

**Imperial College Union  
Board of Trustees / 18 November 2020**

**2020/21 Annual Accounts & Trustees Report  
Letter of Representation**

Author(s): Tom Flynn (Managing Director)  
Jayne Hufford (Outsourced Head of Finance)

Purpose: To approve the annual audited accounts and letter of representation.

**1. Summary**

Under English and Welsh charity law, we are required to undertake an independent statutory audit on an annual basis. This establishes our final end of year position, is used to identify improvements needed within our financial systems and process and enables the organisation to reflect on the impact it as had in the previous years.

The Trustees' Annual Report was considered at the October meeting of the Board.