

# Deputy President (Finance & Services) October report to Union Council

Sam Lee

## Updates:

- Supported delivery of Welcome 2021, including a successful events program
- Shifted sponsorship contract signing to Student Opportunities & Development Manager
- Worked with India and the Opportunities & Development team to support on
- Made headway with Campus Services team in discussions around allergen labelling and food wastage
- Started work with other London Universities on delivery of the London Student Sustainability Conference 2022
- Initiated some delivery projects with India and Student Opportunities Team to improve processes (i.e. Ticketing system)
- Completed the Union Concert Hall Redevelopment Project
- Initiated the Summer Ball 2022 planning

## Upcoming:

- The first Services & Sustainability Committee and first Events Committee
- Review of highlighted CSP processes
- Supporting cultural societies with their major events ran in term 2

## Objectives:

### Objective 1: Union Sustainability - [In progress]

We have spent the last few years lobbying the College on a sustainability agenda to improve their sustainability and their environmental impact. We have lobbied on these issues from a

very weak area, as we really are not sustainable. We need to improve our own sustainability and environmental impact, and this covers all things across all departments.

I have initiated a project around the ethics of the Union, and how this applies to all areas of the Union and will provide updates on how this projects goes.

As we have now moved out of Welcome 2021, I am working closely with our Director of Finance & Resources to focus on the improvement of our sustainability within our venues.

## **Objective 2: Developing a coherent lobbying agenda for Campus Services & Estates [Started] - Joint Objective with President**

I have regular catch ups with the Director of Campus Services in College, to discuss a wide-variety of points, but to mainly allow me to raise any issues/ concerns/ improvements the Union would like to see made. I have raised the need for a clear, easily identifiable and unified approach to labelling of allergens across all College, Union and external outlets available to students on campus. We are currently creating an initial proposal of what this will look like, and I will be pulling together a working group of students to see how this initial proposal can be improved.

We have also identified the need to fully understand the need to equip students with the knowledge of how all College food is disposed of in a sustainable way.

This shows a clear improvement in our discussion and work with Campus Services, and gives us a good foundation to improve our future relationship and stand ourselves out as a key decision maker within this area.

## **Objective 3: CSP Systems and Processes [Started] - Joint Objective with DPCS**

It has become clearer over the last few weeks how difficult and burdensome some of our processes can be. We have initiated reviews and projects into improvements of some of the weakest processes (i.e. Key Lists, email responses etc.) and are looking to provide a process that is most beneficial for our CSPs.

Sponsorship contract approval has now moved fully over the Student Opportunities & Development Manager in the interim period to enable the fastest response to these. If you have outstanding sponsorship contracts, please can they be emailed to [c.walford@imperial.ac.uk](mailto:c.walford@imperial.ac.uk).

## **Objective 4: Commercial Review - [Ongoing]**

In the last academic year, the Board of Trustees instigated 5 reviews within the Union. One of the reviews was a Commercial Review, which was supposed to look at the offering we provided to students and ensure that offering is student-focused. This project is still in an early stage

and I want to focus on bringing our services back to basics and providing the events and services students want.

It is crucial we get this right, as our venues and shop are a major touch point for a large section of our student body.

### **Objective 5: Services & Sustainability Board [Started]**

The Services & Sustainability Board (SSB) is a sub-committee of Union Council who are responsible for policy relating to internal sustainability, and for advising the DPFS on challenging the College on matters of sustainability. It is also where students input on our venues, shop, and facilities and can pass policy relating to these areas.

With thanks to Victoria, we have done some research into the policies required of this committee and have mostly planned an annual calendar of business, as well as reviewing outstanding policies held by the committee.

There is a working group formed of SSB which will be working on the creative planning behind some of our key events (including the Summer Ball), with meetings being initiated soon around these areas.