Communication (Response Times) - [In Progress]

The team reaching inbox zero is a good sign that issues around this are improving. We will still be considering a ticketing system, or some kind of management system, but for now the aim will be to manage the inboxes with the resources we have.

Objective 5: Student Representation around Spaces - [Not yet started]

This objective still needs to be started - however, a brief planning discussion has occurred, and we anticipate scoping and planning of the project will happen throughout this term, with election of appropriate students to representative positions for the next academic year.