

# DPFS report to Union Council

Sam Lee

## Updates:

- New EPOS system tender process for Venues & Retail - we are in need of a more robust and functional EPOS system to support the operations in our outlets and alleviate some of the major issues in these areas
- UCU strike referendum planning and implementation - this has included planning rules and timelines; supporting systems team to setup referendum voting platform; and,
- London Student Sustainability Conference planning
- Annual budgeting planning and setting up in preparation for opening and have approved the timeline for budgeting with Finance, Audit & Risk subcommittee.
- Supporting Nathalie with the work around communicating out the safety of our venues and making changes as appropriate
- Summer Ball 2022 planning including budgeting and booking College spaces
- Advice centre roles interview panel
- Imperial Athletes consultation support

## Upcoming:

- CSP Annual Budgeting
- End-of-term and Welcome Back events planning
- Union Ethics policy consultation

## Objectives:

## **Objective 1: Union Sustainability - [In progress]**

Union Sustainability has had to take a backseat due to some of the more time-pressed issues that have come up over the last few weeks (the referendum for example). I have written a plan for the Union's Ethics policy which will include consultation, review, and implementation planning for the project.

## **Objective 2: Developing a coherent lobbying agenda for Campus Services & Estates [Started] - Joint Objective with President**

I have worked closely with Campus Services to initiate student involvement in key areas. There are plans to start a Catering Committee within the College to oversee and suggest changes to the catering operations within College. We would be looking to bring in a range of students to this panel to expand the range of culture within the food provision on campus.

We are also starting to plan and prepare a suggested dietary display that is consistent across outlets to ensure the onus is on the outlet and the staff to make people aware of allergens/ dietary requirements instead of putting the onus on the individual to ask.

## **Objective 3: CSP Systems and Processes [Started] - Joint Objective with DPCS**

My focus on this objective now is developing and improving the annual budgeting process for clubs & societies ahead of the start of next term. I will be reviewing the current budgeting process and systems, and be looking to make improvements to make it easier for students to use and understand. If anyone has any ideas of how this could be done; what is not easy to use; what parts you would like to keep; and, how we can deliver effective training to all CSPs, please email me with suggestions!

## **Objective 4: Commercial Review - [Ongoing]**

One of the primary parts of the Commercial Review is to replace the EPOS system for our outlets. We are currently midway through the tender process for this with the aim to have the change in Jan/ Feb 2022. We are also looking at ways to better support CSPs in delivering events within the Union.

## **Objective 5: Services & Sustainability Board [Started]**

Meetings for SSB and the Events Committee are being planned for near the end of term. I am working with staff to better increase the support that is provided to SSB.

We are still looking to get another PG representative on the Events Committee, so if you would like to volunteer or would like more information on what is required of your time on this committee, please email me!