

# Leadership

Strategic Management Group, Social Enterprise Manager, Officer Trustees & Felix Editor

## Imperial College Union Management Accounts April 20 Leadership

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>General</b>												
Block Grant	189,721	189,721	178,176	-	11,545	1,707,491	1,696,692	1,653,584	10,799	53,907	1,885,213	1,897,212
CSP Grant Allocation	(33,417)	(33,417)	(33,417)	-	-	(300,753)	(300,753)	(300,753)	-	-	(401,004)	(401,004)
Other	5	-	5	5	-	10,135	-	1,409	10,135	8,726	-	10,135
<b>General Subtotal</b>	<b>156,309</b>	<b>156,304</b>	<b>144,764</b>	<b>5</b>	<b>11,545</b>	<b>1,416,873</b>	<b>1,395,939</b>	<b>1,354,240</b>	<b>20,934</b>	<b>62,633</b>	<b>1,484,209</b>	<b>1,506,343</b>
<b>Total Income</b>	<b>156,309</b>	<b>156,304</b>	<b>144,764</b>	<b>5</b>	<b>11,545</b>	<b>1,416,873</b>	<b>1,395,939</b>	<b>1,354,240</b>	<b>20,934</b>	<b>62,633</b>	<b>1,484,209</b>	<b>1,506,343</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(39,198)	(49,092)	(39,851)	9,894	652	(424,424)	(384,114)	(398,022)	(40,310)	(26,402)	(512,616)	(571,700)
Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-
Agency Staff	-	-	(2,089)	-	2,089	(8,351)	(24,543)	(11,963)	16,192	3,612	(32,886)	(8,351)
<b>Staff Costs (Pay) Subtotal</b>	<b>(39,198)</b>	<b>(49,092)</b>	<b>(41,940)</b>	<b>9,894</b>	<b>2,742</b>	<b>(432,775)</b>	<b>(408,657)</b>	<b>(409,985)</b>	<b>(24,119)</b>	<b>(22,791)</b>	<b>(545,502)</b>	<b>(580,051)</b>
<b>Sabbatical Officers</b>												
Pay	(19,826)	(20,508)	(18,764)	682	(1,062)	(174,139)	(177,733)	(165,973)	3,594	(8,167)	(247,801)	(244,207)
Accommodation	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	(36)	-	36	(3,400)	(3,400)
Recruitment Costs	-	-	-	-	-	-	-	(477)	-	477	-	-
Telephones	(39)	(55)	(50)	16	11	(380)	(495)	(457)	115	77	(660)	(545)
Training	(148)	-	-	(148)	(148)	(8,341)	(9,329)	(6,450)	989	(1,890)	(9,329)	(8,341)
Travel	-	-	(16)	-	16	(90)	(150)	(103)	60	13	(150)	(90)
Uniforms	-	-	-	-	-	-	-	-	-	-	-	-
<b>Sabbatical Officers Subtotal</b>	<b>(20,013)</b>	<b>(20,563)</b>	<b>(18,830)</b>	<b>550</b>	<b>(1,183)</b>	<b>(182,950)</b>	<b>(187,707)</b>	<b>(173,496)</b>	<b>4,757</b>	<b>(9,454)</b>	<b>(261,340)</b>	<b>(256,583)</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	-	-	-	-	-	-
Provision	-	-	-	-	-	-	-	-	-	-	-	-
Recruitment Costs	-	-	-	-	-	(16,910)	-	-	(16,910)	(16,910)	-	(16,910)
Training	(117)	(5,000)	(205)	4,883	88	(8,622)	(17,550)	(4,521)	8,928	(4,101)	(23,350)	(14,422)
Travel	-	-	-	-	-	(464)	(160)	(457)	(304)	(8)	(160)	(464)
<b>Staff Costs (Other) Subtotal</b>	<b>(117)</b>	<b>(5,000)</b>	<b>(205)</b>	<b>4,883</b>	<b>88</b>	<b>(25,996)</b>	<b>(17,710)</b>	<b>(4,978)</b>	<b>(8,286)</b>	<b>(21,019)</b>	<b>(23,510)</b>	<b>(31,796)</b>
<b>Trustee Board</b>												
Hospitality	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	(2,000)	(1,282)	2,000	1,282	(310)	(2,500)	(1,282)	2,190	972	(2,500)	(310)
Travel	-	(360)	-	360	-	(404)	(2,340)	-	1,936	(404)	(3,060)	(1,124)
<b>Trustee Board Subtotal</b>	<b>-</b>	<b>(2,360)</b>	<b>(1,282)</b>	<b>2,360</b>	<b>1,282</b>	<b>(714)</b>	<b>(4,840)</b>	<b>(1,282)</b>	<b>4,126</b>	<b>568</b>	<b>(5,560)</b>	<b>(1,434)</b>
<b>Premises &amp; Equipment</b>												
Depreciation	(3,112)	(3,189)	(3,410)	77	298	(28,901)	(29,597)	(30,406)	696	1,505	(39,164)	(38,468)
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Purchase	(27)	-	-	(27)	(27)	(409)	(600)	(235)	191	(174)	(600)	(409)
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>(3,139)</b>	<b>(3,189)</b>	<b>(3,410)</b>	<b>50</b>	<b>271</b>	<b>(29,310)</b>	<b>(30,197)</b>	<b>(30,641)</b>	<b>887</b>	<b>1,331</b>	<b>(39,764)</b>	<b>(38,878)</b>
<b>Administration</b>												
Accommodation	(250)	-	-	(250)	(250)	(250)	-	-	(250)	(250)	-	(250)
Health & Safety	(250)	(1,500)	-	1,250	(250)	(250)	(2,500)	-	2,250	(250)	(2,500)	(4,750)
Hospitality	(216)	-	(763)	(216)	547	(1,501)	(490)	(1,942)	(1,011)	441	(520)	(1,531)
Legal & Professional	(9,167)	-	(363)	(9,167)	(8,803)	(28,478)	-	(1,725)	(28,478)	(26,753)	-	(28,478)

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Irrecoverable VAT	(356)	(270)	(264)	(86)	(91)	(2,624)	(1,662)	(1,117)	(962)	(1,507)	(2,161)	(3,122)
Printing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Stationery	-	-	-	-	-	(44)	-	(5)	(44)	(39)	-	(44)
Subscriptions	(269)	-	-	(269)	(269)	(1,615)	-	-	(1,615)	(1,615)	-	(1,615)
Systems, Software & Development	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	(73)	(98)	(113)	25	40	(828)	(882)	(857)	54	29	(1,176)	(1,122)
Other	-	-	(45)	-	45	5,274	-	(402)	5,274	5,676	-	5,274
<b>Administration Subtotal</b>	<b>(10,580)</b>	<b>(1,868)</b>	<b>(1,547)</b>	<b>(8,712)</b>	<b>(9,033)</b>	<b>(30,317)</b>	<b>(5,534)</b>	<b>(6,048)</b>	<b>(24,783)</b>	<b>(24,269)</b>	<b>(6,357)</b>	<b>(35,639)</b>
<b>Total Expenditure</b>	<b>(73,047)</b>	<b>(82,072)</b>	<b>(67,214)</b>	<b>9,025</b>	<b>(5,833)</b>	<b>(702,063)</b>	<b>(654,645)</b>	<b>(626,430)</b>	<b>(47,418)</b>	<b>(75,633)</b>	<b>(882,032)</b>	<b>(944,381)</b>
<b>Net Surplus/(Deficit)</b>	<b>83,262</b>	<b>74,232</b>	<b>77,550</b>	<b>9,030</b>	<b>5,712</b>	<b>714,810</b>	<b>741,294</b>	<b>727,810</b>	<b>(26,484)</b>	<b>(13,000)</b>	<b>602,177</b>	<b>561,961</b>

## 568 &amp; Union Bar

Imperial College Union  
Management Accounts April 20  
568 & Union Bar

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Wet Sales</b>												
Core Sales	-	41,000	14,729	(41,000)	(14,729)	658,095	724,500	732,469	(66,405)	(74,375)	1,048,000	975,545
Function Sales	-	-	363	-	(363)	(2,623)	-	37,637	(2,623)	(40,260)	-	(2,623)
Overage/Shortage	-	-	921	-	(921)	432	-	2,589	432	(2,157)	-	432
<b>Wet Sales Subtotal</b>	<b>-</b>	<b>41,000</b>	<b>16,013</b>	<b>(41,000)</b>	<b>(16,013)</b>	<b>655,903</b>	<b>724,500</b>	<b>772,695</b>	<b>(68,597)</b>	<b>(116,792)</b>	<b>1,048,000</b>	<b>973,353</b>
<b>Cost of Sales</b>	<b>264</b>	<b>(12,300)</b>	<b>(12,247)</b>	<b>12,564</b>	<b>12,511</b>	<b>(187,085)</b>	<b>(217,350)</b>	<b>(255,297)</b>	<b>30,265</b>	<b>68,212</b>	<b>(314,400)</b>	<b>(282,320)</b>
<b>Gross Profit</b>	<b>264</b>	<b>28,700</b>	<b>3,767</b>	<b>(28,436)</b>	<b>(3,502)</b>	<b>468,818</b>	<b>507,150</b>	<b>517,398</b>	<b>(38,332)</b>	<b>(48,580)</b>	<b>733,600</b>	<b>691,033</b>
<b>GP Margin %</b>		<b>70%</b>	<b>24%</b>			<b>71%</b>	<b>70%</b>	<b>67%</b>			<b>70%</b>	<b>71%</b>
<b>Dry Sales</b>												
Core Sales	-	15,000	19,633	(15,000)	(19,633)	175,665	361,390	368,777	(185,725)	(193,112)	522,756	316,665
Function Sales	-	-	-	-	-	-	-	6,370	-	(6,370)	-	-
Overage/Shortage	-	-	-	-	-	-	-	-	-	-	-	-
<b>Dry Sales Subtotal</b>	<b>-</b>	<b>15,000</b>	<b>19,633</b>	<b>(15,000)</b>	<b>(19,633)</b>	<b>175,665</b>	<b>361,390</b>	<b>375,147</b>	<b>(185,725)</b>	<b>(199,482)</b>	<b>522,756</b>	<b>316,665</b>
<b>Cost of Sales</b>	<b>(21)</b>	<b>(6,000)</b>	<b>(9,096)</b>	<b>5,979</b>	<b>9,075</b>	<b>(77,307)</b>	<b>(144,556)</b>	<b>(162,149)</b>	<b>67,249</b>	<b>84,841</b>	<b>(209,102)</b>	<b>(134,657)</b>
<b>Gross Profit</b>	<b>(21)</b>	<b>9,000</b>	<b>10,537</b>	<b>(9,021)</b>	<b>(10,559)</b>	<b>98,358</b>	<b>216,834</b>	<b>212,999</b>	<b>(118,476)</b>	<b>(114,641)</b>	<b>313,654</b>	<b>182,008</b>
<b>GP Margin %</b>		<b>60%</b>	<b>54%</b>			<b>56%</b>	<b>60%</b>	<b>57%</b>			<b>60%</b>	<b>57%</b>
<b>Other Income</b>												
Listing Fee	-	178	-	(178)	-	21,250	21,250	21,250	-	-	21,250	21,784
Ticket Sales	-	-	-	-	-	1,637	13,544	14,034	(11,907)	(12,396)	19,707	7,800
Door Sales	-	695	2,859	(695)	(2,859)	3,216	9,556	6,803	(6,340)	(3,587)	13,550	7,211
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Other Income Subtotal</b>	<b>-</b>	<b>873</b>	<b>2,859</b>	<b>(873)</b>	<b>(2,859)</b>	<b>26,103</b>	<b>44,350</b>	<b>42,086</b>	<b>(18,247)</b>	<b>(15,984)</b>	<b>54,507</b>	<b>36,794</b>
<b>Total Income</b>	<b>243</b>	<b>38,573</b>	<b>17,162</b>	<b>(38,330)</b>	<b>(16,919)</b>	<b>593,279</b>	<b>768,334</b>	<b>772,483</b>	<b>(175,055)</b>	<b>(179,204)</b>	<b>1,101,761</b>	<b>909,835</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(19,945)	(32,570)	(15,494)	12,625	(4,451)	(197,093)	(290,899)	(154,792)	93,806	(42,301)	(388,610)	(294,804)
Temporary Staff	7,363	(6,000)	(8,588)	13,363	15,951	(148,899)	(112,750)	(170,855)	(36,150)	21,956	(163,094)	(194,899)
Agency Staff	-	(3,000)	(10,297)	3,000	10,297	(126,834)	(53,788)	(191,837)	(73,046)	65,003	(77,805)	(148,834)
Stewards	-	-	-	-	-	(1,231)	-	(95)	(1,231)	(1,136)	-	(1,231)
<b>Staff Costs (Pay) Subtotal</b>	<b>(12,583)</b>	<b>(41,570)</b>	<b>(34,379)</b>	<b>28,988</b>	<b>21,797</b>	<b>(474,057)</b>	<b>(457,437)</b>	<b>(517,580)</b>	<b>(16,620)</b>	<b>43,522</b>	<b>(629,509)</b>	<b>(639,768)</b>
<b>Staff Costs/Revenue %</b>		<b>-74%</b>	<b>-96%</b>			<b>-57%</b>	<b>-42%</b>	<b>-45%</b>			<b>-40%</b>	<b>-50%</b>
<b>Staff Costs (Other)</b>												
Late Taxes	(157)	(200)	(299)	43	142	(6,030)	(3,085)	(5,175)	(2,945)	(855)	(4,463)	(7,930)
Recruitment Costs	-	-	-	-	-	(566)	(150)	-	(416)	(566)	(200)	(566)
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	(588)	(71)	-	(517)	(588)	(1,090)	(637)	-	(453)	(1,090)	(850)	(1,302)
Uniforms	-	-	-	-	-	(1,834)	(500)	(719)	(1,334)	(1,115)	(500)	(1,834)
<b>Staff Costs (Other) Subtotal</b>	<b>(745)</b>	<b>(271)</b>	<b>(299)</b>	<b>(474)</b>	<b>(445)</b>	<b>(9,520)</b>	<b>(4,373)</b>	<b>(5,894)</b>	<b>(5,147)</b>	<b>(3,626)</b>	<b>(6,013)</b>	<b>(11,632)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	252	(410)	(183)	662	435	(3,929)	(2,074)	(5,003)	(1,855)	1,074	(3,000)	(5,159)
Decorations	(33)	(47)	-	14	(33)	(179)	(830)	(27)	651	(151)	(1,200)	(549)
Depreciation	(8,476)	(8,431)	(9,001)	(45)	524	(76,503)	(75,753)	(77,280)	(751)	777	(100,705)	(101,796)
Equipment Hire	(477)	(496)	(136)	19	(341)	(4,578)	(4,681)	(5,028)	103	450	(6,632)	(7,022)
Equipment Purchase	-	(235)	(106)	235	106	(5,215)	(4,148)	(4,227)	(1,068)	(989)	(6,000)	(7,068)
Maintenance	-	(100)	(828)	100	828	(5,750)	(1,728)	(7,581)	(4,022)	1,830	(2,500)	(6,500)
Maintenance Contracts	-	(281)	-	281	-	(990)	(2,525)	-	1,535	(990)	(3,366)	(1,832)
<b>Premises &amp; Equipment Subtotal</b>	<b>(8,734)</b>	<b>(9,999)</b>	<b>(10,254)</b>	<b>1,265</b>	<b>1,520</b>	<b>(97,145)</b>	<b>(91,737)</b>	<b>(99,147)</b>	<b>(5,408)</b>	<b>2,002</b>	<b>(123,403)</b>	<b>(129,926)</b>
<b>Consumables</b>												

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Consumables	(346)	(196)	(32)	(151)	(314)	(1,515)	(3,457)	(3,702)	1,942	2,187	(5,000)	(3,058)
Crockery and Glasses	-	-	(208)	-	208	(639)	(450)	(3,055)	(189)	2,416	(600)	(739)
Disposables	(252)	(430)	(983)	178	731	(6,792)	(7,604)	(12,756)	813	5,964	(11,000)	(10,187)
<b>Consumables Subtotal</b>	<b>(599)</b>	<b>(626)</b>	<b>(1,223)</b>	<b>27</b>	<b>624</b>	<b>(8,945)</b>	<b>(11,511)</b>	<b>(19,513)</b>	<b>2,566</b>	<b>10,568</b>	<b>(16,600)</b>	<b>(13,984)</b>
<b>Administration</b>												
Card Commission	(456)	(353)	(1,223)	(103)	767	(4,903)	(5,279)	(9,467)	376	4,564	(7,954)	(7,499)
Entertainment Acts	(145)	(587)	167	442	(312)	(545)	(10,370)	(13,997)	9,825	13,452	(15,000)	(5,175)
Health & Safety	-	-	(12)	-	12	(300)	(375)	(12)	75	(288)	(500)	(500)
Hospitality	-	-	(166)	-	166	(355)	(100)	(235)	(255)	(120)	(100)	(755)
Irrecoverable VAT	6	(951)	(1,674)	957	1,680	(9,975)	(16,805)	(24,456)	6,829	14,481	(24,308)	(17,479)
Laundry	-	-	-	-	-	-	-	-	-	-	-	-
Legal & Professional	-	-	-	-	-	(281)	(1,000)	(923)	719	642	(1,000)	(281)
Licences	-	(241)	(662)	241	662	(2,324)	(4,602)	(6,204)	2,278	3,880	(6,500)	(4,222)
Loss on disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	(98)	-	98	-	(319)	(1,728)	(1,071)	1,410	753	(2,500)	(1,090)
Publicity	-	-	-	-	-	-	-	-	-	-	-	-
Quiz Prizes	-	(51)	(490)	51	490	-	(702)	(490)	702	490	(995)	(293)
Security Staff	-	(1,599)	(6,992)	1,599	6,992	(57,549)	(28,309)	(50,784)	(29,240)	(6,765)	(40,950)	(70,320)
Stationery	-	-	-	-	-	(37)	(300)	(154)	263	117	(300)	(37)
Stocktaking	-	(423)	(459)	423	459	(3,138)	(3,805)	(4,942)	667	1,804	(5,074)	(4,406)
Subscriptions	(706)	(983)	(341)	277	(365)	(8,637)	(8,849)	(7,654)	211	(984)	(11,798)	(11,587)
Telephones	(34)	(42)	(45)	8	11	(350)	(375)	(399)	25	48	(500)	(475)
Travel	-	-	-	-	-	(120)	-	-	(120)	(120)	-	(120)
Other	-	-	(333)	-	333	(88)	-	(677)	(88)	589	-	(88)
<b>Administration Subtotal</b>	<b>(1,336)</b>	<b>(5,326)</b>	<b>(12,230)</b>	<b>3,991</b>	<b>10,894</b>	<b>(88,921)</b>	<b>(82,598)</b>	<b>(121,465)</b>	<b>(6,323)</b>	<b>32,544</b>	<b>(117,479)</b>	<b>(124,328)</b>
<b>Total Expenditure</b>	<b>(23,995)</b>	<b>(57,793)</b>	<b>(58,385)</b>	<b>33,798</b>	<b>34,390</b>	<b>(678,588)</b>	<b>(647,656)</b>	<b>(763,598)</b>	<b>(30,932)</b>	<b>85,010</b>	<b>(893,004)</b>	<b>(919,638)</b>
<b>Net Profit/(Loss)</b>	<b>(23,752)</b>	<b>(19,220)</b>	<b>(41,223)</b>	<b>(4,533)</b>	<b>17,471</b>	<b>(85,309)</b>	<b>120,678</b>	<b>8,885</b>	<b>(205,987)</b>	<b>(94,194)</b>	<b>208,757</b>	<b>(9,803)</b>
<b>NP Margin %</b>		<b>-34%</b>	<b>-116%</b>			<b>-10%</b>	<b>11%</b>	<b>1%</b>			<b>13%</b>	<b>-1%</b>

## H Bar

H-bar, Sheffield Building. Wet sales – 50% profit share with College. Catering delivered by College with support of H-bar staff.

**Imperial College Union**  
**Management Accounts April 20**  
**H Bar**

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Wet Sales</b>												
Core Sales	-	9,000	2,806	(9,000)	(2,806)	133,573	187,000	160,056	(53,427)	(26,483)	230,000	164,073
Function Sales	-	-	-	-	-	-	-	231	-	(231)	-	-
Overage/Shortage	-	-	-	-	-	(10)	-	-	(10)	(10)	-	(10)
<b>Wet Sales Subtotal</b>	<b>-</b>	<b>9,000</b>	<b>2,806</b>	<b>(9,000)</b>	<b>(2,806)</b>	<b>133,563</b>	<b>187,000</b>	<b>160,287</b>	<b>(53,437)</b>	<b>(26,724)</b>	<b>230,000</b>	<b>164,063</b>
<b>Cost of Sales</b>	<b>116</b>	<b>(2,790)</b>	<b>(2,208)</b>	<b>2,906</b>	<b>2,324</b>	<b>(42,697)</b>	<b>(57,970)</b>	<b>(47,004)</b>	<b>15,273</b>	<b>4,306</b>	<b>(71,300)</b>	<b>(52,152)</b>
<b>Gross Profit</b>	<b>116</b>	<b>6,210</b>	<b>597</b>	<b>(6,094)</b>	<b>(481)</b>	<b>90,866</b>	<b>129,030</b>	<b>113,283</b>	<b>(38,164)</b>	<b>(22,417)</b>	<b>158,700</b>	<b>111,911</b>
<b>GP Margin %</b>		<b>69%</b>	<b>21%</b>			<b>68%</b>	<b>69%</b>	<b>71%</b>			<b>69%</b>	<b>68%</b>
<b>Dry Sales</b>												
Core Sales	-	-	-	-	-	-	93,500	-	(93,500)	-	115,000	-
Function Sales	-	-	-	-	-	-	-	-	-	-	-	-
Overage/Shortage	-	-	-	-	-	-	-	-	-	-	-	-
<b>Dry Sales Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>93,500</b>	<b>-</b>	<b>(93,500)</b>	<b>-</b>	<b>115,000</b>	<b>-</b>
<b>Cost of Sales</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(37,400)</b>	<b>-</b>	<b>37,400</b>	<b>-</b>	<b>(46,000)</b>	<b>-</b>
<b>Gross Profit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>56,100</b>	<b>-</b>	<b>(56,100)</b>	<b>-</b>	<b>69,000</b>	<b>-</b>
<b>GP Margin %</b>							<b>60%</b>				<b>60%</b>	
<b>Other Income</b>												
Ticket Sales	-	-	-	-	-	-	-	-	-	-	-	-
<b>Other Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income Total</b>	<b>116</b>	<b>6,210</b>	<b>597</b>	<b>(6,094)</b>	<b>(481)</b>	<b>90,866</b>	<b>185,130</b>	<b>113,283</b>	<b>(94,264)</b>	<b>(22,417)</b>	<b>227,700</b>	<b>111,911</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(3,000)	(2,977)	(1,554)	(23)	(1,447)	(25,532)	(20,236)	(38,951)	(5,296)	13,419	(27,081)	(34,463)
Temporary Staff	1,211	(1,762)	(2,259)	2,973	3,471	(47,626)	(93,500)	(60,906)	45,874	13,280	(115,000)	(54,561)
Agency Staff	-	-	-	-	-	-	(407)	(475)	407	475	(500)	-
<b>Staff Costs (Pay) Subtotal</b>	<b>(1,789)</b>	<b>(4,739)</b>	<b>(3,813)</b>	<b>2,950</b>	<b>2,024</b>	<b>(73,158)</b>	<b>(114,143)</b>	<b>(100,332)</b>	<b>40,984</b>	<b>27,174</b>	<b>(142,581)</b>	<b>(89,024)</b>
<b>Staff Costs/Revenue %</b>		<b>53%</b>	<b>136%</b>			<b>55%</b>	<b>41%</b>	<b>63%</b>			<b>41%</b>	<b>54%</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	(40)	(33)	40	33	(294)	(1,138)	(198)	844	(96)	(1,400)	(414)
Recruitment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	(42)	-	42	-	-	(375)	-	375	-	(500)	(125)
Uniforms	-	-	-	-	-	(370)	(200)	(437)	(170)	67	(200)	(370)
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>(82)</b>	<b>(33)</b>	<b>82</b>	<b>33</b>	<b>(664)</b>	<b>(1,713)</b>	<b>(634)</b>	<b>1,049</b>	<b>(29)</b>	<b>(2,100)</b>	<b>(909)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	(42)	(1)	42	1	(756)	(375)	(161)	(381)	(595)	(458)	(839)
Decorations	-	-	-	-	-	(87)	(500)	(38)	413	(49)	(500)	(87)
Depreciation	(200)	(230)	(200)	30	-	(1,797)	(1,917)	(1,813)	120	16	(2,756)	(2,687)
Equipment Hire	(37)	-	-	(37)	(37)	(3,651)	(1,200)	(335)	(2,451)	(3,316)	(1,500)	(3,951)
Equipment Purchase	-	-	-	-	-	(1,313)	(500)	(530)	(813)	(783)	(500)	(1,313)
Maintenance	-	-	-	-	-	(723)	(372)	(271)	(351)	(452)	(500)	(851)
Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>(236)</b>	<b>(272)</b>	<b>(200)</b>	<b>35</b>	<b>(36)</b>	<b>(8,326)</b>	<b>(4,864)</b>	<b>(3,148)</b>	<b>(3,462)</b>	<b>(5,178)</b>	<b>(6,214)</b>	<b>(9,727)</b>
<b>Consumables</b>												
Consumables	96	(150)	(157)	246	253	(1,126)	(2,439)	(763)	1,313	(363)	(3,000)	(1,576)
Disposables	-	(100)	-	100	-	(286)	(1,459)	(151)	1,173	(135)	(1,795)	(586)
Glasses	-	-	-	-	-	-	(320)	(57)	320	57	(320)	-
Other	-	-	-	-	-	(33)	-	-	(33)	(33)	-	(33)

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Consumables Subtotal</b>	<b>96</b>	<b>(250)</b>	<b>(157)</b>	<b>346</b>	<b>253</b>	<b>(1,446)</b>	<b>(4,219)</b>	<b>(971)</b>	<b>2,773</b>	<b>(474)</b>	<b>(5,115)</b>	<b>(2,196)</b>
<b>Administration</b>												
Credit Card Commission	(46)	(98)	-	51	(46)	(464)	(1,585)	-	1,122	(464)	(1,950)	(828)
Entertainment Acts	-	-	-	-	-	(2,625)	(3,160)	(1,857)	535	(768)	(3,500)	(2,965)
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	(8)	-	8	-	-
Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-
Licences	-	-	-	-	-	(341)	(315)	(149)	(26)	(192)	(315)	(341)
Printing Costs	-	-	-	-	-	(38)	(825)	-	787	(38)	(825)	(38)
Publicity	-	-	-	-	-	(28)	(150)	-	122	(28)	(150)	(28)
Quiz Prizes	-	-	-	-	-	-	(1,601)	(107)	1,601	107	(1,892)	(291)
Security Staff	-	-	-	-	-	(958)	(1,050)	(452)	92	(506)	(1,050)	(958)
Stationery	-	(4)	(1)	4	1	(63)	(38)	(46)	(25)	(16)	(50)	(75)
Stocktaking	-	(275)	(275)	275	275	(2,200)	(2,970)	(2,300)	770	100	(3,960)	(3,025)
Subscriptions	(20)	(10)	-	(10)	(20)	(110)	(90)	-	(20)	(110)	(120)	(140)
Telephones	(2)	(8)	(8)	6	6	(24)	(72)	(70)	49	46	(96)	(48)
Travel	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>(68)</b>	<b>(395)</b>	<b>(283)</b>	<b>326</b>	<b>215</b>	<b>(6,850)</b>	<b>(11,856)</b>	<b>(4,989)</b>	<b>5,006</b>	<b>(1,861)</b>	<b>(13,908)</b>	<b>(8,737)</b>
<b>Expenditure Total</b>	<b>(1,998)</b>	<b>(5,737)</b>	<b>(4,487)</b>	<b>3,739</b>	<b>2,489</b>	<b>(90,444)</b>	<b>(136,794)</b>	<b>(110,075)</b>	<b>46,351</b>	<b>19,631</b>	<b>(169,918)</b>	<b>(110,593)</b>
<b>Trading Profit/(Loss)</b>	<b>(1,882)</b>	<b>473</b>	<b>(3,890)</b>	<b>(2,355)</b>	<b>2,007</b>	<b>422</b>	<b>48,336</b>	<b>3,208</b>	<b>(47,914)</b>	<b>(2,786)</b>	<b>57,782</b>	<b>1,317</b>
<b>College Share</b>	-	-	-	-	-	-	-	(2)	-	2	-	-
<b>Net Profit/(Loss)</b>	<b>(1,882)</b>	<b>473</b>	<b>(3,890)</b>	<b>(2,355)</b>	<b>2,007</b>	<b>422</b>	<b>48,336</b>	<b>3,206</b>	<b>(47,914)</b>	<b>(2,784)</b>	<b>57,782</b>	<b>1,317</b>
<b>NP Margin %</b>	<b>-1625%</b>	<b>8%</b>	<b>-651%</b>			<b>0%</b>	<b>26%</b>	<b>3%</b>			<b>25%</b>	<b>1%</b>

## Metric

Imperial College Union  
Management Accounts April 20  
Metric

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Wet Sales</b>												
Core Sales	-	2,500	23,645	(2,500)	(23,645)	49,996	95,000	124,993	(45,004)	(74,998)	123,500	78,496
Function Sales	-	-	-	-	-	-	4,000	2,428	(4,000)	(2,428)	6,000	3,000
Overage/Shortage	-	-	-	-	-	-	-	1	-	(1)	-	-
<b>Wet Sales Subtotal</b>	<b>-</b>	<b>2,500</b>	<b>23,645</b>	<b>(2,500)</b>	<b>(23,645)</b>	<b>49,996</b>	<b>99,000</b>	<b>127,423</b>	<b>(49,004)</b>	<b>(77,427)</b>	<b>129,500</b>	<b>81,496</b>
<b>Cost of Sales</b>	<b>(25)</b>	<b>(750)</b>	<b>(4,965)</b>	<b>725</b>	<b>4,940</b>	<b>(9,495)</b>	<b>(29,700)</b>	<b>(35,052)</b>	<b>20,205</b>	<b>25,557</b>	<b>(38,850)</b>	<b>(18,945)</b>
<b>Gross Profit</b>	<b>(25)</b>	<b>1,750</b>	<b>18,679</b>	<b>(1,775)</b>	<b>(18,704)</b>	<b>40,501</b>	<b>69,300</b>	<b>92,371</b>	<b>(28,799)</b>	<b>(51,870)</b>	<b>90,650</b>	<b>62,551</b>
<b>GP Margin %</b>		<b>70%</b>	<b>79%</b>			<b>81%</b>	<b>70%</b>	<b>72%</b>			<b>70%</b>	<b>77%</b>
<b>Dry Sales</b>												
Core Sales	-	-	-	-	-	-	-	-	-	-	-	-
Function Sales	-	-	-	-	-	-	-	-	-	-	-	-
Overage/Shortage	-	-	-	-	-	-	-	-	-	-	-	-
<b>Dry Sales Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cost of Sales</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Gross Profit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GP Margin %</b>												
<b>Other Income</b>												
Listing Fee	-	-	-	-	-	2,500	2,500	2,500	-	-	2,500	2,500
Ticket Sales	-	-	-	-	-	-	15,000	-	(15,000)	-	20,000	5,000
Door Income	-	250	5,055	(250)	(5,055)	16,852	10,512	25,471	6,341	(8,619)	13,750	20,102
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Other Income Subtotal</b>	<b>-</b>	<b>250</b>	<b>5,055</b>	<b>(250)</b>	<b>(5,055)</b>	<b>19,352</b>	<b>28,012</b>	<b>27,971</b>	<b>(8,659)</b>	<b>(8,619)</b>	<b>36,250</b>	<b>27,602</b>
<b>Total Income</b>	<b>(25)</b>	<b>2,000</b>	<b>23,734</b>	<b>(2,025)</b>	<b>(23,759)</b>	<b>59,854</b>	<b>97,312</b>	<b>120,342</b>	<b>(37,458)</b>	<b>(60,489)</b>	<b>126,900</b>	<b>90,154</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(1,000)	(992)	(388)	(8)	(612)	(8,511)	(6,745)	(3,497)	(1,765)	(5,013)	(9,027)	(11,487)
Temporary Staff	(9)	(335)	(506)	326	497	(11,534)	(21,206)	(23,086)	9,672	11,552	(27,739)	(17,465)
Agency Staff	-	-	17	-	(17)	-	-	150	-	(150)	-	-
Stewards	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Pay) Subtotal</b>	<b>(1,009)</b>	<b>(1,327)</b>	<b>(877)</b>	<b>318</b>	<b>(132)</b>	<b>(20,044)</b>	<b>(27,951)</b>	<b>(26,434)</b>	<b>7,907</b>	<b>6,389</b>	<b>(36,766)</b>	<b>(28,951)</b>
<b>Staff Costs/Revenue %</b>		<b>53%</b>	<b>4%</b>			<b>40%</b>	<b>28%</b>	<b>21%</b>			<b>28%</b>	<b>36%</b>
<b>Staff Costs (Other)</b>												
Late Taxis	(39)	(15)	-	(23)	(39)	(205)	(602)	(237)	397	32	(788)	(391)
Recruitment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	-	-	-	-	-	-	-
Uniforms	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Other) Subtotal</b>	<b>(39)</b>	<b>(15)</b>	<b>-</b>	<b>(23)</b>	<b>(39)</b>	<b>(205)</b>	<b>(602)</b>	<b>(237)</b>	<b>397</b>	<b>32</b>	<b>(788)</b>	<b>(391)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	(3)	-	3	-	-	(115)	-	115	-	(150)	(35)
Decorations	-	-	-	-	-	(168)	(191)	(55)	23	(113)	(250)	(318)
Depreciation	(1,655)	(1,655)	(2,011)	-	356	(15,165)	(15,031)	(16,543)	(133)	1,378	(19,858)	(20,130)
Equipment Hire	(63)	(68)	(1,183)	5	1,120	(7,219)	(7,110)	(9,382)	(109)	2,163	(9,316)	(9,323)
Equipment Purchase	-	(10)	(31)	10	31	(932)	(382)	(387)	(550)	(545)	(500)	(1,050)
Maintenance	-	(10)	-	10	-	(38)	(382)	(33)	345	(4)	(500)	(155)
Maintenance Contracts	-	(50)	-	50	-	-	(440)	-	440	-	(588)	(149)
<b>Premises &amp; Equipment Subtotal</b>	<b>(1,719)</b>	<b>(1,795)</b>	<b>(3,224)</b>	<b>76</b>	<b>1,506</b>	<b>(23,521)</b>	<b>(23,651)</b>	<b>(26,400)</b>	<b>130</b>	<b>2,879</b>	<b>(31,162)</b>	<b>(31,159)</b>
<b>Consumables</b>												
Consumables	-	(18)	-	18	-	-	(726)	(645)	726	645	(950)	(224)
Crockery & Glasses	-	(20)	-	20	-	-	(180)	(470)	180	470	(240)	(60)

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Disposables	-	(48)	-	48	-	-	(1,911)	(1,767)	1,911	1,767	(2,500)	(589)
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Consumables Subtotal</b>	<b>-</b>	<b>(87)</b>	<b>-</b>	<b>87</b>	<b>-</b>	<b>-</b>	<b>(2,817)</b>	<b>(2,881)</b>	<b>2,817</b>	<b>2,881</b>	<b>(3,690)</b>	<b>(873)</b>
<b>Administration</b>												
Carriage	-	-	-	-	-	-	-	(51)	-	51	-	-
Credit Card Commission	(139)	(72)	(178)	(67)	39	(964)	(931)	(1,256)	(33)	292	(1,429)	(1,461)
Entertainment Acts	-	(93)	(595)	93	595	(11,316)	(7,645)	(5,415)	(3,671)	(5,901)	(10,000)	(13,371)
Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	(360)	-	360	-	-
Irrecoverable VAT	-	-	-	-	-	-	-	-	-	-	-	-
Laundry	-	-	-	-	-	-	-	-	-	-	-	-
Legal & Professional	-	-	-	-	-	(2,200)	-	-	(2,200)	(2,200)	-	(2,200)
Licences	-	(117)	(117)	117	117	(2,257)	(1,050)	(1,053)	(1,207)	(1,204)	(1,400)	(2,607)
Printing Costs	-	(8)	-	8	-	(175)	(306)	(480)	131	305	(400)	(269)
Publicity	-	-	-	-	-	(28)	-	-	(28)	(28)	-	(28)
Quiz Prizes	-	-	-	-	-	-	-	(250)	-	250	-	-
Security Staff	-	(138)	-	138	-	(2,615)	(5,477)	(7,218)	2,862	4,602	(7,165)	(4,303)
Stationery	-	-	-	-	-	-	-	-	-	-	-	-
Stocktaking	34	(43)	(81)	77	115	(405)	(871)	(358)	466	(47)	(1,161)	(534)
Subscriptions	-	(13)	-	13	-	-	(113)	-	113	-	(150)	(38)
Telephones	-	(7)	(8)	7	8	(26)	-	(70)	(26)	44	-	(47)
Travel	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>(105)</b>	<b>(490)</b>	<b>(979)</b>	<b>385</b>	<b>874</b>	<b>(19,986)</b>	<b>(16,392)</b>	<b>(16,511)</b>	<b>(3,594)</b>	<b>(3,475)</b>	<b>(21,704)</b>	<b>(24,858)</b>
<b>Total Expenditure</b>	<b>(2,871)</b>	<b>(3,714)</b>	<b>(5,081)</b>	<b>843</b>	<b>2,210</b>	<b>(63,757)</b>	<b>(71,414)</b>	<b>(72,462)</b>	<b>7,658</b>	<b>8,706</b>	<b>(94,110)</b>	<b>(86,232)</b>
<b>Net Profit/(Loss)</b>	<b>(2,896)</b>	<b>(1,714)</b>	<b>18,653</b>	<b>(1,182)</b>	<b>(21,550)</b>	<b>(3,903)</b>	<b>25,897</b>	<b>47,880</b>	<b>(29,800)</b>	<b>(51,783)</b>	<b>32,790</b>	<b>3,922</b>
<b>NP Margin %</b>		<b>-69%</b>	<b>79%</b>			<b>-8%</b>	<b>26%</b>	<b>38%</b>			<b>25%</b>	<b>5%</b>



## Reynolds

Reynolds – Charing Cross Hospital. Wet sales and pizza offering.

Imperial College Union  
Management Accounts April 20  
Reynolds

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Wet Sales</b>												
Core Sales	-	1,600	1,519	(1,600)	(1,519)	77,141	105,750	93,193	(28,609)	(16,052)	110,000	81,391
Function Sales	-	-	-	-	-	(2,426)	-	5,022	(2,426)	(7,449)	-	(2,426)
Overage/Shortage	-	-	4	-	(4)	17	-	(77)	17	94	-	17
<b>Wet Sales Subtotal</b>	<b>-</b>	<b>1,600</b>	<b>1,522</b>	<b>(1,600)</b>	<b>(1,522)</b>	<b>74,732</b>	<b>105,750</b>	<b>98,139</b>	<b>(31,018)</b>	<b>(23,407)</b>	<b>110,000</b>	<b>78,982</b>
<b>Cost of Sales</b>	<b>(427)</b>	<b>(480)</b>	<b>(757)</b>	<b>53</b>	<b>330</b>	<b>(27,462)</b>	<b>(31,725)</b>	<b>(30,219)</b>	<b>4,263</b>	<b>2,757</b>	<b>(33,000)</b>	<b>(28,737)</b>
<b>Gross Profit</b>	<b>(427)</b>	<b>1,120</b>	<b>765</b>	<b>(1,547)</b>	<b>(1,192)</b>	<b>47,270</b>	<b>74,025</b>	<b>67,920</b>	<b>(26,755)</b>	<b>(20,649)</b>	<b>77,000</b>	<b>50,245</b>
<b>GP Margin %</b>		<b>70%</b>	<b>50%</b>			<b>63%</b>	<b>70%</b>	<b>69%</b>			<b>70%</b>	<b>64%</b>
<b>Dry Sales</b>												
Core Sales	-	35	52	(35)	(52)	305	4,807	1,925	(4,502)	(1,620)	5,000	399
<b>Dry Sales Subtotal</b>	<b>-</b>	<b>35</b>	<b>52</b>	<b>(35)</b>	<b>(52)</b>	<b>305</b>	<b>4,807</b>	<b>1,925</b>	<b>(4,502)</b>	<b>(1,620)</b>	<b>5,000</b>	<b>399</b>
<b>Cost of Sales</b>	<b>-</b>	<b>(18)</b>	<b>-</b>	<b>18</b>	<b>-</b>	<b>(15)</b>	<b>(2,403)</b>	<b>(600)</b>	<b>2,388</b>	<b>585</b>	<b>(2,500)</b>	<b>(62)</b>
<b>Gross Profit</b>	<b>-</b>	<b>17</b>	<b>52</b>	<b>(17)</b>	<b>(52)</b>	<b>290</b>	<b>2,403</b>	<b>1,325</b>	<b>(2,114)</b>	<b>(1,035)</b>	<b>2,500</b>	<b>337</b>
<b>GP Margin %</b>		<b>49%</b>	<b>100%</b>			<b>95%</b>	<b>50%</b>	<b>69%</b>			<b>50%</b>	<b>84%</b>
<b>Income Other</b>												
Listing Fee	-	-	-	-	-	1,250	1,250	1,250	-	-	1,250	1,250
Ticket Sales	-	-	-	-	-	353	300	347	53	7	300	353
Door Sales	-	-	-	-	-	-	-	-	-	-	-	-
<b>Income Other Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,603</b>	<b>1,550</b>	<b>1,597</b>	<b>53</b>	<b>7</b>	<b>1,550</b>	<b>1,603</b>
<b>Total Income</b>	<b>(427)</b>	<b>1,137</b>	<b>818</b>	<b>(1,564)</b>	<b>(1,245)</b>	<b>49,163</b>	<b>77,978</b>	<b>70,841</b>	<b>(28,815)</b>	<b>(21,678)</b>	<b>81,050</b>	<b>52,185</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(1,000)	(992)	(388)	(8)	(612)	(8,511)	(6,745)	(3,497)	(1,765)	(5,013)	(9,027)	(11,487)
Temporary Staff	1,026	(300)	(1,151)	1,326	2,177	(33,734)	(36,362)	(40,457)	2,628	6,723	(37,823)	(34,754)
Agency Staff	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Pay) Subtotal</b>	<b>26</b>	<b>(1,292)</b>	<b>(1,539)</b>	<b>1,318</b>	<b>1,565</b>	<b>(42,245)</b>	<b>(43,107)</b>	<b>(43,954)</b>	<b>862</b>	<b>1,710</b>	<b>(46,850)</b>	<b>(46,241)</b>
<b>Staff Costs/Revenue %</b>		<b>79%</b>	<b>98%</b>			<b>56%</b>	<b>39%</b>	<b>44%</b>			<b>41%</b>	<b>58%</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	(8)	-	8	-	(182)	(288)	(49)	107	(132)	(300)	(193)
Recruitment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	(33)	-	33	-	-	(300)	-	300	-	(400)	(100)
Uniforms	-	-	-	-	-	(370)	(240)	-	(130)	(370)	(240)	(370)
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>(42)</b>	<b>-</b>	<b>42</b>	<b>-</b>	<b>(552)</b>	<b>(828)</b>	<b>(49)</b>	<b>277</b>	<b>(502)</b>	<b>(940)</b>	<b>(663)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	163	(9)	-	172	163	(906)	(481)	(373)	(425)	(533)	(500)	(930)
Decorations	-	(9)	-	9	-	(50)	(481)	-	431	(50)	(500)	(74)
Depreciation	(1,094)	(1,097)	(1,299)	3	205	(10,312)	(10,341)	(12,224)	29	1,911	(13,632)	(13,603)
Equipment Hire	(75)	(106)	(51)	31	(24)	(493)	(2,382)	(1,108)	1,889	615	(2,612)	(723)
Equipment Purchase	-	-	-	-	-	(96)	(200)	(89)	104	(7)	(200)	(96)
Maintenance	-	(9)	-	9	-	(2,425)	(481)	(374)	(1,944)	(2,051)	(500)	(2,449)
Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>(1,006)</b>	<b>(1,230)</b>	<b>(1,350)</b>	<b>223</b>	<b>344</b>	<b>(14,282)</b>	<b>(14,365)</b>	<b>(14,167)</b>	<b>83</b>	<b>(115)</b>	<b>(17,944)</b>	<b>(17,876)</b>
<b>Consumables</b>												
Consumables	-	(18)	-	18	-	(768)	(961)	(227)	193	(541)	(1,000)	(817)
Crockery & Glasses	-	-	-	-	-	-	(150)	(66)	150	66	(150)	-
Disposables	(163)	(37)	(100)	(126)	(62)	(1,305)	(1,923)	(1,146)	617	(159)	(2,000)	(1,402)
Other	-	-	-	-	-	(868)	-	(61)	(868)	(808)	-	(868)
<b>Consumables Subtotal</b>	<b>(163)</b>	<b>(55)</b>	<b>(100)</b>	<b>(108)</b>	<b>(62)</b>	<b>(2,942)</b>	<b>(3,034)</b>	<b>(1,501)</b>	<b>92</b>	<b>(1,441)</b>	<b>(3,150)</b>	<b>(3,088)</b>

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Administration</b>												
Credit Card Commission	(73)	(29)	(93)	(44)	21	(535)	(669)	(1,059)	134	524	(784)	(599)
Entertainment Acts	-	(18)	-	18	-	-	(961)	-	961	-	(1,000)	(49)
Engraving & Signwriting	-	-	-	-	-	-	-	-	-	-	-	-
Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	-	-	-	-	-
Legal & Professional	-	-	-	-	-	-	-	(392)	-	392	-	-
Licences	-	(27)	(62)	27	62	(474)	(1,408)	(702)	934	228	(1,465)	(545)
Printing Costs	-	(7)	-	7	-	-	(385)	-	385	-	(400)	(19)
Publicity	-	(5)	-	5	-	-	(240)	-	240	-	(250)	(12)
Quiz	-	(70)	-	70	-	-	(560)	-	560	-	(560)	-
Security Staff	-	(164)	(1,522)	164	1,522	(12,067)	(8,652)	(13,646)	(3,415)	1,579	(9,000)	(12,504)
Stationery	-	-	-	-	-	-	(100)	(87)	100	87	(100)	-
Stocktaking	-	(275)	(275)	275	275	(1,650)	(2,200)	(2,200)	550	550	(2,475)	(1,925)
Subscriptions	(10)	(10)	-	-	(10)	(30)	(180)	-	150	(30)	(240)	(60)
Telephones	(17)	(22)	(25)	5	7	(158)	(178)	(213)	20	55	(200)	(180)
Travel	-	-	-	-	-	(28)	-	-	(28)	(28)	-	(28)
<b>Administration Subtotal</b>	<b>(100)</b>	<b>(627)</b>	<b>(1,976)</b>	<b>527</b>	<b>1,877</b>	<b>(14,942)</b>	<b>(15,534)</b>	<b>(18,299)</b>	<b>592</b>	<b>3,357</b>	<b>(16,474)</b>	<b>(15,921)</b>
<b>Total Expenditure</b>	<b>(1,242)</b>	<b>(3,245)</b>	<b>(4,966)</b>	<b>2,003</b>	<b>3,724</b>	<b>(74,963)</b>	<b>(76,868)</b>	<b>(77,971)</b>	<b>1,906</b>	<b>3,008</b>	<b>(85,358)</b>	<b>(83,789)</b>
<b>Net Profit/(Loss)</b>	<b>(1,670)</b>	<b>(2,108)</b>	<b>(4,148)</b>	<b>439</b>	<b>2,479</b>	<b>(25,799)</b>	<b>1,110</b>	<b>(7,130)</b>	<b>(26,909)</b>	<b>(18,669)</b>	<b>(4,308)</b>	<b>(31,603)</b>
<b>NP Margin %</b>		<b>-129%</b>	<b>-263%</b>			<b>-34%</b>	<b>1%</b>	<b>-7%</b>			<b>-4%</b>	<b>-40%</b>

## UDH

Imperial College Union  
Management Accounts April 20  
UDH

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Dry Sales</b>												
Conferences Sales	-	-	763	-	(763)	9,058	11,000	9,042	(1,942)	15	12,250	12,308
Functions Sales	-	-	-	-	-	-	7,500	-	(7,500)	-	10,000	-
<b>Dry Sales Subtotal</b>	<b>-</b>	<b>-</b>	<b>763</b>	<b>-</b>	<b>(763)</b>	<b>9,058</b>	<b>18,500</b>	<b>9,042</b>	<b>(9,442)</b>	<b>15</b>	<b>22,250</b>	<b>12,308</b>
<b>Cost of Sales</b>	<b>-</b>	<b>-</b>	<b>(252)</b>	<b>-</b>	<b>252</b>	<b>(4,987)</b>	<b>(6,478)</b>	<b>(3,266)</b>	<b>1,491</b>	<b>(1,721)</b>	<b>(7,791)</b>	<b>(6,450)</b>
<b>Gross Profit</b>	<b>-</b>	<b>-</b>	<b>511</b>	<b>-</b>	<b>(511)</b>	<b>4,070</b>	<b>12,022</b>	<b>5,776</b>	<b>(7,952)</b>	<b>(1,706)</b>	<b>14,459</b>	<b>5,857</b>
<b>GP Margin %</b>			<b>67%</b>			<b>45%</b>	<b>65%</b>	<b>64%</b>			<b>65%</b>	<b>48%</b>
<b>Wet Sales</b>												
Conferences	-	-	-	-	-	58	1,613	73	(1,555)	(14)	1,750	395
Functions	-	-	-	-	-	-	-	-	-	-	-	-
<b>Wet Sales Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>58</b>	<b>1,613</b>	<b>73</b>	<b>(1,555)</b>	<b>(14)</b>	<b>1,750</b>	<b>395</b>
<b>Cost of Sales</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(484)</b>	<b>-</b>	<b>484</b>	<b>-</b>	<b>(525)</b>	<b>(101)</b>
<b>Gross Profit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>58</b>	<b>1,129</b>	<b>73</b>	<b>(1,071)</b>	<b>(14)</b>	<b>1,225</b>	<b>294</b>
<b>GP Margin %</b>						<b>100%</b>	<b>70%</b>	<b>100%</b>			<b>70%</b>	<b>74%</b>
<b>Other Income</b>												
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Other Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Income</b>	<b>-</b>	<b>-</b>	<b>511</b>	<b>-</b>	<b>(511)</b>	<b>4,129</b>	<b>13,151</b>	<b>5,849</b>	<b>(9,022)</b>	<b>(1,720)</b>	<b>15,684</b>	<b>6,152</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	-	(141)	-	141	-	-	(1,261)	-	1,261	-	(1,684)	(423)
Temporary Staff	-	-	-	-	-	-	(707)	-	707	-	(745)	(653)
Agency Staff	-	-	-	-	-	-	(1,293)	40	1,293	(40)	(1,440)	-
Stewards	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Pay) Subtotal</b>	<b>-</b>	<b>(141)</b>	<b>-</b>	<b>141</b>	<b>-</b>	<b>-</b>	<b>(3,261)</b>	<b>40</b>	<b>3,261</b>	<b>(40)</b>	<b>(3,869)</b>	<b>(1,076)</b>
<b>Staff Costs/Revenue %</b>			<b>0%</b>			<b>0%</b>	<b>16%</b>	<b>0%</b>			<b>16%</b>	<b>8%</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	(41)	-	41	-	(50)	(42)
Recruitment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	-	-	-	-	-	-	-
Uniforms	-	(17)	-	17	-	-	(85)	-	85	-	(100)	(15)
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>(17)</b>	<b>-</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>(126)</b>	<b>-</b>	<b>126</b>	<b>-</b>	<b>(150)</b>	<b>(57)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	-	-	-	-	-	(225)	-	225	-	(300)	(150)
Decorations	-	-	-	-	-	-	(210)	-	210	-	(250)	(120)
Depreciation	(954)	(602)	(665)	(352)	(289)	(5,652)	(5,035)	(5,879)	(617)	227	(6,566)	(7,458)
Equipment Hire	-	-	-	-	-	-	(1,458)	-	1,458	-	(1,750)	(300)
Equipment Purchase	-	-	-	-	-	(226)	(750)	(406)	524	180	(900)	(426)
Maintenance	-	(100)	-	100	-	-	(38)	(180)	38	180	(50)	-
Maintenance Contracts	-	(108)	-	108	-	-	(969)	-	969	-	(1,292)	(323)
<b>Premises &amp; Equipment Subtotal</b>	<b>(954)</b>	<b>(810)</b>	<b>(665)</b>	<b>(144)</b>	<b>(289)</b>	<b>(5,878)</b>	<b>(8,684)</b>	<b>(6,465)</b>	<b>2,806</b>	<b>587</b>	<b>(11,108)</b>	<b>(8,777)</b>
<b>Consumables</b>												
Consumables	-	-	-	-	-	(30)	-	-	(30)	(30)	-	(30)
Crockery & Glasses	-	-	-	-	-	-	-	-	-	-	-	-
Disposables	-	-	-	-	-	(40)	(1,200)	-	1,160	(40)	(1,200)	(340)
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Consumables Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(70)</b>	<b>(1,200)</b>	<b>-</b>	<b>1,130</b>	<b>(70)</b>	<b>(1,200)</b>	<b>(370)</b>
<b>Administration</b>												

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Card Commission	-	-	-	-	-	-	-	-	-	-	-	-
Carriage	-	-	-	-	-	(10)	-	-	(10)	(10)	-	(10)
Entertainment Acts	-	-	-	-	-	-	-	-	-	-	-	-
Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	(49)	-	(2)	(49)	(47)	-	(49)
Irrecoverable VAT	-	-	-	-	-	-	-	-	-	-	-	-
Laundry	-	-	-	-	-	(367)	(853)	-	487	(367)	(950)	(547)
Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-
Licences	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	-	(90)	-	90	-	(100)	-
Publicity	-	-	-	-	-	-	-	-	-	-	-	-
Quiz Prizes	-	-	-	-	-	-	-	-	-	-	-	-
Security Staff	-	-	-	-	-	-	-	-	-	-	-	-
Stationery	-	-	-	-	-	-	(45)	-	45	-	(50)	-
Stocktaking	-	(78)	-	78	-	-	(698)	-	698	-	(930)	(233)
Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	-	<b>(78)</b>	-	<b>78</b>	-	<b>(426)</b>	<b>(1,685)</b>	<b>(2)</b>	<b>1,259</b>	<b>(424)</b>	<b>(2,030)</b>	<b>(838)</b>
<b>Total Expenditure</b>	<b>(954)</b>	<b>(1,045)</b>	<b>(665)</b>	<b>91</b>	<b>(289)</b>	<b>(6,373)</b>	<b>(14,957)</b>	<b>(6,427)</b>	<b>8,583</b>	<b>54</b>	<b>(18,357)</b>	<b>(11,117)</b>
<b>Net Profit/(Loss)</b>	<b>(954)</b>	<b>(1,045)</b>	<b>(154)</b>	<b>91</b>	<b>(800)</b>	<b>(2,245)</b>	<b>(1,806)</b>	<b>(579)</b>	<b>(439)</b>	<b>(1,666)</b>	<b>(2,673)</b>	<b>(4,966)</b>
<b>NP Margin %</b>			<b>-20%</b>			<b>-25%</b>	<b>-9%</b>	<b>-6%</b>			<b>-11%</b>	<b>-39%</b>

## Beit Venues

Upselling of free Union spaces to external clients and function management.

### Imperial College Union Management Accounts April 20 Beit Venues

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Core Sales</b>												
Room Hire	205	-	8,232	205	(8,027)	135,799	141,922	160,104	(6,123)	(24,305)	203,097	172,992
Misc Sales	-	-	-	-	-	(1,062)	-	(3,235)	(1,062)	2,172	-	(1,062)
<b>Core Sales Subtotal</b>	<b>205</b>	<b>-</b>	<b>8,232</b>	<b>205</b>	<b>(8,027)</b>	<b>134,737</b>	<b>141,922</b>	<b>156,870</b>	<b>(7,185)</b>	<b>(22,133)</b>	<b>203,097</b>	<b>171,930</b>
<b>Other Sales</b>												
Other Services	(770)	-	500	(770)	(1,270)	13,751	20,001	16,032	(6,251)	(2,281)	28,623	20,102
Pass Through	-	-	-	-	-	(616)	-	6,896	(616)	(7,513)	-	(616)
Union Events	-	-	(37)	-	37	(60)	-	(599)	(60)	539	-	(60)
<b>Other Sales Subtotal</b>	<b>(770)</b>	<b>-</b>	<b>464</b>	<b>(770)</b>	<b>(1,233)</b>	<b>13,075</b>	<b>20,001</b>	<b>22,329</b>	<b>(6,927)</b>	<b>(9,255)</b>	<b>28,623</b>	<b>19,426</b>
<b>Income Total</b>	<b>(565)</b>	<b>-</b>	<b>8,695</b>	<b>(565)</b>	<b>(9,260)</b>	<b>147,812</b>	<b>161,923</b>	<b>179,199</b>	<b>(14,112)</b>	<b>(31,388)</b>	<b>231,720</b>	<b>191,356</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(4,158)	(4,973)	(9,539)	815	5,381	(62,948)	(88,634)	(79,979)	25,686	17,031	(118,275)	(82,385)
Temporary Staff	-	(150)	(231)	150	231	(4,687)	(5,430)	(7,942)	743	3,254	(7,800)	(7,057)
Agency Staff	-	-	-	-	-	(859)	(500)	(2,334)	(359)	1,475	(500)	(859)
<b>Staff Costs (Pay) Subtotal</b>	<b>(4,158)</b>	<b>(5,123)</b>	<b>(9,770)</b>	<b>965</b>	<b>5,612</b>	<b>(68,495)</b>	<b>(94,564)</b>	<b>(90,255)</b>	<b>26,069</b>	<b>21,760</b>	<b>(126,575)</b>	<b>(90,302)</b>
<b>Staff Costs/Revenue %</b>	<b>-736%</b>		<b>112%</b>			<b>46%</b>	<b>58%</b>	<b>50%</b>			<b>55%</b>	<b>47%</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	(151)	(300)	(198)	149	46	(300)	(151)
Recruitment Costs	-	-	-	-	-	(848)	-	-	(848)	(848)	-	(848)
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	(120)	(33)	-	(87)	(120)	(120)	(300)	-	180	(120)	(404)	(224)
Travel	-	-	-	-	-	15	-	-	15	15	-	15
Uniforms	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Other) Subtotal</b>	<b>(120)</b>	<b>(33)</b>	<b>-</b>	<b>(87)</b>	<b>(120)</b>	<b>(1,105)</b>	<b>(600)</b>	<b>(198)</b>	<b>(505)</b>	<b>(907)</b>	<b>(704)</b>	<b>(1,209)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	-	-	-	-	-	-	(110)	-	110	-	-
Decorations	-	-	-	-	-	-	(100)	(166)	100	166	(100)	-
Depreciation	(162)	(246)	(162)	84	-	(1,457)	(1,880)	(1,457)	422	-	(2,619)	(2,196)
Equipment Hire	(150)	-	74	(150)	(224)	(3,110)	(4,542)	(6,507)	1,432	3,397	(6,500)	(4,512)
Equipment Purchase	-	(18)	19	18	(19)	(51)	(349)	(1,693)	298	1,641	(500)	(202)
Maintenance	-	-	-	-	-	-	(1,000)	(73)	1,000	73	(1,000)	-
Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>(312)</b>	<b>(264)</b>	<b>(69)</b>	<b>(48)</b>	<b>(243)</b>	<b>(4,619)</b>	<b>(7,871)</b>	<b>(10,007)</b>	<b>3,252</b>	<b>5,388</b>	<b>(10,719)</b>	<b>(6,911)</b>
<b>Administration</b>												
Accommodation	-	-	-	-	-	(178)	-	-	(178)	(178)	-	(178)
Consumables	-	-	-	-	-	(92)	-	(230)	(92)	138	-	(92)
Entertainment Acts	-	-	-	-	-	-	-	(140)	-	140	-	-
Health & Safety	-	-	-	-	-	-	-	(227)	-	227	-	-
Hospitality	-	(20)	-	20	-	(5)	(180)	(2,835)	175	2,830	(220)	(45)
Laundry	-	-	-	-	-	-	-	-	-	-	-	-
Licences	-	-	-	-	-	(274)	-	(42)	(274)	(232)	-	(274)
Printing Costs	-	-	-	-	-	(42)	-	(20)	(42)	(22)	-	(42)
Publicity	-	-	-	-	-	-	(750)	-	750	-	(750)	(375)
Security Staff	-	-	-	-	-	(3,518)	(9,000)	(2,744)	5,482	(774)	(10,500)	(3,518)
Stationery	-	-	-	-	-	-	-	(20)	-	20	-	-
Subscriptions	-	-	-	-	-	-	-	-	-	-	-	(200)
Systems, Software & Development	-	(3)	-	3	-	(18)	(20)	(18)	1	-	(27)	(26)

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Telephones	(25)	(35)	(36)	10	11	(268)	(315)	(283)	47	15	(420)	(373)
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>(25)</b>	<b>(58)</b>	<b>(36)</b>	<b>32</b>	<b>11</b>	<b>(4,396)</b>	<b>(10,265)</b>	<b>(6,559)</b>	<b>5,869</b>	<b>2,164</b>	<b>(11,917)</b>	<b>(5,123)</b>
<b>Expenditure Total</b>	<b>(4,615)</b>	<b>(5,478)</b>	<b>(9,875)</b>	<b>863</b>	<b>5,260</b>	<b>(78,614)</b>	<b>(113,300)</b>	<b>(107,019)</b>	<b>34,686</b>	<b>28,405</b>	<b>(149,914)</b>	<b>(103,544)</b>
<b>Net Profit/(Loss)</b>	<b>(5,180)</b>	<b>(5,478)</b>	<b>(1,180)</b>	<b>298</b>	<b>(4,000)</b>	<b>69,198</b>	<b>48,624</b>	<b>72,181</b>	<b>20,574</b>	<b>(2,983)</b>	<b>81,806</b>	<b>87,812</b>
<b>Net Profit Margin %</b>	<b>917%</b>		<b>-14%</b>			<b>47%</b>	<b>30%</b>	<b>40%</b>			<b>35%</b>	<b>46%</b>

## Shop &amp; Online

Imperial College Union  
Management Accounts April 20  
Shop & Online

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Sales</b>												
Core Sales	-	37,624	39,298	(37,624)	(39,298)	482,079	616,668	582,272	(134,589)	(100,193)	836,099	710,721
Online Sales	-	3,859	2,230	(3,859)	(2,230)	19,094	26,755	22,875	(7,661)	(3,781)	39,903	32,388
Overage/Shortage	-	-	5	-	(5)	47	-	4	47	43	-	47
<b>Sales Subtotal</b>	<b>-</b>	<b>41,483</b>	<b>41,533</b>	<b>(41,483)</b>	<b>(41,533)</b>	<b>501,220</b>	<b>643,423</b>	<b>605,151</b>	<b>(142,204)</b>	<b>(103,932)</b>	<b>876,002</b>	<b>743,156</b>
<b>Carriage Out</b>	<b>388</b>	<b>(848)</b>	<b>(747)</b>	<b>1,236</b>	<b>1,135</b>	<b>(4,779)</b>	<b>(6,020)</b>	<b>(5,625)</b>	<b>1,241</b>	<b>846</b>	<b>(8,959)</b>	<b>(7,702)</b>
<b>Sales Subtotal (net of carriage)</b>	<b>388</b>	<b>40,635</b>	<b>40,786</b>	<b>(40,247)</b>	<b>(40,398)</b>	<b>496,441</b>	<b>637,403</b>	<b>599,526</b>	<b>(140,963)</b>	<b>(103,086)</b>	<b>867,043</b>	<b>735,454</b>
<b>Cost of Sales</b>	<b>-</b>	<b>(19,495)</b>	<b>(19,228)</b>	<b>19,495</b>	<b>19,228</b>	<b>(240,008)</b>	<b>(305,953)</b>	<b>(276,287)</b>	<b>65,946</b>	<b>36,279</b>	<b>(416,181)</b>	<b>(350,235)</b>
<b>Gross Profit</b>	<b>388</b>	<b>21,140</b>	<b>21,558</b>	<b>(20,752)</b>	<b>(21,170)</b>	<b>256,433</b>	<b>331,450</b>	<b>323,239</b>	<b>(75,017)</b>	<b>(66,807)</b>	<b>450,862</b>	<b>385,219</b>
<b>Gross Profit Margin %</b>	<b>100%</b>	<b>52%</b>	<b>53%</b>			<b>52%</b>	<b>52%</b>	<b>54%</b>			<b>52%</b>	<b>52%</b>
<b>Other Income</b>												
Sales Commission	-	-	-	-	-	-	804	581	(804)	(581)	4,804	4,000
<b>Other Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>804</b>	<b>581</b>	<b>(804)</b>	<b>(581)</b>	<b>4,804</b>	<b>4,000</b>
<b>Total Income</b>	<b>388</b>	<b>21,140</b>	<b>21,558</b>	<b>(20,752)</b>	<b>(21,170)</b>	<b>256,433</b>	<b>332,254</b>	<b>323,820</b>	<b>(75,821)</b>	<b>(67,387)</b>	<b>455,666</b>	<b>389,219</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(20,172)	(15,831)	(16,825)	(4,341)	(3,347)	(159,940)	(160,458)	(146,294)	517	(13,646)	(207,952)	(207,434)
Temporary Staff	362	(3,488)	(557)	3,849	919	(13,946)	(32,323)	(17,601)	18,377	3,655	(45,786)	(27,409)
Agency Staff	-	-	-	-	-	(10,795)	-	(10,795)	(10,795)	(10,795)	-	(10,795)
<b>Staff Costs (Pay) Subtotal</b>	<b>(19,811)</b>	<b>(19,319)</b>	<b>(17,382)</b>	<b>(492)</b>	<b>(2,429)</b>	<b>(184,681)</b>	<b>(192,780)</b>	<b>(163,895)</b>	<b>8,099</b>	<b>(20,786)</b>	<b>(253,738)</b>	<b>(245,638)</b>
<b>Staff Costs/Revenue %</b>		<b>47%</b>	<b>42%</b>			<b>37%</b>	<b>30%</b>	<b>27%</b>			<b>29%</b>	<b>33%</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	-	-	-	-	-	-
Provision	-	-	-	-	-	-	-	-	-	-	-	-
Recruitment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	(50)	-	50	-	-	(850)	-	850	-	(1,000)	(150)
Uniforms	-	(500)	-	500	-	-	(1,130)	(276)	1,130	276	(1,130)	-
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>(550)</b>	<b>-</b>	<b>550</b>	<b>-</b>	<b>-</b>	<b>(1,980)</b>	<b>(276)</b>	<b>1,980</b>	<b>276</b>	<b>(2,130)</b>	<b>(150)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	(6)	-	6	-	-	(54)	-	54	-	(72)	(18)
Decorations	-	-	-	-	-	-	(100)	-	100	-	(100)	-
Depreciation	(1,219)	(121)	(86)	(1,098)	(1,133)	(2,512)	(914)	(673)	(1,598)	(1,839)	(2,111)	(3,708)
Equipment Hire	(100)	(60)	(70)	(40)	(30)	(3,637)	(540)	(757)	(3,097)	(2,880)	(720)	(3,817)
Equipment Purchase	(254)	(24)	-	(230)	(254)	(723)	(218)	(103)	(506)	(620)	(290)	(796)
Maintenance	-	(33)	(125)	33	125	(626)	(300)	(125)	(326)	(501)	(400)	(726)
Maintenance Contracts	-	(150)	-	150	-	-	(1,350)	-	1,350	-	(1,800)	(450)
<b>Premises &amp; Equipment Subtotal</b>	<b>(1,573)</b>	<b>(395)</b>	<b>(281)</b>	<b>(1,178)</b>	<b>(1,292)</b>	<b>(7,498)</b>	<b>(3,476)</b>	<b>(1,658)</b>	<b>(4,022)</b>	<b>(5,840)</b>	<b>(5,492)</b>	<b>(9,515)</b>
<b>Consumables</b>												
Carriage	-	-	-	-	-	(19)	-	-	(19)	(19)	-	(19)
Carrier & Paper Bags	-	(68)	-	68	-	-	(615)	-	615	-	(820)	(205)
Consumables	-	(67)	-	67	-	(623)	(1,095)	(1,188)	472	565	(1,485)	(1,013)
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Consumables Subtotal</b>	<b>-</b>	<b>(135)</b>	<b>-</b>	<b>135</b>	<b>-</b>	<b>(642)</b>	<b>(1,710)</b>	<b>(1,188)</b>	<b>1,068</b>	<b>546</b>	<b>(2,305)</b>	<b>(1,237)</b>
<b>Administration</b>												
Credit Card Commission	(88)	(224)	(572)	136	484	(3,865)	(2,708)	(6,723)	(1,157)	2,858	(3,726)	(4,883)
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Hospitality	-	(6)	-	6	-	35	(54)	-	89	35	(72)	17
Legal & Professional	-	-	-	-	-	-	(7,500)	-	7,500	-	(7,500)	-
Licences	-	-	-	-	-	-	-	-	-	-	-	-
Postage	-	(3)	-	3	-	-	(25)	(17)	25	17	(34)	(8)
Printing Costs	(91)	(25)	(127)	(66)	36	(220)	(225)	(292)	5	72	(300)	(295)
Publicity	-	(20)	-	20	-	-	(180)	-	180	-	(240)	(60)
Signwriting	-	-	-	-	-	-	-	-	-	-	-	-
Stationery	-	-	-	-	-	(83)	-	(7)	(83)	(76)	-	(83)
Stocktaker	-	-	-	-	-	(2,285)	-	(523)	(2,285)	(1,762)	(850)	(3,135)
Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
Systems, Software & Development	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	(49)	(40)	(40)	(10)	(9)	(432)	(356)	(320)	(76)	(112)	(475)	(551)
Travel	-	(8)	-	8	-	-	(75)	-	75	-	(100)	(25)
<b>Administration Subtotal</b>	<b>(228)</b>	<b>(326)</b>	<b>(739)</b>	<b>98</b>	<b>511</b>	<b>(6,850)</b>	<b>(11,123)</b>	<b>(7,883)</b>	<b>4,273</b>	<b>1,033</b>	<b>(13,296)</b>	<b>(9,024)</b>
<b>Total Expenditure</b>	<b>(21,612)</b>	<b>(20,725)</b>	<b>(18,403)</b>	<b>(887)</b>	<b>(3,209)</b>	<b>(199,671)</b>	<b>(211,069)</b>	<b>(174,900)</b>	<b>11,398</b>	<b>(24,771)</b>	<b>(276,961)</b>	<b>(265,563)</b>
<b>Net Profit/(Loss)</b>	<b>(21,223)</b>	<b>415</b>	<b>3,156</b>	<b>(21,639)</b>	<b>(24,379)</b>	<b>56,762</b>	<b>121,185</b>	<b>148,920</b>	<b>(64,423)</b>	<b>(92,158)</b>	<b>178,705</b>	<b>123,656</b>
<b>Net Profit Margin %</b>	<b>-5468%</b>	<b>1%</b>	<b>8%</b>			<b>11%</b>	<b>19%</b>	<b>25%</b>			<b>21%</b>	<b>17%</b>



## Shop Extra

Imperial College Union  
Management Accounts April 20  
Shop Extra

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Sales</b>												
Core Sales	-	30,000	31,326	(30,000)	(31,326)	364,913	383,000	372,127	(18,087)	(7,214)	509,495	498,913
Overage/Shortage	-	-	-	-	-	-	-	-	-	-	-	-
<b>Sales Subtotal</b>	<b>-</b>	<b>30,000</b>	<b>31,326</b>	<b>(30,000)</b>	<b>(31,326)</b>	<b>364,913</b>	<b>383,000</b>	<b>372,127</b>	<b>(18,087)</b>	<b>(7,214)</b>	<b>509,495</b>	<b>498,913</b>
<b>Cost of Sales</b>	<b>-</b>	<b>(18,600)</b>	<b>(19,464)</b>	<b>18,600</b>	<b>19,464</b>	<b>(224,603)</b>	<b>(237,460)</b>	<b>(238,383)</b>	<b>12,857</b>	<b>13,780</b>	<b>(315,887)</b>	<b>(307,683)</b>
<b>Gross Profit</b>	<b>-</b>	<b>11,400</b>	<b>11,862</b>	<b>(11,400)</b>	<b>(11,862)</b>	<b>140,310</b>	<b>145,540</b>	<b>133,744</b>	<b>(5,230)</b>	<b>6,566</b>	<b>193,608</b>	<b>191,230</b>
<b>Gross Profit Margin %</b>		<b>38%</b>	<b>38%</b>			<b>38%</b>	<b>38%</b>	<b>36%</b>			<b>38%</b>	<b>38%</b>
<b>Other Income</b>												
Other Income	-	-	-	-	-	-	-	-	-	-	-	-
<b>Other Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Income</b>	<b>-</b>	<b>11,400</b>	<b>11,862</b>	<b>(11,400)</b>	<b>(11,862)</b>	<b>140,310</b>	<b>145,540</b>	<b>133,744</b>	<b>(5,230)</b>	<b>6,566</b>	<b>193,608</b>	<b>191,230</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(6,952)	(8,973)	(8,544)	2,021	1,592	(63,475)	(80,324)	(76,940)	16,850	13,466	(107,243)	(90,394)
Temporary Staff	365	(2,740)	(1,694)	3,105	2,059	(23,482)	(23,415)	(18,217)	(67)	(5,266)	(31,148)	(35,718)
Agency Staff	-	-	-	-	-	(6,561)	-	-	(6,561)	(6,561)	-	(6,561)
<b>Staff Costs (Pay) Subtotal</b>	<b>(6,587)</b>	<b>(11,713)</b>	<b>(10,238)</b>	<b>5,126</b>	<b>3,651</b>	<b>(93,518)</b>	<b>(103,739)</b>	<b>(95,157)</b>	<b>10,221</b>	<b>1,639</b>	<b>(138,391)</b>	<b>(132,673)</b>
<b>Staff Costs/Revenue %</b>		<b>39%</b>	<b>33%</b>			<b>26%</b>	<b>27%</b>	<b>26%</b>			<b>27%</b>	<b>27%</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	-	-	-	-	-	-
Provision	-	-	-	-	-	-	-	-	-	-	-	-
Recruitment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	(17)	-	17	-	-	(150)	-	150	-	(200)	(50)
Uniforms	-	-	-	-	-	-	(500)	(827)	500	827	(500)	-
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>(17)</b>	<b>-</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>(650)</b>	<b>(827)</b>	<b>650</b>	<b>827</b>	<b>(700)</b>	<b>(50)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	(10)	-	10	-	-	(90)	-	90	-	(120)	(30)
Decorations	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	(591)	(623)	(576)	32	(15)	(5,151)	(5,634)	(3,266)	482	(1,886)	(7,502)	(7,020)
Equipment Hire	-	(40)	(30)	40	30	30	(360)	(270)	390	300	(480)	(90)
Equipment Purchase	(123)	-	-	(123)	(123)	(197)	(200)	(162)	3	(35)	(200)	(197)
Maintenance	-	(63)	-	63	-	-	(563)	(1,653)	563	1,653	(750)	(188)
Maintenance Contracts	-	(150)	-	150	-	-	(750)	-	750	-	(1,200)	(450)
<b>Premises &amp; Equipment Subtotal</b>	<b>(714)</b>	<b>(885)</b>	<b>(606)</b>	<b>172</b>	<b>(108)</b>	<b>(5,318)</b>	<b>(7,596)</b>	<b>(5,351)</b>	<b>2,278</b>	<b>33</b>	<b>(10,252)</b>	<b>(7,975)</b>
<b>Consumables</b>												
Carriage	(482)	(242)	(239)	(240)	(243)	(3,578)	(3,090)	(2,145)	(489)	(1,434)	(4,110)	(4,707)
Carrier & Paper Bags	-	(6)	-	6	-	(23)	(75)	(35)	52	12	(100)	(48)
Consumables	(652)	(35)	(225)	(617)	(427)	(1,088)	(473)	(709)	(615)	(379)	(629)	(1,244)
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Consumables Subtotal</b>	<b>(1,134)</b>	<b>(282)</b>	<b>(464)</b>	<b>(851)</b>	<b>(670)</b>	<b>(4,689)</b>	<b>(3,638)</b>	<b>(2,889)</b>	<b>(1,051)</b>	<b>(1,800)</b>	<b>(4,839)</b>	<b>(5,999)</b>
<b>Administration</b>												
Credit Card Commission	(105)	(308)	(628)	203	523	(3,805)	(3,780)	(4,328)	(25)	523	(5,106)	(5,130)
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	(30)	1	30	(1)	(30)	-
Legal & Professional	-	-	-	-	-	(132)	-	-	(132)	(132)	-	(132)
Licences	-	-	-	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	(187)	(16)	-	(171)	(187)	(326)	(226)	(85)	(101)	(241)	(300)	(401)

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Publicity	-	-	-	-	-	-	-	-	-	-	-	-
Signwriting	-	-	-	-	-	-	-	-	-	-	-	-
Stationery	-	-	-	-	-	-	(30)	-	30	-	(30)	-
Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
Systems, Software & Development	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	-	(23)	(24)	23	24	(79)	(203)	(188)	123	109	(270)	(147)
Travel	-	-	(48)	-	48	(2)	(100)	(63)	99	61	(100)	(2)
<b>Administration Subtotal</b>	<b>(292)</b>	<b>(347)</b>	<b>(700)</b>	<b>55</b>	<b>408</b>	<b>(4,344)</b>	<b>(4,368)</b>	<b>(4,663)</b>	<b>25</b>	<b>319</b>	<b>(5,836)</b>	<b>(5,811)</b>
<b>Total Expenditure</b>	<b>(8,727)</b>	<b>(13,245)</b>	<b>(12,008)</b>	<b>4,518</b>	<b>3,281</b>	<b>(107,869)</b>	<b>(119,991)</b>	<b>(108,886)</b>	<b>12,122</b>	<b>1,017</b>	<b>(160,019)</b>	<b>(152,508)</b>
<b>Net Profit/(Loss)</b>	<b>(8,727)</b>	<b>(1,845)</b>	<b>(146)</b>	<b>(6,882)</b>	<b>(8,581)</b>	<b>32,442</b>	<b>25,549</b>	<b>24,858</b>	<b>6,893</b>	<b>7,584</b>	<b>33,589</b>	<b>38,723</b>
<b>Net Profit Margin %</b>		<b>-6%</b>	<b>0%</b>			<b>9%</b>	<b>7%</b>	<b>7%</b>			<b>7%</b>	<b>8%</b>

# Summer Ball

Imperial College Union  
Management Accounts April 20  
Summer Ball

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>INCOME</b>												
<b>General</b>												
Donations	-	-	-	-	-	-	-	-	-	-	-	-
Sponsorship	-	-	-	-	-	-	-	-	-	-	-	-
Ticket Sales	-	16,091	-	(16,091)	-	17,898	-	(74)	17,898	17,972	-	52,480
<b>General Subtotal</b>	<b>-</b>	<b>16,091</b>	<b>-</b>	<b>(16,091)</b>	<b>-</b>	<b>17,898</b>	<b>-</b>	<b>(74)</b>	<b>17,898</b>	<b>17,972</b>	<b>-</b>	<b>52,480</b>
<b>Bar/Catering Sales</b>												
Sales	-	-	-	-	-	-	-	-	-	-	-	20,060
Overage/Shortage	-	-	-	-	-	-	-	-	-	-	-	-
<b>Sales Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,060</b>
<b>Cost of Sales</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(7,021)</b>
<b>Gross Profit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,039</b>
<b>GP Margin %</b>												<b>65%</b>
<b>Acts</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,000)</b>	<b>-</b>	<b>(442)</b>	<b>(5,000)</b>	<b>(4,558)</b>	<b>-</b>	<b>(5,000)</b>
<b>TOTAL NET INCOME</b>	<b>-</b>	<b>16,091</b>	<b>-</b>	<b>(16,091)</b>	<b>-</b>	<b>12,898</b>	<b>-</b>	<b>(516)</b>	<b>12,898</b>	<b>13,414</b>	<b>-</b>	<b>60,519</b>
<b>EXPENDITURE</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	-	-	(2,649)	-	2,649	-	-	(8,627)	-	8,627	-	-
Temporary Staff	-	-	-	-	-	169	-	-	169	169	-	(4,105)
Agency Staff	-	-	-	-	-	-	-	-	-	-	-	-
Security Staff	-	-	-	-	-	-	-	-	-	-	-	(7,000)
<b>Staff Costs (Pay) Subtotal</b>	<b>-</b>	<b>-</b>	<b>(2,649)</b>	<b>-</b>	<b>2,649</b>	<b>169</b>	<b>-</b>	<b>(8,627)</b>	<b>169</b>	<b>8,796</b>	<b>-</b>	<b>(11,105)</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	-	-	-	-	-	(120)
Subsistence	-	-	-	-	-	-	-	-	-	-	-	(4,804)
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(4,924)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	-	-	-	-	-	-	412	-	(412)	-	(2,500)
Decorations	-	-	-	-	-	(780)	-	-	(780)	(780)	-	(3,780)
Equipment Hire	-	-	-	-	-	1,582	-	288	1,582	1,294	-	(20,222)
Equipment Purchase	(185)	-	-	(185)	(185)	(273)	-	-	(273)	(273)	-	(7,806)
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Parking	-	-	-	-	-	-	-	-	-	-	-	(100)
<b>Premises &amp; Equipment Subtotal</b>	<b>(185)</b>	<b>-</b>	<b>-</b>	<b>(185)</b>	<b>(185)</b>	<b>529</b>	<b>-</b>	<b>700</b>	<b>529</b>	<b>(171)</b>	<b>-</b>	<b>(34,408)</b>
<b>Consumables</b>												
Carriage	-	-	-	-	-	-	-	-	-	-	-	-
Consumables	-	-	(62)	-	62	(19,733)	-	(62)	(19,733)	(19,671)	-	(38,455)
Disposables	-	-	-	-	-	-	-	-	-	-	-	(479)
Other	-	-	-	-	-	(666)	-	-	(666)	(666)	-	(9,166)
<b>Consumables Subtotal</b>	<b>-</b>	<b>-</b>	<b>(62)</b>	<b>-</b>	<b>62</b>	<b>(20,399)</b>	<b>-</b>	<b>(62)</b>	<b>(20,399)</b>	<b>(20,337)</b>	<b>-</b>	<b>(48,100)</b>
<b>Administration</b>												
Accommodation	-	-	-	-	-	-	-	-	-	-	-	(2,400)
Credit Card Commission	-	-	-	-	-	-	-	-	-	-	-	-
Health & Safety	-	-	-	-	-	-	-	-	-	-	-	(4,242)
Hospitality	-	-	-	-	-	(200)	-	-	(200)	(200)	-	(7,876)
Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-
Licences	-	-	-	-	-	(22)	-	(82)	(22)	60	-	(1,808)
Printing Costs	(45)	-	(120)	(45)	75	(45)	-	(120)	(45)	75	-	(224)
Publicity	-	-	-	-	-	-	-	(110)	-	110	-	(600)
Stationery	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	-	-	-	-	-	-	-	-	-	-	-	-

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Travel	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>(45)</b>	<b>-</b>	<b>(120)</b>	<b>(45)</b>	<b>75</b>	<b>(267)</b>	<b>-</b>	<b>(312)</b>	<b>(267)</b>	<b>45</b>	<b>-</b>	<b>(17,150)</b>
<b>TOTAL EXPENDITURE</b>	<b>(230)</b>	<b>-</b>	<b>(2,830)</b>	<b>(230)</b>	<b>2,600</b>	<b>(19,968)</b>	<b>-</b>	<b>(8,300)</b>	<b>(19,968)</b>	<b>(11,668)</b>	<b>-</b>	<b>(115,687)</b>
<b>Contingency</b>												
<b>Net Profit/(Loss)</b>	<b>(230)</b>	<b>16,091</b>	<b>(2,830)</b>	<b>(16,321)</b>	<b>2,600</b>	<b>(7,070)</b>	<b>-</b>	<b>(8,816)</b>	<b>(7,070)</b>	<b>1,746</b>	<b>-</b>	<b>(55,168)</b>

# Administration

Responsible for training and development budget, premises, and human resource management.

## Imperial College Union Management Accounts April 20 Administration

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>General</b>												
Income	-	-	-	-	-	(724)	-	-	(724)	(724)	-	(724)
<b>General Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(724)</b>	<b>-</b>	<b>-</b>	<b>(724)</b>	<b>(724)</b>	<b>-</b>	<b>(724)</b>
<b>Total Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(724)</b>	<b>-</b>	<b>-</b>	<b>(724)</b>	<b>(724)</b>	<b>-</b>	<b>(724)</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(9,325)	(9,386)	(10,160)	61	835	(76,009)	(76,792)	(86,932)	784	10,923	(102,522)	(104,167)
Temporary Staff	316	-	(28)	316	344	(3,551)	(3,517)	(845)	(34)	(2,706)	(4,848)	(4,882)
Agency Staff	-	-	-	-	-	(8,080)	-	(5,748)	(8,080)	(2,332)	-	(8,080)
<b>Staff Costs (Pay) Subtotal</b>	<b>(9,009)</b>	<b>(9,386)</b>	<b>(10,188)</b>	<b>377</b>	<b>1,179</b>	<b>(87,640)</b>	<b>(80,310)</b>	<b>(93,525)</b>	<b>(7,330)</b>	<b>5,885</b>	<b>(107,370)</b>	<b>(117,129)</b>
<b>Staff Costs (Other)</b>												
Late Taxes	-	-	-	-	-	-	(270)	-	270	-	(360)	-
Recruitment Costs	-	-	(383)	-	383	275	-	(29,261)	275	29,536	-	275
Subsistence	-	-	-	-	-	-	-	(51)	-	51	-	-
Training	937	(600)	(327)	1,537	1,264	(2,443)	(3,745)	(20,216)	1,302	17,772	(3,845)	(2,543)
Wellbeing	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Other) Subtotal</b>	<b>937</b>	<b>(600)</b>	<b>(710)</b>	<b>1,537</b>	<b>1,647</b>	<b>(2,168)</b>	<b>(4,015)</b>	<b>(49,528)</b>	<b>1,847</b>	<b>47,360</b>	<b>(4,205)</b>	<b>(2,268)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	(8,265)	(6,424)	8,265	6,424	(49,224)	(74,385)	(59,886)	25,160	10,661	(99,179)	(74,019)
Decorations	-	-	(23)	-	23	-	-	(31)	-	31	-	-
Depreciation	(650)	(574)	(485)	(76)	(165)	(4,352)	(4,830)	(4,153)	478	(199)	(6,625)	(6,147)
Equipment Hire	(1,896)	(1,559)	(1,522)	(337)	(373)	(15,782)	(16,905)	(16,298)	1,123	516	(22,257)	(21,134)
Equipment Purchase	-	-	20	-	(20)	(2,268)	(210)	(1,247)	(2,058)	(1,022)	(210)	(2,268)
Maintenance	-	(213)	-	213	-	(3,179)	(3,103)	(13,240)	(77)	10,061	(3,740)	(3,817)
Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	-
Signwriting	-	-	-	-	-	(1,420)	(1,420)	-	-	(1,420)	(1,895)	(1,895)
<b>Premises &amp; Equipment Subtotal</b>	<b>(2,546)</b>	<b>(10,611)</b>	<b>(8,434)</b>	<b>8,065</b>	<b>5,888</b>	<b>(76,226)</b>	<b>(100,852)</b>	<b>(94,854)</b>	<b>24,627</b>	<b>18,628</b>	<b>(133,906)</b>	<b>(109,280)</b>
<b>Administration</b>												
Consumables	-	-	(240)	-	240	-	-	(240)	-	240	-	-
Ground Hire	-	-	-	-	-	134	-	(125)	134	259	-	134
Health & Safety	-	(410)	-	410	-	(2,424)	(4,590)	(549)	2,166	(1,875)	(5,860)	(3,694)
Hospitality	(2,210)	(613)	(469)	(1,597)	(1,742)	(3,279)	-	(1,670)	(3,279)	(1,609)	-	(5,818)
Irrecoverable VAT	(194)	(764)	(491)	570	297	(4,279)	(7,213)	(6,228)	2,934	1,949	(9,470)	(6,536)
Legal & Professional	-	-	-	-	-	-	-	(2,800)	-	2,800	-	-
Licences	-	-	-	-	-	-	-	-	-	-	-	-
Postage	76	(45)	-	121	76	(159)	(405)	(350)	246	191	(540)	(294)
Printing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Publicity	-	-	-	-	-	-	-	-	-	-	-	-
Stationery	(6)	(220)	(277)	214	271	(2,314)	(2,500)	(2,456)	186	142	(3,310)	(2,974)
Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
Systems, Software & Development	(6)	-	(6)	(6)	-	(50)	-	(50)	(50)	-	-	(50)
Telephones	(68)	(65)	(88)	(3)	20	(759)	(585)	(705)	(174)	(54)	(780)	(954)
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	(44)	-	-	(44)	(44)	-	(44)
<b>Administration Subtotal</b>	<b>(2,408)</b>	<b>(2,117)</b>	<b>(1,571)</b>	<b>(292)</b>	<b>(838)</b>	<b>(13,173)</b>	<b>(15,293)</b>	<b>(15,173)</b>	<b>2,120</b>	<b>2,000</b>	<b>(19,960)</b>	<b>(20,229)</b>
<b>Total Expenditure</b>	<b>(13,026)</b>	<b>(22,714)</b>	<b>(20,903)</b>	<b>9,687</b>	<b>7,877</b>	<b>(179,207)</b>	<b>(200,470)</b>	<b>(253,079)</b>	<b>21,263</b>	<b>73,872</b>	<b>(265,441)</b>	<b>(248,906)</b>
<b>Net Surplus/(Deficit)</b>	<b>(13,026)</b>	<b>(22,714)</b>	<b>(20,903)</b>	<b>9,687</b>	<b>7,877</b>	<b>(179,931)</b>	<b>(200,470)</b>	<b>(253,079)</b>	<b>20,539</b>	<b>73,148</b>	<b>(265,441)</b>	<b>(249,630)</b>

# Finance

Responsible for the Union's financial records, budgeting, and financial control.

## Imperial College Union Management Accounts April 20 Finance

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>INCOME</b>												
<b>General</b>												
Interest	1,800	546	3,531	1,254	(1,731)	24,999	32,507	27,860	(7,508)	(2,861)	41,685	34,177
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL INCOME</b>	<b>1,800</b>	<b>546</b>	<b>3,531</b>	<b>1,254</b>	<b>(1,731)</b>	<b>24,999</b>	<b>32,507</b>	<b>27,860</b>	<b>(7,508)</b>	<b>(2,861)</b>	<b>41,685</b>	<b>34,177</b>
<b>EXPENDITURE</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(13,048)	(13,154)	(15,172)	106	2,123	(132,250)	(141,575)	(136,114)	9,325	3,864	(188,988)	(170,426)
Temporary Staff	-	-	-	-	-	(517)	(645)	-	129	(517)	(1,291)	(1,162)
Agency Staff	(5,906)	(3,079)	-	(2,827)	(5,906)	(24,007)	-	-	(24,007)	(24,007)	-	(30,165)
<b>Staff Costs (Pay) Subtotal</b>	<b>(18,955)</b>	<b>(16,233)</b>	<b>(15,172)</b>	<b>(2,722)</b>	<b>(3,783)</b>	<b>(156,774)</b>	<b>(142,220)</b>	<b>(136,114)</b>	<b>(14,554)</b>	<b>(20,660)</b>	<b>(190,279)</b>	<b>(201,753)</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	-	-	-	-	-	-
Provision	-	-	-	-	-	-	-	-	-	-	-	-
Recruitment Costs	-	-	-	-	-	(395)	-	-	(395)	(395)	-	(395)
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	(319)	-	319	-	-	(3,167)	-	3,167	-	(3,456)	(289)
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>(319)</b>	<b>-</b>	<b>319</b>	<b>-</b>	<b>(395)</b>	<b>(3,167)</b>	<b>-</b>	<b>2,772</b>	<b>(395)</b>	<b>(3,456)</b>	<b>(684)</b>
<b>Premises &amp; Equipment</b>												
Depreciation	(70)	(105)	(31)	35	(39)	(633)	(947)	(283)	314	(350)	(1,263)	(948)
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Purchase	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Contracts	(238)	(238)	(238)	-	-	(2,140)	(2,160)	(2,140)	20	-	(2,888)	(2,854)
<b>Premises &amp; Equipment Subtotal</b>	<b>(308)</b>	<b>(343)</b>	<b>(269)</b>	<b>35</b>	<b>(39)</b>	<b>(2,773)</b>	<b>(3,107)</b>	<b>(2,423)</b>	<b>334</b>	<b>(350)</b>	<b>(4,151)</b>	<b>(3,802)</b>
<b>Administration</b>												
Bad Debts	-	-	-	-	-	70	-	2,280	70	(2,210)	-	70
Banking Charges	(581)	(561)	(526)	(19)	(55)	(4,681)	(5,554)	(2,981)	873	(1,700)	(7,219)	(6,346)
Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	(7)	-	7	-	-
Irrecoverable VAT	(353)	(81)	-	(272)	(353)	(1,856)	(139)	(984)	(1,717)	(871)	(164)	(2,016)
Legal & Professional	-	-	-	-	-	-	-	(4,750)	-	4,750	-	-
Licences	(34)	-	-	(34)	(34)	(68)	-	-	(68)	(68)	-	(68)
Postage	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Stationery	-	-	-	-	-	-	-	-	-	-	-	-
Subscriptions	-	-	-	-	-	(667)	(642)	(636)	(25)	(31)	(642)	(667)
Systems, Software & Development	-	-	(26)	-	26	(8)	-	(261)	(8)	253	-	(8)
Telephones	(42)	(43)	(46)	1	5	(389)	(351)	(354)	(38)	(34)	(467)	(505)
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>(1,009)</b>	<b>(685)</b>	<b>(599)</b>	<b>(324)</b>	<b>(410)</b>	<b>(7,598)</b>	<b>(6,686)</b>	<b>(7,694)</b>	<b>(912)</b>	<b>96</b>	<b>(8,492)</b>	<b>(9,539)</b>
<b>TOTAL EXPENDITURE</b>	<b>(20,272)</b>	<b>(17,581)</b>	<b>(16,040)</b>	<b>(2,691)</b>	<b>(4,232)</b>	<b>(167,540)</b>	<b>(155,180)</b>	<b>(146,231)</b>	<b>(12,359)</b>	<b>(21,309)</b>	<b>(206,378)</b>	<b>(215,778)</b>
<b>Net Surplus/(Deficit)</b>	<b>(18,472)</b>	<b>(17,034)</b>	<b>(12,509)</b>	<b>(1,438)</b>	<b>(5,963)</b>	<b>(142,541)</b>	<b>(122,674)</b>	<b>(118,371)</b>	<b>(19,867)</b>	<b>(24,170)</b>	<b>(164,693)</b>	<b>(181,601)</b>

# Systems

Responsible for the Union's systems, website, and EPOS.

## Imperial College Union Management Accounts April 20 Systems

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(18,491)	(18,574)	(12,696)	82	(5,795)	(134,228)	(155,038)	(178,201)	20,810	43,973	(210,758)	(189,948)
Temporary Staff	(1)	(97)	(17)	95	16	(951)	(934)	(1,111)	(17)	160	(1,224)	(1,241)
<b>Staff Costs (Pay) Subtotal</b>	<b>(18,492)</b>	<b>(18,670)</b>	<b>(12,713)</b>	<b>178</b>	<b>(5,779)</b>	<b>(135,178)</b>	<b>(155,971)</b>	<b>(179,312)</b>	<b>20,793</b>	<b>44,133</b>	<b>(211,982)</b>	<b>(191,189)</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	-	-	-	-	-	-
Recruitment Costs	-	-	-	-	-	(7,176)	-	-	(7,176)	(7,176)	-	(7,176)
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	(99)	-	-	(99)	(99)	-	(99)
Uniforms	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(7,275)</b>	<b>-</b>	<b>-</b>	<b>(7,275)</b>	<b>(7,275)</b>	<b>-</b>	<b>(7,275)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	(1,206)	(1,204)	(1,204)	(2)	(2)	(10,855)	(10,837)	(13,596)	(18)	2,741	(14,449)	(14,467)
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Purchase	-	-	-	-	-	(1,238)	-	(47)	(1,238)	(1,191)	-	(1,238)
Maintenance	(180)	-	-	(180)	(180)	(870)	-	-	(870)	(870)	-	(870)
Maintenance Contracts	(515)	(530)	(515)	15	-	(5,150)	(4,774)	(4,635)	(376)	(515)	(6,365)	(6,741)
<b>Premises &amp; Equipment Subtotal</b>	<b>(1,901)</b>	<b>(1,735)</b>	<b>(1,719)</b>	<b>(167)</b>	<b>(182)</b>	<b>(18,113)</b>	<b>(15,611)</b>	<b>(18,279)</b>	<b>(2,502)</b>	<b>165</b>	<b>(20,815)</b>	<b>(23,317)</b>
<b>Administration</b>												
Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	-	-	-	-	-
Irrecoverable VAT	-	(49)	-	49	-	(599)	(440)	(242)	(159)	(357)	(587)	(745)
Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-
Licences	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Stationery	-	-	-	-	-	-	-	-	-	-	-	-
Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
Systems, Software & Development	(732)	(375)	(349)	(357)	(383)	(3,939)	(3,375)	(3,492)	(564)	(447)	(4,500)	(5,064)
Telephones	(35)	(25)	(26)	(10)	(9)	(253)	(225)	(207)	(28)	(46)	(300)	(328)
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>(767)</b>	<b>(449)</b>	<b>(375)</b>	<b>(318)</b>	<b>(393)</b>	<b>(4,791)</b>	<b>(4,040)</b>	<b>(3,941)</b>	<b>(751)</b>	<b>(850)</b>	<b>(5,387)</b>	<b>(6,138)</b>
<b>Total Expenditure</b>	<b>(21,161)</b>	<b>(20,854)</b>	<b>(14,807)</b>	<b>(307)</b>	<b>(6,354)</b>	<b>(165,358)</b>	<b>(175,622)</b>	<b>(201,531)</b>	<b>10,264</b>	<b>36,173</b>	<b>(238,183)</b>	<b>(227,919)</b>
<b>Net Surplus/(Deficit)</b>	<b>(21,161)</b>	<b>(20,854)</b>	<b>(14,807)</b>	<b>(307)</b>	<b>(6,354)</b>	<b>(165,358)</b>	<b>(175,622)</b>	<b>(201,531)</b>	<b>10,264</b>	<b>36,173</b>	<b>(238,183)</b>	<b>(227,919)</b>

## Minibuses

Administers minibus hires to clubs, societies, and College, and manages a fleet of 18 minibuses.

### Imperial College Union Management Accounts April 20 Minibuses

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>General</b>												
Hire (Union Users)	-	5,958	5,068	(5,958)	(5,068)	77,962	96,671	91,462	(18,710)	(13,500)	112,102	93,393
Hire (College Users)	-	972	-	(972)	-	516	7,271	5,864	(6,755)	(5,348)	9,449	2,694
Advertising	-	-	-	-	-	-	-	-	-	-	-	-
Fines	-	-	60	-	(60)	245	-	1,323	245	(1,078)	-	245
<b>General Subtotal</b>	<b>-</b>	<b>6,930</b>	<b>5,128</b>	<b>(6,930)</b>	<b>(5,128)</b>	<b>78,723</b>	<b>103,942</b>	<b>98,648</b>	<b>(25,220)</b>	<b>(19,925)</b>	<b>121,551</b>	<b>96,332</b>
<b>Introductions</b>												
Income	-	213	-	(213)	-	2,195	4,379	1,790	(2,184)	405	5,004	2,820
Expenditure	(43)	(143)	(61)	100	18	(2,759)	(3,029)	(459)	270	(2,300)	(3,432)	(3,162)
<b>Introductions Subtotal</b>	<b>(43)</b>	<b>70</b>	<b>(61)</b>	<b>(113)</b>	<b>18</b>	<b>(564)</b>	<b>1,350</b>	<b>1,331</b>	<b>(1,915)</b>	<b>(1,895)</b>	<b>1,572</b>	<b>(342)</b>
<b>Chargeouts</b>												
Income	-	-	-	-	-	-	-	-	-	-	-	-
Expenditure	(641)	-	(230)	(641)	(411)	(701)	-	(1,388)	(701)	688	-	(701)
<b>Chargeouts Subtotal</b>	<b>(641)</b>	<b>-</b>	<b>(230)</b>	<b>(641)</b>	<b>(411)</b>	<b>(701)</b>	<b>-</b>	<b>(1,388)</b>	<b>(701)</b>	<b>688</b>	<b>-</b>	<b>(701)</b>
<b>Sports Training</b>												
Income	-	-	-	-	-	-	34,125	-	(34,125)	-	34,125	-
Expenditure	-	-	-	-	-	-	(24,375)	-	24,375	-	(24,375)	-
<b>Sports Training Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,750</b>	<b>-</b>	<b>(9,750)</b>	<b>-</b>	<b>9,750</b>	<b>-</b>
<b>Sales of Fixed Assets</b>	<b>-</b>	<b>-</b>	<b>(1,182)</b>	<b>-</b>	<b>1,182</b>	<b>-</b>	<b>6,000</b>	<b>2,594</b>	<b>(6,000)</b>	<b>(2,594)</b>	<b>6,000</b>	<b>6,000</b>
<b>Income Total</b>	<b>(684)</b>	<b>7,000</b>	<b>3,655</b>	<b>(7,683)</b>	<b>(4,338)</b>	<b>77,458</b>	<b>121,043</b>	<b>101,185</b>	<b>(43,585)</b>	<b>(23,727)</b>	<b>138,874</b>	<b>101,289</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(1,138)	(1,139)	(2,887)	1	1,749	(12,472)	(27,102)	(25,768)	14,631	13,296	(36,187)	(15,889)
Temporary Staff	(48)	(50)	(44)	2	(4)	(1,107)	(450)	(453)	(657)	(654)	(600)	(1,257)
Agency Staff	-	-	-	-	-	(8,830)	-	-	(8,830)	(8,830)	-	(8,830)
<b>Staff Costs (Pay) Subtotal</b>	<b>(1,186)</b>	<b>(1,189)</b>	<b>(2,931)</b>	<b>3</b>	<b>1,745</b>	<b>(22,408)</b>	<b>(27,552)</b>	<b>(26,221)</b>	<b>5,144</b>	<b>3,812</b>	<b>(36,787)</b>	<b>(25,975)</b>
<b>Staff Costs (Other)</b>												
Recruitment	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	-	-	-	-	-	-	-
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vehicles &amp; Equipment</b>												
Cleaning	-	-	-	-	-	-	(600)	-	600	-	(600)	-
Depreciation	(2,892)	(2,689)	(3,907)	(203)	1,015	(29,047)	(27,764)	(42,497)	(1,283)	13,450	(35,830)	(37,113)
Equipment Hire	-	-	-	-	-	-	(13,088)	-	13,088	-	(17,450)	(4,363)
Equipment Purchase	-	-	-	-	-	(29)	-	5	(29)	(34)	-	(29)
Fines	-	-	-	-	-	(330)	-	(23)	(330)	(307)	-	(330)
Fuel	-	-	117	-	(117)	(107)	-	124	(107)	(232)	-	(107)
Insurance	(1,648)	(1,648)	(1,303)	-	(345)	(14,832)	(14,832)	(11,727)	-	(3,105)	(19,776)	(19,776)
Licences	(188)	(219)	(168)	32	(20)	(1,293)	(1,971)	(2,572)	679	1,280	(2,628)	(1,950)
Maintenance	(221)	(1,200)	(3,311)	979	3,089	(9,053)	(10,800)	(15,519)	1,747	6,466	(14,400)	(12,653)
Maintenance Contracts	(244)	(141)	-	(103)	(244)	(2,196)	(1,272)	-	(924)	(2,196)	(1,696)	(2,620)
Parking	-	-	-	-	-	(1,443)	(1,472)	(1,480)	29	37	(1,472)	(1,443)
<b>Vehicles &amp; Equipment Subtotal</b>	<b>(5,192)</b>	<b>(5,897)</b>	<b>(8,570)</b>	<b>704</b>	<b>3,378</b>	<b>(58,331)</b>	<b>(71,799)</b>	<b>(73,690)</b>	<b>13,467</b>	<b>15,358</b>	<b>(93,852)</b>	<b>(80,384)</b>
<b>Administration</b>												
Consumables	-	(31)	-	31	-	(248)	(279)	(118)	31	(130)	(372)	(341)
Health & Safety	-	-	-	-	-	-	-	-	-	-	(250)	(250)
Irrecoverable VAT	-	-	-	-	-	-	-	-	-	-	-	-



	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Legal & Professional	(33)	-	(33)	(33)	-	(300)	-	(388)	(300)	87	-	(300)
Printing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	(8)	(25)	(9)	17	1	(77)	(225)	(70)	148	(7)	(300)	(152)
Travel	-	-	(2)	-	2	(130)	-	(13)	(130)	(117)	-	(130)
Donations to SO Fund	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	(257)	-	257	(564)	-	(5,090)	(564)	4,526	-	(564)
<b>Administration Subtotal</b>	<b>(41)</b>	<b>(56)</b>	<b>(301)</b>	<b>15</b>	<b>259</b>	<b>(1,319)</b>	<b>(504)</b>	<b>(5,679)</b>	<b>(815)</b>	<b>4,360</b>	<b>(922)</b>	<b>(1,737)</b>
<b>Expenditure Total</b>	<b>(6,420)</b>	<b>(7,142)</b>	<b>(11,802)</b>	<b>722</b>	<b>5,382</b>	<b>(82,059)</b>	<b>(99,855)</b>	<b>(105,589)</b>	<b>17,796</b>	<b>23,530</b>	<b>(131,561)</b>	<b>(108,097)</b>
<b>Net Surplus/(Deficit)</b>	<b>(7,103)</b>	<b>(142)</b>	<b>(8,147)</b>	<b>(6,961)</b>	<b>1,044</b>	<b>(4,601)</b>	<b>21,187</b>	<b>(4,404)</b>	<b>(25,789)</b>	<b>(197)</b>	<b>7,312</b>	<b>(6,808)</b>

## Student Activities

Responsible for Union membership sales and coordinating clubs and societies activities and bookings.

### Imperial College Union Management Accounts April 20 Student Activities

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>General</b>												
Associate Membership	-	4,350	8	(4,350)	(8)	19,507	21,790	15,863	(2,282)	3,645	22,322	20,040
Life Membership	47	531	142	(484)	(95)	3,927	5,076	4,470	(1,149)	(543)	5,868	4,719
General Sales	-	-	54	-	(54)	-	2,313	293	(2,313)	(293)	3,104	792
Tankard Sales	-	-	-	-	-	-	-	-	-	-	1,400	1,400
Ticket Sales	-	-	981	-	(981)	-	-	1,206	-	(1,206)	-	-
Other Income	-	-	-	-	-	1,799	-	-	1,799	1,799	-	1,799
<b>General Subtotal</b>	<b>47</b>	<b>4,881</b>	<b>1,185</b>	<b>(4,834)</b>	<b>(1,139)</b>	<b>25,233</b>	<b>29,178</b>	<b>21,831</b>	<b>(3,945)</b>	<b>3,402</b>	<b>32,694</b>	<b>28,749</b>
<b>Other Income</b>												
CSP Accreditation (ICXP)	-	-	-	-	-	-	-	(4,500)	-	4,500	-	-
Recharging	1	-	-	1	1	1	-	-	1	1	-	1
Other Events	-	-	-	-	-	-	-	167	-	(167)	-	-
<b>Other Income Subtotal</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>(4,334)</b>	<b>1</b>	<b>4,335</b>	<b>-</b>	<b>1</b>
<b>Total Income</b>	<b>47</b>	<b>4,881</b>	<b>1,185</b>	<b>(4,834)</b>	<b>(1,138)</b>	<b>25,234</b>	<b>29,178</b>	<b>17,497</b>	<b>(3,944)</b>	<b>7,737</b>	<b>32,694</b>	<b>28,750</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(15,177)	(10,111)	(9,598)	(5,066)	(5,579)	(73,567)	(90,486)	(85,678)	16,919	12,112	(120,819)	(103,900)
Temporary Staff	(793)	-	(139)	(793)	(654)	(6,258)	(7,283)	(3,521)	1,025	(2,736)	(7,966)	(6,941)
Agency Staff	(7,198)	-	-	(7,198)	(7,198)	(11,125)	-	(289)	(11,125)	(10,836)	-	(11,125)
<b>Staff Costs (Pay) Subtotal</b>	<b>(23,168)</b>	<b>(10,111)</b>	<b>(9,737)</b>	<b>(13,057)</b>	<b>(13,431)</b>	<b>(90,949)</b>	<b>(97,768)</b>	<b>(89,489)</b>	<b>6,819</b>	<b>(1,461)</b>	<b>(128,785)</b>	<b>(121,966)</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	(18)	(150)	(90)	132	73	(150)	(18)
Recruitment Cost	-	-	-	-	-	(2,808)	-	-	(2,808)	(2,808)	-	(2,808)
Subsistence	-	-	-	-	-	(110)	-	-	(110)	(110)	-	(110)
Training	493	-	-	493	493	493	-	(140)	493	633	(200)	293
Travel	-	-	-	-	-	(355)	(200)	(113)	(155)	(242)	(200)	(355)
Uniforms	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Other) Subtotal</b>	<b>493</b>	<b>-</b>	<b>-</b>	<b>493</b>	<b>493</b>	<b>(2,797)</b>	<b>(350)</b>	<b>(344)</b>	<b>(2,447)</b>	<b>(2,453)</b>	<b>(550)</b>	<b>(2,997)</b>
<b>Premises &amp; Equipment</b>												
Cleaning	(1,915)	(250)	-	(1,665)	(1,915)	(2,165)	(1,000)	(465)	(1,165)	(1,700)	(1,000)	(2,165)
Depreciation	(853)	(410)	(1,927)	(443)	1,073	(8,058)	(6,469)	(17,339)	(1,589)	9,280	(7,701)	(9,290)
Equipment Hire	-	-	-	-	-	(3,154)	(2,500)	-	(654)	(3,154)	(2,500)	(3,154)
Equipment Purchase	-	-	(5)	-	5	(166)	-	-	(166)	(166)	-	(166)
Maintenance	-	-	-	-	-	(138)	-	-	(138)	(138)	-	(138)
Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>(2,768)</b>	<b>(660)</b>	<b>(1,932)</b>	<b>(2,108)</b>	<b>(837)</b>	<b>(13,681)</b>	<b>(9,969)</b>	<b>(17,804)</b>	<b>(3,712)</b>	<b>4,122</b>	<b>(11,201)</b>	<b>(14,913)</b>
<b>Administration</b>												
Affiliation Fees	-	-	-	-	-	-	-	-	-	-	-	-
Competition Entry Fees	-	-	-	-	-	-	-	-	-	-	-	-
Conference Entry Fees	-	-	-	-	-	-	-	-	-	-	-	-
Consumables	-	-	(4)	-	4	(1,149)	-	(39)	(1,149)	(1,110)	-	(1,149)
Credit Card Commission	(182)	(376)	(1,035)	194	854	(12,530)	(8,796)	(13,394)	(3,734)	863	(9,856)	(13,590)
Cultural Activities	-	-	-	-	-	-	-	-	-	-	-	-
Engraving & Tankards	(363)	-	-	(363)	(363)	(588)	-	(4,860)	(588)	4,272	(1,400)	(1,988)
Fines	-	-	-	-	-	(90)	-	-	(90)	(90)	-	(90)
Grants Payable	-	-	-	-	-	(500)	(500)	-	-	(500)	(500)	(500)
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Health & Safety	(442)	-	-	(442)	(442)	(783)	-	-	(783)	(783)	(350)	(1,133)

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Hospitality	-	-	-	-	-	(413)	(750)	(3,525)	337	3,113	(925)	(588)
Insurance	(547)	(746)	-	199	(547)	(547)	(6,710)	-	6,163	(547)	(8,946)	(2,783)
Legal & Professional	-	(11,200)	-	11,200	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	(15)	-	-	(15)	(15)	-	(15)
Publicity	-	-	-	-	-	(156)	(1,140)	(738)	984	582	(1,380)	(396)
Printing Costs	-	-	(23)	-	23	(488)	(2,717)	(42)	2,229	(446)	(2,717)	(488)
Stationery	-	-	-	-	-	-	(200)	(65)	200	65	(200)	-
Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
Systems, Software & Development	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	(31)	(35)	(34)	4	3	(311)	(315)	(278)	4	(33)	(420)	(416)
Training Members	-	-	-	-	-	(30)	(6,000)	(3,466)	5,970	3,436	(7,900)	(830)
Training Officers	-	-	-	-	-	-	-	(440)	-	440	-	-
Other	(490)	-	(350)	(490)	(140)	(1,103)	-	(484)	(1,103)	(619)	-	(1,103)
<b>Administration Subtotal</b>	<b>(2,053)</b>	<b>(12,356)</b>	<b>(1,447)</b>	<b>10,303</b>	<b>(607)</b>	<b>(18,704)</b>	<b>(27,128)</b>	<b>(27,331)</b>	<b>8,424</b>	<b>8,627</b>	<b>(34,594)</b>	<b>(25,071)</b>
<b>Total Expenditure</b>	<b>(27,497)</b>	<b>(23,128)</b>	<b>(13,115)</b>	<b>(4,369)</b>	<b>(14,382)</b>	<b>(126,131)</b>	<b>(135,216)</b>	<b>(134,967)</b>	<b>9,084</b>	<b>8,836</b>	<b>(175,130)</b>	<b>(164,946)</b>
<b>Net Surplus/(Deficit)</b>	<b>(27,449)</b>	<b>(18,247)</b>	<b>(11,930)</b>	<b>(9,203)</b>	<b>(15,520)</b>	<b>(100,897)</b>	<b>(106,037)</b>	<b>(117,470)</b>	<b>5,140</b>	<b>16,573</b>	<b>(142,436)</b>	<b>(136,196)</b>

# Student Development

Manages and administers Imperial Award, Imperial Plus volunteer training, and the Community Connections programme, in partnership with College.

## Imperial College Union Management Accounts April 20 Student Development

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>General</b>												
<b>Income</b>												
Goods & Services	-	-	-	-	-	-	-	8,750	-	(8,750)	-	-
Ticket Sales	-	-	-	-	-	-	-	-	-	-	-	
Other Income	-	-	-	-	-	-	-	-	-	-	-	
<b>Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,750</b>	<b>-</b>	<b>(8,750)</b>	<b>-</b>	<b>-</b>
<b>Staff Costs (Pay)</b>												
Permanent Staff	(10,063)	(13,077)	(10,282)	3,014	219	(94,006)	(117,130)	(83,690)	23,124	(10,315)	(156,362)	(133,237)
Temporary Staff	-	-	(501)	-	501	(300)	(3,019)	(2,228)	2,719	1,927	(3,921)	(300)
<b>Staff Costs (Pay) Subtotal</b>	<b>(10,063)</b>	<b>(13,077)</b>	<b>(10,784)</b>	<b>3,014</b>	<b>721</b>	<b>(94,306)</b>	<b>(120,149)</b>	<b>(85,918)</b>	<b>25,843</b>	<b>(8,388)</b>	<b>(160,283)</b>	<b>(133,538)</b>
<b>Premises &amp; Equipment</b>												
Equipment Hire	-	-	-	-	-	(170)	-	-	(170)	(170)	-	(170)
Equipment Purchase	-	-	-	-	-	(121)	(400)	(305)	279	184	(400)	(121)
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(291)</b>	<b>(400)</b>	<b>(305)</b>	<b>109</b>	<b>14</b>	<b>(400)</b>	<b>(291)</b>
<b>Administration</b>												
Accommodation	-	-	-	-	-	-	-	-	-	-	-	-
Consumables	-	-	-	-	-	-	-	(825)	-	825	-	-
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	(400)	(637)	400	637	(400)	-
Printing Costs	-	-	-	-	-	-	-	(780)	-	780	-	-
Publicity	-	-	-	-	-	-	-	(1,128)	-	1,128	-	-
Recruitment	-	-	-	-	-	(546)	(300)	-	(246)	(546)	(300)	(546)
Subscriptions	(17)	-	(96)	(17)	79	(315)	-	(409)	(315)	95	-	(315)
Training - Staff	-	(130)	(32)	130	32	(141)	(650)	(177)	509	36	(750)	(241)
Training - Officers	-	-	(4)	-	4	-	-	(221)	-	221	-	-
Training - Members	-	-	-	-	-	-	-	(71)	-	71	-	-
Telephones	(31)	(30)	(34)	(1)	3	(308)	(270)	(276)	(38)	(32)	(360)	(398)
Travel	-	-	-	-	-	(133)	-	-	(133)	(133)	-	(133)
Uniforms	-	-	-	-	-	-	-	(81)	-	81	-	-
<b>Administration Subtotal</b>	<b>(48)</b>	<b>(160)</b>	<b>(165)</b>	<b>112</b>	<b>117</b>	<b>(1,442)</b>	<b>(1,620)</b>	<b>(4,606)</b>	<b>178</b>	<b>3,164</b>	<b>(1,810)</b>	<b>(1,632)</b>
<b>General Total</b>	<b>(10,111)</b>	<b>(13,237)</b>	<b>(10,949)</b>	<b>3,126</b>	<b>838</b>	<b>(96,039)</b>	<b>(122,169)</b>	<b>(82,079)</b>	<b>26,130</b>	<b>(13,960)</b>	<b>(162,493)</b>	<b>(135,461)</b>
<b>Leadership Skills Development</b>												
<b>Income</b>												
General Sales	-	-	-	-	-	-	-	800	-	(800)	-	-
<b>Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800</b>	<b>-</b>	<b>(800)</b>	<b>-</b>	<b>-</b>
<b>Staff Costs (Pay)</b>												
Temporary Staff	(145)	-	(23)	(145)	(122)	(2,847)	(3,510)	(1,990)	663	(856)	(4,181)	(3,518)
<b>Staff Costs (Pay) Subtotal</b>	<b>(145)</b>	<b>-</b>	<b>(23)</b>	<b>(145)</b>	<b>(122)</b>	<b>(2,847)</b>	<b>(3,510)</b>	<b>(1,990)</b>	<b>663</b>	<b>(856)</b>	<b>(4,181)</b>	<b>(3,518)</b>
<b>Premises &amp; Equipment</b>												
Equipment Purchase	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Administration</b>												
Affiliation Fees	-	-	-	-	-	(372)	(500)	-	128	(372)	(1,000)	(1,072)
Consumables	-	-	-	-	-	(29)	(75)	(18)	46	(12)	(75)	(29)
Cultural Activities	-	-	-	-	-	-	-	-	-	-	(800)	(800)
Hospitality	-	-	-	-	-	(194)	(260)	(589)	67	396	(260)	(194)
Printing Costs	-	-	-	-	-	(105)	(900)	(48)	795	(58)	(900)	(105)

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Publicity	-	-	-	-	-	-	-	-	-	-	(1,334)	-
Subscriptions	-	-	-	-	-	-	(229)	(1,725)	229	1,725	(229)	-
Training - Members	-	-	(50)	-	50	-	-	(71)	-	71	-	-
Training - Officers	-	-	-	-	-	-	-	-	-	-	-	-
Training - Staff	-	-	-	-	-	(12)	-	-	(12)	(12)	-	(12)
Travel	-	-	-	-	-	-	(100)	-	100	-	(100)	-
Uniforms	-	-	-	-	-	(93)	(160)	-	67	(93)	(160)	(93)
<b>Administration Subtotal</b>	<b>-</b>	<b>-</b>	<b>(50)</b>	<b>-</b>	<b>50</b>	<b>(805)</b>	<b>(2,224)</b>	<b>(2,451)</b>	<b>1,419</b>	<b>1,646</b>	<b>(4,858)</b>	<b>(2,305)</b>
<b>Leadership Skills Development Total</b>	<b>(145)</b>	<b>-</b>	<b>(73)</b>	<b>(145)</b>	<b>(73)</b>	<b>(3,652)</b>	<b>(5,734)</b>	<b>(3,641)</b>	<b>2,082</b>	<b>(11)</b>	<b>(9,039)</b>	<b>(5,823)</b>
<b>ICU Crew</b>												
<b>Income</b>												
Other Income	-	-	-	-	-	-	-	-	-	-	-	-
<b>Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Premises &amp; Equipment</b>												
Equipment Hire	-	-	-	-	-	-	-	(500)	-	500	-	-
Equipment Purchase	-	-	-	-	-	(191)	-	(1,177)	(191)	986	-	(191)
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(191)</b>	<b>-</b>	<b>(1,677)</b>	<b>(191)</b>	<b>1,486</b>	<b>-</b>	<b>(191)</b>
<b>Administration</b>												
Consumables	-	-	-	-	-	-	(600)	-	600	-	(600)	-
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	(200)	-	200	-	(200)	-
Printing Costs	-	-	-	-	-	-	-	(113)	-	113	(250)	(250)
Publicity	-	-	-	-	-	-	-	-	-	-	(250)	(250)
Training - Officers	-	-	-	-	-	-	(100)	-	100	-	(100)	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900)</b>	<b>(113)</b>	<b>900</b>	<b>113</b>	<b>(1,400)</b>	<b>(500)</b>
<b>ICU Crew Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(191)</b>	<b>(900)</b>	<b>(1,790)</b>	<b>709</b>	<b>1,598</b>	<b>(1,400)</b>	<b>(691)</b>
<b>Imperial Award</b>												
<b>Income</b>												
Goods & Services	-	-	-	-	-	7,500	7,500	-	-	7,500	7,500	7,500
<b>Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>Staff Costs (Pay)</b>												
Temporary Staff	-	(146)	-	146	-	-	(751)	-	751	-	(947)	(196)
<b>Staff Costs (Pay) Subtotal</b>	<b>-</b>	<b>(146)</b>	<b>-</b>	<b>146</b>	<b>-</b>	<b>-</b>	<b>(751)</b>	<b>-</b>	<b>751</b>	<b>-</b>	<b>(947)</b>	<b>(196)</b>
<b>Administration</b>												
Consumables	-	-	-	-	-	-	(80)	-	80	-	(80)	-
Hospitality	-	-	-	-	-	-	(80)	-	80	-	(80)	-
Travel	-	-	-	-	-	-	(125)	-	125	-	(175)	(50)
Uniforms	-	-	-	-	-	-	(40)	-	40	-	(40)	-
<b>Administration Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(325)</b>	<b>-</b>	<b>325</b>	<b>-</b>	<b>(375)</b>	<b>(50)</b>
<b>Imperial Award Total</b>	<b>-</b>	<b>(146)</b>	<b>-</b>	<b>146</b>	<b>-</b>	<b>7,500</b>	<b>6,424</b>	<b>-</b>	<b>1,076</b>	<b>7,500</b>	<b>6,178</b>	<b>7,254</b>
<b>Community and Transition</b>												
<b>Income</b>												
Charity Collections	-	-	-	-	-	121	-	-	121	121	-	121
Goods & Services	-	-	-	-	-	-	-	-	-	-	-	-
Grant Receivable	-	-	-	-	-	690	-	-	690	690	-	690
Ticket Income	-	-	-	-	-	-	-	-	-	-	-	-
<b>Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>811</b>	<b>-</b>	<b>-</b>	<b>811</b>	<b>811</b>	<b>-</b>	<b>811</b>
<b>Staff Costs (Pay)</b>												
Temporary Staff	-	-	-	-	-	-	-	-	-	-	(2,439)	-
<b>Staff Costs (Pay) Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,439)</b>	<b>-</b>

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Premises &amp; Equipment</b>												
Equipment Purchase	-	-	(30)	-	30	(133)	(400)	(306)	267	173	(400)	(133)
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>(30)</b>	<b>-</b>	<b>30</b>	<b>(133)</b>	<b>(400)</b>	<b>(306)</b>	<b>267</b>	<b>173</b>	<b>(400)</b>	<b>(133)</b>
<b>Administration</b>												
Consumables	-	-	-	-	-	-	(400)	(256)	400	256	(400)	-
Cultural Activities	-	-	-	-	-	(5,453)	(5,250)	-	(203)	(5,453)	(5,250)	(5,453)
Decorations	-	-	-	-	-	-	(300)	-	300	-	(300)	-
Hospitality	-	-	-	-	-	(262)	(400)	-	138	(262)	(600)	(662)
Printing Costs	(170)	-	-	(170)	(170)	(213)	-	(74)	(213)	(138)	-	(213)
Publicity	-	-	-	-	-	-	-	-	-	-	-	-
Systems, Software & Development	-	-	-	-	-	-	-	(274)	-	274	-	-
<b>Administration Subtotal</b>	<b>(170)</b>	<b>-</b>	<b>-</b>	<b>(170)</b>	<b>(170)</b>	<b>(5,928)</b>	<b>(6,350)</b>	<b>(605)</b>	<b>422</b>	<b>(5,323)</b>	<b>(6,550)</b>	<b>(6,328)</b>
<b>Community and Transition Total</b>	<b>(170)</b>	<b>-</b>	<b>(30)</b>	<b>(170)</b>	<b>(140)</b>	<b>(5,250)</b>	<b>(6,750)</b>	<b>(911)</b>	<b>1,500</b>	<b>(4,339)</b>	<b>(9,389)</b>	<b>(5,650)</b>
<b>Halls</b>												
<b>Income</b>												
Goods & Services	-	-	-	-	-	-	-	-	-	-	-	-
<b>Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Administration</b>												
Consumables	-	-	-	-	-	-	-	-	-	-	-	-
Cultural Activities	-	-	-	-	-	(80)	-	-	(80)	(80)	-	(80)
Hospitality	-	-	-	-	-	-	-	-	-	-	-	-
Publicity	-	-	-	-	-	-	-	-	-	-	-	-
Training - Members	-	-	-	-	-	-	(50)	-	50	-	(50)	(50)
<b>Administration Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(80)</b>	<b>(50)</b>	<b>-</b>	<b>(30)</b>	<b>(80)</b>	<b>(50)</b>	<b>(130)</b>
<b>Halls Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(80)</b>	<b>(50)</b>	<b>-</b>	<b>(30)</b>	<b>(80)</b>	<b>(50)</b>	<b>(130)</b>
<b>Net Surplus/(Deficit)</b>	<b>(10,426)</b>	<b>(13,383)</b>	<b>(11,052)</b>	<b>2,957</b>	<b>626</b>	<b>(97,712)</b>	<b>(129,179)</b>	<b>(88,421)</b>	<b>31,467</b>	<b>(9,291)</b>	<b>(176,193)</b>	<b>(140,501)</b>

## Clubs, Societies &amp; Projects

Imperial College Union  
Management Accounts April 20  
Clubs, Societies & Projects

			Month			Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Grant Funded Activities</b>												
<b>Income</b>												
CSP Grant Allocation	33,417	33,417	33,417	-	-	300,753	300,753	300,753	-	-	401,004	401,004
<b>Total Income</b>	<b>33,417</b>	<b>33,417</b>	<b>33,417</b>	<b>-</b>	<b>-</b>	<b>300,753</b>	<b>300,753</b>	<b>300,753</b>	<b>-</b>	<b>-</b>	<b>401,004</b>	<b>401,004</b>
<b>Expenditure</b>												
Core Activities	(19,158)	(33,417)	(10,795)	14,259	(8,363)	(249,469)	(300,753)	(271,890)	51,284	22,421	(401,004)	(349,720)
Affiliation Fees	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>(19,158)</b>	<b>(33,417)</b>	<b>(10,795)</b>	<b>14,259</b>	<b>(8,363)</b>	<b>(249,469)</b>	<b>(300,753)</b>	<b>(271,890)</b>	<b>51,284</b>	<b>22,421</b>	<b>(401,004)</b>	<b>(349,720)</b>
<b>Grant Surplus/(Deficit)</b>	<b>14,259</b>	<b>-</b>	<b>22,622</b>	<b>14,259</b>	<b>(8,363)</b>	<b>51,284</b>	<b>-</b>	<b>28,863</b>	<b>51,284</b>	<b>22,421</b>	<b>-</b>	<b>51,284</b>
<b>S&amp;I &amp; Other Funded Activities</b>												
<b>S&amp;I</b>												
Income	(5,556)	-	104,774	(5,556)	(110,330)	1,834,496	-	2,068,470	1,834,496	(233,975)	-	1,834,496
Expenditure	(197,083)	-	(185,233)	(197,083)	(11,850)	(1,478,371)	-	(1,643,145)	(1,478,371)	164,774	-	(1,478,371)
<b>S&amp;I Surplus/(Deficit)</b>	<b>(202,639)</b>	<b>-</b>	<b>(80,459)</b>	<b>(202,639)</b>	<b>(122,180)</b>	<b>356,125</b>	<b>-</b>	<b>425,325</b>	<b>356,125</b>	<b>(69,200)</b>	<b>-</b>	<b>356,125</b>
<b>Harlington</b>												
Income	-	-	32,679	-	(32,679)	8,233	-	6,398	8,233	1,835	-	8,233
Expenditure	(458)	-	(48)	(458)	(410)	(5,656)	-	(7,308)	(5,656)	1,652	-	(5,656)
<b>Harlington Surplus/(Deficit)</b>	<b>(458)</b>	<b>-</b>	<b>32,630</b>	<b>(458)</b>	<b>(33,089)</b>	<b>2,576</b>	<b>-</b>	<b>(910)</b>	<b>2,576</b>	<b>3,487</b>	<b>-</b>	<b>2,576</b>
<b>IC Trust</b>												
Income	-	-	-	-	-	742	-	39,271	742	(38,529)	-	742
Expenditure	(33)	-	(612)	(33)	579	(4,317)	-	(4,286)	(4,317)	(32)	-	(4,317)
<b>IC Trust Surplus/(Deficit)</b>	<b>(33)</b>	<b>-</b>	<b>(612)</b>	<b>(33)</b>	<b>579</b>	<b>(3,575)</b>	<b>-</b>	<b>34,986</b>	<b>(3,575)</b>	<b>(38,561)</b>	<b>-</b>	<b>(3,575)</b>
<b>College</b>												
Income	-	-	150	-	(150)	63,545	-	75,849	63,545	(12,305)	-	63,545
Expenditure	(721)	-	(2,472)	(721)	1,751	(13,931)	-	(27,326)	(13,931)	13,395	-	(13,931)
<b>College Surplus/(Deficit)</b>	<b>(721)</b>	<b>-</b>	<b>(2,322)</b>	<b>(721)</b>	<b>1,601</b>	<b>49,614</b>	<b>-</b>	<b>48,523</b>	<b>49,614</b>	<b>1,091</b>	<b>-</b>	<b>49,614</b>
<b>S&amp;I &amp; Other Funded Activities Surplus/(Deficit)</b>	<b>(203,852)</b>	<b>-</b>	<b>(50,763)</b>	<b>(203,852)</b>	<b>(153,089)</b>	<b>404,740</b>	<b>-</b>	<b>507,924</b>	<b>404,740</b>	<b>(103,184)</b>	<b>-</b>	<b>404,740</b>
<b>Net Surplus/(Deficit)</b>	<b>(189,593)</b>	<b>-</b>	<b>(28,141)</b>	<b>(189,593)</b>	<b>(161,451)</b>	<b>456,023</b>	<b>-</b>	<b>536,787</b>	<b>456,023</b>	<b>(80,764)</b>	<b>-</b>	<b>456,023</b>

## Student Halls

Imperial College Union  
Management Accounts April 20  
Student Halls

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Ammenities Funds</b>												
<b>Income</b>												
College Grant	-	-	-	-	-	180,231	-	180,102	180,231	129	-	180,231
Self Generated	(25)	-	928	(25)	(953)	44,725	-	61,985	44,725	(17,260)	-	44,725
<b>Income subtotal</b>	<b>(25)</b>	<b>-</b>	<b>928</b>	<b>(25)</b>	<b>(953)</b>	<b>224,956</b>	<b>-</b>	<b>242,087</b>	<b>224,956</b>	<b>(17,131)</b>	<b>-</b>	<b>224,956</b>
<b>Expenditure</b>												
Expenditure	(10,864)	-	(4,920)	(10,864)	(5,944)	(185,172)	-	(205,723)	(185,172)	20,551	-	(185,172)
<b>Expenditure subtotal</b>	<b>(10,864)</b>	<b>-</b>	<b>(4,920)</b>	<b>(10,864)</b>	<b>(5,944)</b>	<b>(185,172)</b>	<b>-</b>	<b>(205,723)</b>	<b>(185,172)</b>	<b>20,551</b>	<b>-</b>	<b>(185,172)</b>
<b>Net Surplus/(Deficit)</b>	<b>(10,889)</b>	<b>-</b>	<b>(3,992)</b>	<b>(10,889)</b>	<b>(6,896)</b>	<b>39,784</b>	<b>-</b>	<b>36,364</b>	<b>39,784</b>	<b>3,420</b>	<b>-</b>	<b>39,784</b>



# Advice Centre

Confidential drop-in service for students.

## Imperial College Union Management Accounts April 20 Advice Centre

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(5,035)	(5,714)	(4,488)	679	(547)	(33,952)	(56,813)	(42,038)	22,861	8,086	(75,800)	(51,094)
Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Pay) Subtotal</b>	<b>(5,035)</b>	<b>(5,714)</b>	<b>(4,488)</b>	<b>679</b>	<b>(547)</b>	<b>(33,952)</b>	<b>(56,813)</b>	<b>(42,038)</b>	<b>22,861</b>	<b>8,086</b>	<b>(75,800)</b>	<b>(51,094)</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Premises &amp; Equipment</b>												
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Purchase	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Administration</b>												
Accommodation	-	-	-	-	-	-	-	-	-	-	-	-
Affiliation Fees	226	-	-	226	226	(1,145)	(390)	(373)	(755)	(772)	(390)	(1,145)
Books	-	-	-	-	-	-	-	-	-	-	-	-
Carriage	-	-	-	-	-	(11)	-	-	(11)	(11)	-	(11)
Consumables	-	-	(26)	-	26	(7)	-	(100)	(7)	93	-	(7)
Entrance Fee Conference	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	(25)	-	-	(25)	(25)	-	(25)
Insurance	(19)	-	-	(19)	(19)	(19)	(260)	-	241	(19)	(260)	(19)
Legal & Professional	-	-	-	-	-	(570)	-	-	(570)	(570)	-	(570)
Postage	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	(182)	(1,260)	(613)	1,078	431	(1,260)	(182)
Publicity	-	-	(30)	-	30	(216)	(1,500)	(30)	1,284	(185)	(2,000)	(716)
Subscriptions	-	-	-	-	-	(683)	(800)	(730)	117	47	(800)	(683)
Telephones	(22)	(40)	(25)	18	3	(203)	(360)	(216)	157	14	(480)	(323)
Training	-	-	-	-	-	-	-	(675)	-	675	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>185</b>	<b>(40)</b>	<b>(81)</b>	<b>225</b>	<b>267</b>	<b>(3,060)</b>	<b>(4,570)</b>	<b>(2,737)</b>	<b>1,510</b>	<b>(323)</b>	<b>(5,190)</b>	<b>(3,680)</b>
<b>Total Expenditure</b>	<b>(4,849)</b>	<b>(5,754)</b>	<b>(4,569)</b>	<b>905</b>	<b>(280)</b>	<b>(37,012)</b>	<b>(61,383)</b>	<b>(44,775)</b>	<b>24,370</b>	<b>7,763</b>	<b>(80,990)</b>	<b>(54,774)</b>
<b>Net Surplus/(Deficit)</b>	<b>(4,849)</b>	<b>(5,754)</b>	<b>(4,569)</b>	<b>905</b>	<b>(280)</b>	<b>(37,012)</b>	<b>(61,383)</b>	<b>(44,775)</b>	<b>24,370</b>	<b>7,763</b>	<b>(80,990)</b>	<b>(54,774)</b>

## Education & Welfare

Responsible for coordinating student-led campaigns, the academic and wellbeing rep networks, and the annual Teaching Awards (SACAs).

### Imperial College Union Management Accounts April 20 Education & Welfare

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>General</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(5,635)	(12,824)	(4,323)	7,190	(1,312)	(71,098)	(112,423)	(65,246)	41,326	(5,851)	(150,897)	(109,571)
Temporary Staff	-	-	(300)	-	300	10	(1,908)	(749)	1,918	760	(1,908)	10
Agency Staff	-	-	(1,041)	-	1,041	-	-	(2,591)	-	2,591	-	-
<b>Staff Costs (Pay) Subtotal</b>	<b>(5,635)</b>	<b>(12,824)</b>	<b>(5,664)</b>	<b>7,190</b>	<b>29</b>	<b>(71,087)</b>	<b>(114,331)</b>	<b>(68,587)</b>	<b>43,244</b>	<b>(2,501)</b>	<b>(152,805)</b>	<b>(109,561)</b>
<b>Staff Costs (Pay)</b>												
Recruitment Costs	-	-	-	-	-	(3,519)	-	-	(3,519)	(3,519)	-	(3,519)
<b>Staff Costs (Pay) Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,519)</b>	<b>-</b>	<b>-</b>	<b>(3,519)</b>	<b>(3,519)</b>	<b>-</b>	<b>(3,519)</b>
<b>Premises &amp; Equipment</b>												
Equipment Purchase	-	-	-	-	-	-	-	(30)	-	30	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(30)</b>	<b>-</b>	<b>30</b>	<b>-</b>	<b>-</b>
<b>Administration</b>												
Books	-	-	-	-	-	-	-	-	-	-	-	-
Consumables	-	-	(48)	-	48	(7)	-	(95)	(7)	88	-	(7)
Entry Fees	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	(24)	-	24	(112)	-	(24)	(112)	(88)	-	(112)
Licences	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	(15)	-	-	(15)	(15)	-	(15)
Publicity	-	-	-	-	-	(23)	-	-	(23)	(23)	-	(23)
Stationery	-	-	-	-	-	(8)	-	-	(8)	(8)	-	(8)
Telephones	(22)	(25)	(26)	3	3	(238)	(225)	(207)	(13)	(31)	(300)	(313)
Training - Officers	-	-	-	-	-	-	-	-	-	-	-	-
Training - Staff	-	-	-	-	-	(426)	-	-	(426)	(426)	-	(426)
Travel	-	(110)	-	110	-	(94)	(770)	(271)	676	176	(1,100)	(424)
<b>Administration Subtotal</b>	<b>(22)</b>	<b>(135)</b>	<b>(97)</b>	<b>113</b>	<b>75</b>	<b>(924)</b>	<b>(995)</b>	<b>(596)</b>	<b>71</b>	<b>(328)</b>	<b>(1,400)</b>	<b>(1,329)</b>
<b>General Total</b>	<b>(5,657)</b>	<b>(12,959)</b>	<b>(5,761)</b>	<b>7,302</b>	<b>104</b>	<b>(75,531)</b>	<b>(115,326)</b>	<b>(69,213)</b>	<b>39,796</b>	<b>(6,318)</b>	<b>(154,205)</b>	<b>(114,409)</b>
<b>Teaching Awards</b>												
<b>Staff Costs (Pay)</b>												
Temporary Staff	-	(205)	-	205	-	-	(513)	(49)	513	49	(513)	(308)
<b>Staff Costs (Pay) Subtotal</b>	<b>-</b>	<b>(205)</b>	<b>-</b>	<b>205</b>	<b>-</b>	<b>-</b>	<b>(513)</b>	<b>(49)</b>	<b>513</b>	<b>49</b>	<b>(513)</b>	<b>(308)</b>
<b>Premises &amp; Equipment</b>												
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Administration</b>												
Consumables	-	(4,750)	(5,099)	4,750	5,099	-	(5,300)	(5,165)	5,300	5,165	(7,300)	(2,550)
Decorations	-	-	-	-	-	-	-	(46)	-	46	-	-
Ground Hire	-	-	-	-	-	-	-	-	-	-	(1,750)	(1,750)
Hospitality	-	-	-	-	-	-	-	-	-	-	(2,000)	(2,000)
Music	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	(100)	(250)	100	250	-	(100)	(250)	100	250	(300)	(200)
Publicity	-	(200)	-	200	-	-	(1,000)	(657)	1,000	657	(1,000)	-
<b>Administration Subtotal</b>	<b>-</b>	<b>(5,050)</b>	<b>(5,349)</b>	<b>5,050</b>	<b>5,349</b>	<b>-</b>	<b>(6,400)</b>	<b>(6,117)</b>	<b>6,400</b>	<b>6,117</b>	<b>(12,350)</b>	<b>(6,500)</b>
<b>Teaching Awards Total</b>	<b>-</b>	<b>(5,255)</b>	<b>(5,349)</b>	<b>5,255</b>	<b>5,349</b>	<b>-</b>	<b>(6,913)</b>	<b>(6,166)</b>	<b>6,913</b>	<b>6,166</b>	<b>(12,863)</b>	<b>(6,808)</b>
<b>Student-led Campaigns</b>												
<b>Income</b>												
Ticket Sales	-	-	-	-	-	-	-	-	-	-	-	-

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income Subtotal</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment</b>												
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Purchase	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration</b>												
Consumables	-	-	-	-	-	-	(350)	(58)	350	58	(350)	-
Copyright & Royalties	-	-	-	-	-	-	-	-	-	-	-	-
Donations to Charity	-	(600)	-	600	-	-	(2,700)	-	2,700	-	(3,600)	(1,200)
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	-	-	-	-	-
Officer Training	-	-	-	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Publicity	-	-	(243)	-	243	-	(250)	(306)	250	306	(250)	-
Travel	-	(25)	-	25	-	-	(225)	-	225	-	(300)	(75)
<b>Administration Subtotal</b>	-	<b>(625)</b>	<b>(243)</b>	<b>625</b>	<b>243</b>	-	<b>(3,525)</b>	<b>(365)</b>	<b>3,525</b>	<b>365</b>	<b>(4,500)</b>	<b>(1,275)</b>
<b>Student-led Campaigns Total</b>	-	<b>(625)</b>	<b>(243)</b>	<b>625</b>	<b>243</b>	-	<b>(3,525)</b>	<b>(365)</b>	<b>3,525</b>	<b>365</b>	<b>(4,500)</b>	<b>(1,275)</b>
<b>Representation Network</b>												
<b>Income</b>												
Income	-	-	-	-	-	63	-	-	63	63	-	63
<b>Income Subtotal</b>	-	-	-	-	-	<b>63</b>	-	-	<b>63</b>	<b>63</b>	-	<b>63</b>
<b>Premises &amp; Equipment</b>												
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration</b>												
Consumables	(60)	(100)	-	40	(60)	(1,459)	(3,350)	(745)	1,891	(713)	(4,550)	(2,659)
Decorations	-	-	-	-	-	-	-	-	-	-	-	-
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	(779)	(800)	(112)	21	(666)	(1,500)	(1,479)
Grants Payable	-	-	-	-	-	-	-	-	-	-	-	-
Officer Training	-	-	-	-	-	(9)	(150)	-	141	(9)	(150)	(9)
Postage	-	-	-	-	-	(34)	-	-	(34)	(34)	-	(34)
Printing Costs	-	-	-	-	-	(31)	(250)	-	219	(31)	(250)	169
Publicity	-	-	-	-	-	(223)	(550)	-	327	(223)	(550)	(223)
Stationery	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	(44)	-	-	(44)	(44)	-	(44)
<b>Administration Subtotal</b>	<b>(60)</b>	<b>(100)</b>	-	<b>40</b>	<b>(60)</b>	<b>(2,578)</b>	<b>(5,100)</b>	<b>(858)</b>	<b>2,522</b>	<b>(1,721)</b>	<b>(7,000)</b>	<b>(4,278)</b>
<b>Representation Network Total</b>	<b>(60)</b>	<b>(100)</b>	-	<b>40</b>	<b>(60)</b>	<b>(2,515)</b>	<b>(5,100)</b>	<b>(858)</b>	<b>2,585</b>	<b>(1,657)</b>	<b>(7,000)</b>	<b>(4,215)</b>
<b>Liberation</b>												
<b>Income</b>												
Goods & Services	-	-	-	-	-	(50)	-	-	(50)	(50)	-	(50)
Grant Receivable	-	-	-	-	-	3,600	-	400	3,600	3,200	-	3,600
Ticket Sales	-	-	-	-	-	-	-	-	-	-	-	-
Sponsorship	-	-	-	-	-	-	-	-	-	-	-	-
<b>Income Subtotal</b>	-	-	-	-	-	<b>3,550</b>	-	<b>400</b>	<b>3,550</b>	<b>3,150</b>	-	<b>3,550</b>
<b>Premises &amp; Equipment</b>												
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Purchase	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration</b>												

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Consumables	(16)	-	-	(16)	(16)	(863)	(2,000)	(616)	1,137	(248)	(2,000)	(863)
Copyright & Royalties	-	-	-	-	-	-	-	-	-	-	-	-
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	(16)	-	16	-	-
Goods for Resale	-	-	-	-	-	-	-	(31)	-	31	-	-
Grants Payable	-	(667)	-	667	-	(341)	(3,000)	-	2,659	(341)	(4,000)	(1,674)
Officer Training	-	-	-	-	-	-	-	(157)	-	157	-	-
Postage	-	-	-	-	-	(13)	-	-	(13)	(13)	-	(13)
Printing Costs	-	-	-	-	-	(110)	-	(115)	(110)	5	-	(110)
Publicity	-	-	-	-	-	(179)	(2,000)	(800)	1,821	621	(2,000)	(179)
Speakers	-	-	-	-	-	100	-	-	100	100	-	100
Travel	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>(16)</b>	<b>(667)</b>	<b>-</b>	<b>651</b>	<b>(16)</b>	<b>(1,406)</b>	<b>(7,000)</b>	<b>(1,734)</b>	<b>5,594</b>	<b>328</b>	<b>(8,000)</b>	<b>(2,739)</b>
<b>Liberation Total</b>	<b>(16)</b>	<b>(667)</b>	<b>-</b>	<b>651</b>	<b>(16)</b>	<b>2,144</b>	<b>(7,000)</b>	<b>(1,334)</b>	<b>9,144</b>	<b>3,478</b>	<b>(8,000)</b>	<b>811</b>
<b>Union Campaigns</b>												
<b>Income</b>												
Ticket Sales	-	-	-	-	-	-	-	-	-	-	-	-
Sponsorship	-	-	-	-	-	-	-	-	-	-	-	-
<b>Income Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Staff Costs (Pay)</b>												
Temporary Staff	-	(103)	(133)	103	133	(103)	(1,231)	(133)	1,129	30	(1,436)	(308)
<b>Staff Costs (Pay) Subtotal</b>	<b>-</b>	<b>(103)</b>	<b>(133)</b>	<b>103</b>	<b>133</b>	<b>(103)</b>	<b>(1,231)</b>	<b>(133)</b>	<b>1,129</b>	<b>30</b>	<b>(1,436)</b>	<b>(308)</b>
<b>Premises &amp; Equipment</b>												
Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Purchase	-	-	-	-	-	(107)	-	-	(107)	(107)	-	(107)
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(107)</b>	<b>-</b>	<b>-</b>	<b>(107)</b>	<b>(107)</b>	<b>-</b>	<b>(107)</b>
<b>Administration</b>												
Consumables	-	(167)	-	167	-	(80)	(1,167)	(1,768)	1,087	1,688	(1,500)	(413)
Ground Hire	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	-	-	-	-	-
Grants Payable	-	-	-	-	-	-	-	-	-	-	-	-
Officer Training	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	(24)	-	-	(24)	(24)	-	(24)
Publicity	-	(67)	-	67	-	(23)	(467)	(469)	444	446	(600)	(156)
Speakers	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	(10)	-	10	-	(15)	(70)	(23)	55	9	(90)	(35)
<b>Administration Subtotal</b>	<b>-</b>	<b>(243)</b>	<b>-</b>	<b>243</b>	<b>-</b>	<b>(141)</b>	<b>(1,703)</b>	<b>(2,259)</b>	<b>1,562</b>	<b>2,118</b>	<b>(2,190)</b>	<b>(628)</b>
<b>Union Campaigns Total</b>	<b>-</b>	<b>(346)</b>	<b>(133)</b>	<b>346</b>	<b>133</b>	<b>(351)</b>	<b>(2,934)</b>	<b>(2,392)</b>	<b>2,583</b>	<b>2,041</b>	<b>(3,626)</b>	<b>(1,043)</b>
<b>Net Surplus/(Deficit)</b>	<b>(5,733)</b>	<b>(19,952)</b>	<b>(11,486)</b>	<b>14,219</b>	<b>5,753</b>	<b>(76,253)</b>	<b>(140,799)</b>	<b>(80,328)</b>	<b>64,546</b>	<b>4,074</b>	<b>(190,194)</b>	<b>(126,939)</b>

## Governance

Responsible for coordinating annual Union elections, the Union Awards, and the President's Dinner.

### Imperial College Union Management Accounts April 20 Governance

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>Events</b>												
Presidents Dinner	-	-	-	-	-	-	-	(525)	-	525	-	-
Union Awards	-	-	-	-	-	-	-	(80)	-	80	-	-
<b>Events Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(605)</b>	<b>-</b>	<b>605</b>	<b>-</b>	<b>-</b>
<b>TOTAL INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(605)</b>	<b>-</b>	<b>605</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURE</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	-	-	-	-	-	-	-	(10,747)	-	10,747	-	-
Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-
Agency Staff	-	-	(108)	-	108	-	-	(108)	-	108	-	-
<b>Staff Costs (Pay) Subtotal</b>	<b>-</b>	<b>-</b>	<b>(108)</b>	<b>-</b>	<b>108</b>	<b>-</b>	<b>-</b>	<b>(10,855)</b>	<b>-</b>	<b>10,855</b>	<b>-</b>	<b>-</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	-	-	-	-	-	-	-
Recruitment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	(295)	-	-	(295)	(295)	-	(295)
Uniforms	-	-	-	-	-	-	-	-	-	-	-	-
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(295)</b>	<b>-</b>	<b>-</b>	<b>(295)</b>	<b>(295)</b>	<b>-</b>	<b>(295)</b>
<b>Trustee Board</b>												
Development Training	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-	-	-	-	-	-
Recruitment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	(191)	-	191	-	-	(764)	-	764	-	-
Stationery	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Trustee Board Subtotal</b>	<b>-</b>	<b>-</b>	<b>(191)</b>	<b>-</b>	<b>191</b>	<b>-</b>	<b>-</b>	<b>(764)</b>	<b>-</b>	<b>764</b>	<b>-</b>	<b>-</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Hire	-	-	-	-	-	-	(600)	-	600	-	(600)	-
Equipment Purchase	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	-
Signwriting	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(600)</b>	<b>-</b>	<b>600</b>	<b>-</b>	<b>(600)</b>	<b>-</b>
<b>Administration</b>												
Accommodation	-	-	-	-	-	-	-	-	-	-	-	-
Elections	-	(5,000)	45	5,000	(45)	(498)	(9,600)	(2,176)	9,102	1,678	(9,600)	(498)
Consumables	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	(300)	-	300	-	(300)	-
Irrecoverable VAT	(4)	-	-	(4)	(4)	(13)	(103)	(21)	89	7	(103)	(13)
Postage	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	(71)	-	-	(71)	(71)	(4,403)	-	(1,295)	(4,403)	(3,108)	-	(4,403)
Publicity	-	-	-	-	-	-	(1,000)	-	1,000	-	(1,000)	-
Telephones	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>Administration Subtotal</b>	<b>(74)</b>	<b>(5,000)</b>	<b>45</b>	<b>4,926</b>	<b>(119)</b>	<b>(4,915)</b>	<b>(11,003)</b>	<b>(3,492)</b>	<b>6,088</b>	<b>(1,423)</b>	<b>(11,003)</b>	<b>(4,915)</b>
<b>TOTAL EXPENDITURE</b>	<b>(74)</b>	<b>(5,000)</b>	<b>(255)</b>	<b>4,926</b>	<b>181</b>	<b>(5,210)</b>	<b>(11,603)</b>	<b>(15,111)</b>	<b>6,392</b>	<b>9,901</b>	<b>(11,603)</b>	<b>(5,210)</b>

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Net Surplus/(Deficit)</b>	<b>(74)</b>	<b>(5,000)</b>	<b>(255)</b>	<b>4,926</b>	<b>181</b>	<b>(5,210)</b>	<b>(11,603)</b>	<b>(15,716)</b>	<b>6,392</b>	<b>10,506</b>	<b>(11,603)</b>	<b>(5,210)</b>

# Marketing

Responsible for managing all printed and online Union content, communications, and promotions; generating advertising and sponsorship revenues; printing and advertising for the Felix student newspaper; and managing the Freshers, Careers, and New Year Fair events.

## Imperial College Union Management Accounts April 20 Marketing

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
<b>Income</b>												
<b>General</b>												
Sales	2,690	23,897	2,275	(21,207)	415	61,425	73,050	30,985	(11,625)	30,440	93,050	87,047
Sales Commission	-	-	-	-	-	-	-	125	-	(125)	-	-
Sponsorship	-	-	-	-	-	-	5,000	500	(5,000)	(500)	10,000	5,000
Other	-	-	-	-	-	210	-	3,665	210	(3,455)	-	210
<b>General Subtotal</b>	<b>2,690</b>	<b>23,897</b>	<b>2,275</b>	<b>(21,207)</b>	<b>415</b>	<b>61,635</b>	<b>78,050</b>	<b>35,275</b>	<b>(16,415)</b>	<b>26,360</b>	<b>103,050</b>	<b>92,257</b>
<b>Events</b>												
Freshers Fair	(201)	-	-	(201)	(201)	27,944	36,500	17,144	(8,556)	10,801	36,500	27,944
New Year Fair	(1,548)	-	-	(1,548)	(1,548)	(1,565)	-	6,744	(1,565)	(8,309)	-	(1,565)
<b>Events Subtotal</b>	<b>(1,749)</b>	<b>-</b>	<b>-</b>	<b>(1,749)</b>	<b>(1,749)</b>	<b>26,379</b>	<b>36,500</b>	<b>23,888</b>	<b>(10,121)</b>	<b>2,492</b>	<b>36,500</b>	<b>26,379</b>
<b>Total Income</b>	<b>941</b>	<b>23,897</b>	<b>2,275</b>	<b>(22,956)</b>	<b>(1,334)</b>	<b>88,014</b>	<b>114,550</b>	<b>59,162</b>	<b>(26,536)</b>	<b>28,851</b>	<b>139,550</b>	<b>118,636</b>
<b>Expenditure</b>												
<b>Staff Costs (Pay)</b>												
Permanent Staff	(15,882)	(16,741)	(7,974)	860	(7,908)	(135,772)	(150,273)	(80,342)	14,501	(55,429)	(200,497)	(185,996)
Temporary Staff	(19)	-	-	(19)	(19)	(65)	(3,600)	(54)	3,535	(11)	(3,600)	(65)
Agency Staff	-	-	-	-	-	(9,649)	(3,293)	(12,953)	(6,356)	3,304	(4,187)	(10,543)
<b>Staff Costs (Pay) Subtotal</b>	<b>(15,901)</b>	<b>(16,741)</b>	<b>(7,974)</b>	<b>841</b>	<b>(7,927)</b>	<b>(145,485)</b>	<b>(157,166)</b>	<b>(93,349)</b>	<b>11,681</b>	<b>(52,136)</b>	<b>(208,284)</b>	<b>(196,604)</b>
<b>Staff Costs (Other)</b>												
Late Taxis	-	-	-	-	-	(8)	(240)	(12)	232	4	(360)	(128)
Subsistence	-	-	-	-	-	-	-	-	-	-	-	-
Recruitment	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	297	-	-	297	297	-	297
Travel	-	(100)	-	100	-	-	(900)	-	900	-	(1,000)	(100)
Uniforms	-	-	-	-	-	-	(300)	-	300	-	(300)	-
<b>Staff Costs (Other) Subtotal</b>	<b>-</b>	<b>(100)</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>289</b>	<b>(1,440)</b>	<b>(12)</b>	<b>1,729</b>	<b>301</b>	<b>(1,660)</b>	<b>69</b>
<b>Premises &amp; Equipment</b>												
Cleaning	-	-	-	-	-	-	-	-	-	-	-	-
Decorations	-	-	-	-	-	-	-	(703)	-	703	-	-
Depreciation	-	(159)	(130)	159	130	-	(1,434)	(1,166)	1,434	1,166	(1,911)	(478)
Equipment Hire	-	-	-	-	-	-	-	(370)	-	370	-	-
Equipment Purchase	-	-	-	-	-	(242)	(300)	(253)	58	11	(300)	(242)
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	-
Signwriting	-	-	-	-	-	-	-	-	-	-	-	-
<b>Premises &amp; Equipment Subtotal</b>	<b>-</b>	<b>(159)</b>	<b>(130)</b>	<b>159</b>	<b>130</b>	<b>(242)</b>	<b>(1,734)</b>	<b>(2,492)</b>	<b>1,492</b>	<b>2,250</b>	<b>(2,211)</b>	<b>(720)</b>
<b>Administration</b>												
Felix Printing	(2,734)	-	-	(2,734)	(2,734)	(19,481)	(20,000)	(17,757)	519	(1,724)	(26,000)	(25,481)
Consumables	-	-	-	-	-	(2,470)	(3,000)	(11)	530	(2,459)	(3,000)	(2,470)
Ground Hire	-	-	-	-	-	-	-	(16)	-	16	-	-
Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	(100)	(1,489)	100	1,489	(200)	(150)
Irrecoverable VAT	(79)	(16)	(42)	(63)	(36)	(1,034)	(1,172)	(777)	139	(257)	(1,264)	(1,125)
Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-
Licences	(23)	-	(394)	(23)	370	(7,364)	(6,565)	(819)	(799)	(6,545)	(6,565)	(7,364)
Postage	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	(1,873)	(6,250)	(5,604)	4,377	3,731	(6,650)	(2,273)
Publicity	-	-	(93)	-	93	(1,752)	(5,350)	(2,028)	3,598	275	(5,350)	(1,752)
Stationery	-	-	-	-	-	-	-	-	-	-	-	-

	Month					Year To Date					Full Year	
	Actual	Forecast	Last Year	Variance	Change	Actual	Budget	Last Year	Variance	Change	Budget	Forecast
Subscriptions	(220)	(210)	(331)	(10)	111	(2,162)	(1,900)	(1,751)	(262)	(411)	(2,500)	(2,792)
Systems, Software & Development	(22)	-	(22)	(22)	-	(200)	-	(236)	(200)	36	-	(200)
Telephones	(31)	(25)	(34)	(6)	3	(307)	(225)	(276)	(82)	(31)	(300)	(382)
Other	-	-	-	-	-	400	-	-	400	400	-	400
<b>Administration Subtotal</b>	<b>(3,109)</b>	<b>(251)</b>	<b>(917)</b>	<b>(2,858)</b>	<b>(2,192)</b>	<b>(36,244)</b>	<b>(44,562)</b>	<b>(30,763)</b>	<b>8,318</b>	<b>(5,481)</b>	<b>(51,829)</b>	<b>(43,591)</b>
<b>Total Expenditure</b>	<b>(19,010)</b>	<b>(17,252)</b>	<b>(9,020)</b>	<b>(1,758)</b>	<b>(9,990)</b>	<b>(181,683)</b>	<b>(204,902)</b>	<b>(126,617)</b>	<b>23,219</b>	<b>(55,066)</b>	<b>(263,985)</b>	<b>(240,845)</b>
<b>Net Surplus/(Deficit)</b>	<b>(18,069)</b>	<b>6,645</b>	<b>(6,745)</b>	<b>(24,714)</b>	<b>(11,324)</b>	<b>(93,669)</b>	<b>(90,352)</b>	<b>(67,454)</b>	<b>(3,317)</b>	<b>(26,215)</b>	<b>(124,435)</b>	<b>(122,210)</b>