

Officer Trustee Role Review

Proposer: Rob Tomkies (Union President)

Seconders: James Medler (DPCS), Claudia Caravello (DPFS), Becky Neil (DPW), Alejandro Luy (DPE)

Union Notes

1. The role of Deputy President (Finance & Services) has long been established and oversees financial procedure within the Union.
2. The role of Deputy President (Clubs & Societies) has long been established and oversees Club and Society, processes and facilitation within the Union.
3. The work of the Officer Trustees should be strategic to input the student voice in all areas of College and the Union rather than operational and working on repetitive tasks with almost no student impact.
4. The Job description of the Deputy President (Finance & Services) was amended two years ago to make it more strategic – this has not been implemented.
5. The Job description of the Deputy President (Finance & Services) is focussed heavily on Union functions.

Union Believes

1. An accurate job title and job description are crucial to attracting the best candidates most interested in the role at election time.
2. Current Officer Trustee roles and role descriptions do not match up with the work that is actually being done.
3. The role of the Deputy President (Clubs & Societies) is not reflected in the role title and is not fully reflected in the Job Description.
4. Having oversight of all Union and student facing College functions is of the utmost importance.

Union Resolves

1. To change the name of Deputy President (Clubs & Societies) to Deputy President (Activities & Development) as detailed in Appendix A.
2. To update the Job Description of Deputy President (Clubs & Societies) to include:
 1. Responsible for the development of Space throughout the Union.
 2. Responsible for the development of Union processes to facilitate Union activities.

As detailed in Appendix A.

3. To update the Job Description of Deputy President (Finance & Services) to include:
 1. Lobby and develop colleges campus services
 2. Lobby and develop colleges strategic approach to finance.

As detailed in Appendix B.

Appendix A

Change Byelaws F.1 :

F. Officers of the Union

1. The Officers of the Union shall be the:

1.1. Officer Trustees:

- 1.1.1. President,
- 1.1.2. Deputy President (Clubs & Societies),
- 1.1.3. Deputy President (Education),
- 1.1.4. Deputy President (Finance & Services),
- 1.1.5. Deputy President (Welfare),

1.2. Council Chair,

1.3. Constituent Union Presidents

1.4. Constituent Union Welfare Officers

1.5. Constituent Union Academic Affairs Officers

1.6. Management Group Chairs

1.7. Union Liberation & Community Officers

To:

F. Officers of the Union

1. The Officers of the Union shall be the:

1.1. Officer Trustees:

- 1.1.1. President,
- 1.1.2. Deputy President (Activities & Development),
- 1.1.3. Deputy President (Education),
- 1.1.4. Deputy President (Finance & Services),
- 1.1.5. Deputy President (Welfare),

1.2. Council Chair,

1.3. Constituent Union Presidents

1.4. Constituent Union Welfare Officers

1.5. Constituent Union Academic Affairs Officers

1.6. Management Group Chairs

1.7. Union Liberation & Community Officers

Change Byelaw F.10 from:

10. The Deputy President (Clubs & Societies) shall:

10.1. Take on Presidential duties as appropriate,

10.2. Be jointly responsible with Deputy President (Finance & Services) for the training, support and recognition of Clubs, Societies & Projects (CSP) volunteers, in conjunction with the relevant Union committees,

10.3. Liaise with Union staff to ensure that appropriate support is being given to all Clubs, Societies & Projects,

10.4. Be responsible for reporting student opinion on and needs of CSPs to the College and external bodies, suggesting areas for development and enhancing the student experience and provision for students, in conjunction with the relevant Union committees and staff,

10.5. Be jointly responsible with Deputy President (Finance & Services) for overseeing support on financial matters to Clubs, Societies & Projects,

10.6. Be responsible for overseeing the effective organisation of Freshers' Fair.

To:

10. The Deputy President (Activities & Development) shall:

10.1. Take on Presidential duties as appropriate,

10.2. Be jointly responsible with Deputy President (Finance & Services) for the training, support and recognition of Clubs, Societies & Projects (CSP) volunteers, in conjunction with the relevant Union committees,

10.3. Liaise with Union staff to ensure that appropriate support is being given to all Clubs, Societies & Projects,

10.4. Be responsible for reporting student opinion on and needs of CSPs to the College and external bodies, suggesting areas for development and enhancing the student experience and provision for students, in conjunction with the relevant Union committees and staff,

10.5. Be jointly responsible with Deputy President (Finance & Services) for overseeing support on financial matters to Clubs, Societies & Projects,

10.6 Be responsible for the development of space throughout the Union.

10.7 Be responsible for the development of Union processes to facilitate Union activities.

10.6. Be responsible for overseeing the effective organisation of Freshers' Fair.

Change Union Byelaw F.12.3 - 4 from:

12.3. Be jointly responsible with Deputy President (Clubs & Services) for the training, support and recognition of Clubs, Societies & Projects (CSP) volunteers, in conjunction with the relevant Union committees and staff,

12.4 Be jointly responsible with Deputy President (Clubs & Societies) for overseeing support on financial matters to Clubs, Societies & Projects,

To:

12.3. Be jointly responsible with Deputy President (Activities and Development) for the training, support and recognition of Clubs, Societies & Projects (CSP) volunteers, in conjunction with the relevant Union committees and staff,

12.4 Be jointly responsible with Deputy President (Activities and Development) for overseeing support on financial matters to Clubs, Societies & Projects,

Change Union Byelaw F.16.2 from

16.2 Be responsible to the Deputy President (Clubs & Societies) for the management of their Constituent Clubs, Societies & Projects (CSP)

To:

16.2 Be responsible to the Deputy President (Activities and Development) for the management of their Constituent Clubs, Societies & Projects (CSP)

Appendix B

Change Union Byelaw 12 from:

Deputy President (Finance & Services)

12. The Deputy President (Finance & Services) shall:

12.1. Take on Presidential duties as appropriate,

12.2. Be responsible for reporting student opinion on health and safety to the College and external bodies, suggesting areas for development, in conjunction with the relevant Union committees,

12.3. Be jointly responsible with Deputy President (Clubs and Services) for the training, support and recognition of Clubs, Societies & Projects (CSP) volunteers, in conjunction with the relevant Union committees and staff,

12.4. Be jointly responsible with Deputy President (Clubs & Societies) for overseeing support on financial matters to Clubs, Societies & Projects,

12.5. Be responsible for the Union's Financial Procedures,

12.6. Be responsible for the Union's Health and Safety Procedures,

12.7. Be responsible for the commercial services the Union provides, including, but not limited to: conferencing, retail and licensed trade services,

12.8. Be responsible for the sponsorship of the Union.

To:

Deputy President (Finance & Services)

12. The Deputy President (Finance & Services) shall:

12.1. Take on Presidential duties as appropriate,

12.2. Be responsible for reporting student opinion on health and safety to the College and external bodies, suggesting areas for development, in conjunction with the relevant Union committees,

12.3. Be jointly responsible with Deputy President (Activities and Development) for the training, support and recognition of Clubs, Societies & Projects (CSP) volunteers, in conjunction with the relevant Union committees and staff,

12.4. Be jointly responsible with Deputy President (Activities and Development) for overseeing support on financial matters to Clubs, Societies & Projects,

12.5. Be responsible for the Union's Financial Procedures,

12.6. Be responsible for the Union's Health and Safety Procedures,

12.7. Be responsible for the commercial services the Union provides, including, but not limited to: conferencing, retail and licensed trade services,

12.8. Be responsible for the sponsorship of the Union.

12.9 Lobby and develop College's campus services

12.10 Lobby and develop College's strategic approach to finance.