BOARD OF TRUSTEES

The second ordinary meeting of the Board of Trustees for the 2019/20 session, to be held on Wednesday 11th December 2019 in Meeting Room 3, Level 3, Beit Quad at 14.30pm.

**Agenda**

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| **Item** | **Subject** | **Lead** | **Timings** |
| 1. | Welcome and Chair’s Business   * New trustees | Jill Finney | 14:30 |
| 2. | Conflict of interest declaration | Jill Finney |  |
| 3. | Apologies | Jill Finney |  |
| 4. | Minutes  To consider the unconfirmed minutes from 30th October 2019. | Jill Finney | 14:35 |
| 5. | Action Tracker and Forward Agenda | Jill Finney | 14:40 |
| 6. | Health & Safety Report | Jarlath O’Hara | 14:45 |
| 7. | People, Appointments & Remuneration Committee minutes.   * The latest meeting (18th September) was already reported to October Board. | DPW and  Kate Owen | 14:50 |
| 8. | Communications Committee minutes.   * Draft minutes of the 11th November Committee are not yet prepared. | DPCS and  Jill Finney |  |
| 9. | Governance Committee minutes.   * Minutes of the 18th November Committee are not yet prepared. | Union President  and  Dorothy Griffiths |  |
| 10 | F&R Committee meeting minutes.   * The latest meeting (16th October) was already reported to October Board. | DPFS and  Graham Parker | 15:00 |
| **Matters for discussion** |  |  |  |
| 11. | Board Priorities   * Verbal – to follow the discussion earlier in the day | Jill Finney | 15.10 |
| 12. | Business Plan 19/20 Update | Managing Director | 15:20 |
| 13. | November Finances   * To be tabled at the meeting | Head of Finance & Resources | 15:30 |
| 14. | Health and Safety Update | Graham Parker | 15:40 |
| **Matters for**  **Decision** |  |  |  |
| 15. | Summer Ball | DPFS | 15:50 |
| 16. | Union Bar Policy Proposal | Council Chair | 16:00 |
| **Matters for report** |  |  |  |
| 17 | Managing Directors Report | Managing Director | 16:10 |
| 18 | Union President Report | Union President | 16:15 |
| 19 | Deputy President Education Report | DPE | 16:20 |
| 20 | Deputy President Welfare Report | DPW | 16:25 |
| 21 | Deputy President Clubs and Societies Report | DPCS | 16:30 |
| 22 | Deputy President Finance and Services Report | DPFS | 16:35 |
| 23 | Council Chair Report | Council Chair | 16:40 |
| 24 | AOB | Jill Finney | 16:45 |
|  | **Date of next meeting:** **26th February 2020** |  |  |