



**CLUBS, SOCIETIES & PROJECTS BOARD (CSPB)**  
**Clubs, Societies & Projects Board** for the 2021/22 session, to be held 28<sup>TH</sup> April  
 2022 at 5pm in Blakett Rm 741

**Attending:**

<b>Management group rep</b>	<b>Role</b>	<b>Name</b>
N/A	Deputy President (Clubs & Societies)	India Marsden
N/A	Deputy President (Finance & Services)	Sam Lee
N/A	Student Activities Co-ordinator – Governance and Frameworks	Martha Mazzini Cea
N/A	Senior Student Activities Coordinator	Robert Fenner
Arts & Entertainments Sector	A & E Chair	Niamh
Sports Sector	Sports Sector Treasurer	Christian Cooper
Community Action Sector		
Culture Sector		
Recreational Sector		
Knowledge Sector		
City & Guilds College	CGCU President CGCU Clubs and Societies Officer CGCU Treasurer	Hayley Jeffrey Chong Allan Lee
Imperial College School of Medicine Students' Union	ICSMSU President ICSMSU Treasurer ICSMSU Clubs and Societies Officer	Sam Hammond Zhin Tan Pedro Chen
Royal College of Science Union	RCSU Treasurer	Susan Rutter
Royal School of Mines Union		Chin Yeung
Silwood Park		

**Apologies;**

## Agenda

Item	Subject	Lead
1	Welcome and Apologies	DPCS
2	Ethics Questions and Feedback	DPCS
3	Budget Resolutions	DPCS + DPFS
4	Budget Ringfencing	DPCS
5	AOB	Open discussion

## Next Meeting: 26.05

### Ethical Questions for CSPB

1. Areas to analyse as a union when looking at CSP partnership, sponsorship and opportunity partnerships.

Agree to scrutinise the aspects listed. Concept of practical nature

How historical are we going? Historical but haven't worked to separate from it. 10 years but worked to separate acceptable.

Case by case on reasonableness. Strict with ourselves. Any contentious partners to be brought to committee groups like CSPB. Political ideology on partners, reference that union shouldn't take political stance. Council point – if CSPB can't decide it has to go to council, recommendation that would have to be considered by council. Higher quota than 50% - 2/3 stance with no veto or overrule from India + Sam.

2. Ethical lens – how wider net shall we spread?

Discussion over opportunity partnership – mutually beneficial. Suppliers is too far, you can say if it's over 5k or expensive one that you should complete a process. Ethical framework process to be considered. Should the SU be able to veto sponsorships? Conversation on decision making on sponsorship. Discussion on departmental partnerships being the most complicated. Does the college currently engage with unethical companies? Should it come to CSPB and council?

3. Support CSP groups in implementing the ICU ethical framework?

Not in our own best interest if it costs them money. CSPs should be updating their sponsorship – if they use sponsorship, should they be reimbursed through ADF? If they've been with a sponsor for decades, it's harder to split. Formal process for contesting any interjections from the SU. Any disputes can come to CSPB – possibly create a sub-committee.

Before coming to CSPB go to management groups.

### Budgeting Discussions

#### 5 Contentious Areas Identified by India and Sam during Resolutions

- Only CUs get money for food and drinks
  - Dep socs core money for social events – part of the constitution.

- One is allowed – one social event for dep socs.
- Is this any different than a sport running a Christmas dinner? Last year it was funded and this year it isn't.
- Depsocs will get one dinner – every year different and needs to be written down in policy.
- Reference to cultural societies not having this allocation.
- Social event argued as core – money can go towards venue costs.
- Discuss outside of constitution to provide a document on CSP core aims to align with budgeting.
- Some societies create bad budgets – should there be a lower grant band because of this?
- **Reallocate the money for food and drink towards venue hire this year.**
- Is MS Teams sufficient for hosting conferences/meetings?
  - Teams can only accommodate 100ish – they need to use zoom instead.
  - References to external sites as platforms.
  - **We should only give them funding for externals if they justify the need and defended it well in their budgets.**
  - **Judge what is reasonably defended on a case by case basis.**
- Cultural societies big event budget allocations.
  - Propose a flat amount of grant to these events
  - Most are shows for externals as well as members.
  - Proposal of percentages, however due to high amounts requested by the cultural societies it would be a large amount of grant.
  - **Not giving grant for events gaining large profit – flagship events to showcase their culture. This to be based on event for core membership or joint event – grant should be considered for core internal events with justification.**
- Food for Ramadan
  - Do other cultural groups request money?
  - Justified they can't break fast on campus – 100 x per occurrence with total cost of £3000 but only asking for £1000.
  - **Allocated £500 for next year.**
- Sport for cultural/faith societies
  - Specific sport leagues
  - Intramural league for cultural societies
  - **Give them nothing and lump it in with the rest of sports – to be considered as part of the IA budget?**
  - **Conversation to come out of the IA budget instead of the ICU grant funding.**

#### Guest Speakers:

- **Payment of speakers only – charge a fee that covers anything. Write in for the policy next year.**
- Next year CSPB to decide on the policy to be better:
  - **Guest speaker fee rather than travel costs to be communicated to CSPs.**

## Budget Lines:

<b>CSP Code</b>	<b>Resolutions</b>
<b>CTA</b>	<ul style="list-style-type: none"> <li>• 0 for Bollywood due to above decision</li> <li>• £1000 Chinese New Year – Taiwan: £0 no evidence of expenditure from prior events</li> </ul>
<b>CTN</b>	<b>No amendments</b>
<b>CFC</b>	<ul style="list-style-type: none"> <li>• £300 for pet therapy</li> </ul>
<b>CFF</b>	<ul style="list-style-type: none"> <li>• 50% for community wine etc. – CFF Catholic</li> <li>• £0 for Christmas – not enough information</li> <li>• £500 for Divali ball – reduced to £0 as it will make profit – CFF Hindu Soc</li> <li>• £100 for member only event – CFF Hindu Soc <ul style="list-style-type: none"> <li>○ Sports equipment in IA discussion</li> </ul> </li> <li>• £100 for t-shirts</li> <li>• Islamic - £0 for random events <ul style="list-style-type: none"> <li>○ £500 for Ramadan approved</li> </ul> </li> </ul>
<b>CFI</b>	<ul style="list-style-type: none"> <li>• Maintenance fees – not enough description, ADF if need or other sources of funding</li> <li>• £125 for maintenance project</li> </ul>
<b>AEMU</b>	<ul style="list-style-type: none"> <li>• £350 FOR Acapella transport</li> <li>• £0 for concert – not considered core</li> <li>• £0 for hiring jazz and rock</li> <li>• £50 – rejected for orchestra, should use ADF</li> </ul>
<b>AED</b>	<ul style="list-style-type: none"> <li>• Picked the lower percentages over any discrepancies</li> <li>• £0 to instructors from £250</li> <li>• £0 for committee t-shirts</li> <li>• £0 for camera, one time purchase to go through ADF</li> </ul>
<b>AEF</b>	<ul style="list-style-type: none"> <li>• £0 for tripods – line for ADF</li> </ul>
<b>AEE</b>	<ul style="list-style-type: none"> <li>• £150 for first aid training DramSoc</li> <li>• DramSoc telephones to be treated the same as CUs</li> <li>• No staff t-shirts</li> </ul>
<b>AEME</b>	<ul style="list-style-type: none"> <li>• £0 for DJ guest speaker</li> <li>• £100 for running costs – money in from screens</li> <li>• £250 for magazine printing</li> <li>• £0 for ICTV</li> </ul>
<b>KNC</b>	<ul style="list-style-type: none"> <li>• Website domain and hosting costs - £0</li> </ul>
<b>KND</b>	<ul style="list-style-type: none"> <li>• Guest speaker to charge a sum relevant to travel costs rather than £0</li> <li>• £75 50% for guest speaker fees</li> </ul>

<b>KNE</b>	No amendments
<b>REG</b>	<ul style="list-style-type: none"> <li>• £30 for accommodation - Canoe</li> <li>• £0 travel expenses for weekend trip - Canoe</li> <li>• £400 for accommodation - Canoe</li> <li>• Caving – equipment required</li> <li>• Justification of Health and Safety – essential equipment</li> </ul>
<b>REE</b>	<ul style="list-style-type: none"> <li>• £6000 for Caving insurance</li> </ul>
<b>REV</b>	No amendments
<b>RSM</b>	<ul style="list-style-type: none"> <li>• Travel expenditure to be changed to normal costs</li> <li>• Tour spends – to go through tour budgeting</li> <li>• Money for accommodation – Geology no transport</li> <li>• £500 for coach travel for day trip</li> </ul>
<b>CGCU</b>	<ul style="list-style-type: none"> <li>• £0 – for alumni dinner</li> <li>• 50% for therapy dogs</li> <li>• Christmas £30</li> <li>• No coffee morning</li> <li>• Yoga 50%</li> <li>• No minigolf</li> <li>• No smoothies</li> <li>• Wristbands 50%</li> <li>• Arts and crafts 50%</li> <li>• Yoga to 0</li> <li>• Accommodation 50%</li> <li>• 0% - photobooth</li> <li>• £50 for speaker</li> <li>• Fund venue but not food + drinks – Civ Eng</li> <li>• Food taken from one off events</li> <li>• Motor Club <ul style="list-style-type: none"> <li>○ 60% decrease</li> </ul> </li> </ul>
<b>RCSU</b>	<ul style="list-style-type: none"> <li>• Fund grant requested for some spring ball expenditures</li> <li>• No table hire – to be provided by Union/College</li> <li>• £150 for venues hire</li> </ul>
<b>ICSMSU</b>	<ul style="list-style-type: none"> <li>• £700 – reduced to £525 for light opera</li> <li>• 50% of 500 for LO</li> <li>• 0% for promotion material</li> <li>• Micro for podcast – ADF</li> <li>• T-shirts - £0</li> <li>• Hop in 50%</li> </ul>

## CU Budget Revisited

CU	Resolutions
ICSMSU	Approved with no amendments
CGCU	<ul style="list-style-type: none"><li>• Techtonics – random performer doesn't have to be techtonics</li><li>• Fixed the costings and balanced the budget</li></ul> Approved with amendments

## AOB

Sports budget ringfencing to be discussed separate from the meeting due to overrunning.  
Reference to management group elections timeline and communication to come from RF.