



MINUTES OF THE PROCEEDINGS

The third ordinary meeting of the Council for the 2018/19 session, to be held on Tuesday 13 November in RSM G01, at 18:30.

Present

Name	Role	Y/N
Alistair Ludley	Academic Chair (ICSMSU)	Y
Adrian Lamoury	Natural Sciences - Undergraduate	Y
Aisha Chaudry	WELFARE OFFICER (ICSMSU)	Y
Alejandro Luy	DEPUTY PRESIDENT (EDUCATION)	Y
Alex Chippy Compton	Council Chair	Y
Amy Tall	ACADEMIC LIASION OFFICER (RSM)	Y
Andrew Hill	CGCU PRESIDENT	Y
Ansh Bhatnagar	Natural Sciences - Undergraduate	Y
Charlotte Griaud	Environmental Officer	N
Chimdi Igwe	CT CHAIR	Y
Chloe Lewis	WELFARE OFFICER (RSM)	Y
Claudia Caravello	DEPUTY PRESIDENT (FINANCE & SERVICES)	Y
Danai Paidousi	Engineering - Postgraduate	N
Daniel Faehndrich	ICSMSU PRESIDENT	Y
Daniel Wigh	KN CHAIR	Y
David Tyoember	BME Officer	Y
Deraj Wilson-Aggarwal,	SILWOOD PRESIDENT	Y
Hilary Guite	Non-Faculty	Y
Hoi-Ming Yau	C&F CHAIR	Y
Iman Ahmadi Moghaddam	Natural Sciences - Undergraduate	Y
Jack Hall	Medicine - Undergraduate	Y
James Medler	DEPUTY PRESIDENT (CLUBS & SOCIETIES)	Y
Jehna Devraj	LGBT+ Officer	N
Joel Bilsdorfer	Vice President Education (CGCU)	N
Joseph O'Connell-Danes	A&E CHAIR	Y
Laura Chen	International Officer	Y
Lloyd James	Natural Sciences - Postgraduate	N
Marta Wolinska	RSM PRESIDENT	Y
Mary Thi	Natural Sciences - Postgraduate	Y
Maurice Yap	Engineering - Undergraduate	Y
Michael McGill	RCSU PRESIDENT	Y
Michaela Flegrova	RCSU VICE PRESIDENT (EDUCATION)	Y
Milia Hasbani	Engineering - Postgraduate	Y
Miroslav Gasperek	Engineering - Undergraduate	Y
Ottillie Liu	Gender Equality Officer	N
Owen Heaney	Engineering - Undergraduate	Y
Becky Neil	DEPUTY PRESIDENT (WELFARE)	Y
Robert Tomkies	UNION PRESIDENT	Y

Ross Hunter	Vice President Wellbeing (CGCU)	N
Salma El-Gharby	Interfaith Officer	N
Sam Haselgrove	Disabilities Officer	Y
Sarah Sayers	Medicine - Postgraduate	Y
Shervin Sabeghi	WELFARE OFFICER (RCSU)	Y
Simran Kukran	Engineering - Undergraduate	Y
Tasneem Mahmud	Mental Health Officer	N
Raya El Laham	Welfare (GSU)	Y
TBC	Academic (GSU)	N
TBC	Welfare (Silwood)	N
TBC	Academic (Silwood)	N
Thomas Fernandez Debets	Sports Sector Chair	Y
Thomas Pleece	RE CHAIR	Y
Ute Thiermann	GSU PRESIDENT	N
Waseem Hasan	Medicine - Undergraduate	Y
Zixiao Wang	Engineering - Postgraduate	N
Ashely Brooks	GSU Deputy President (A+W)	Y

Felix Thompson	Observer
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Apologies

Ute Thiermann
Lloyd James
Zixiao Wang

Minutes

Abbreviations/Acronyms that may not be common and are used in this document are:

CU = Constituent Union

OT = Officer Trustee

PG = Postgraduate

UG = Undergraduate

U/C = Union Council

SABBs = Sabbatical Officers

MRes = Masters in Engineering

<p>Item 1- Chairs business</p> <p>Item 2</p> <p>Item 3</p>	<p>The Chair welcomed the Committee to the second ordinary meeting of the Council for the 2018/19 session.</p> <p>I. Test Vote</p>
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	<p>II. The minutes from meeting 09 October and 23 October were reviewed – ACCEPTED (by a show of hands)</p>
<p>Item 4</p>	<p>I. If a report gets rejected it was raised that members should vote OT and CU reports which is still ongoing and essentially, they get a motion of censure. What this means is Council is saying ‘they don’t like what they have done’. However, what is to happen after Council gives a motion of censure is still to be determined.</p> <p>II. The room were informed that the KN Chair had a form for candidates to fill out who had an interest in being part of the sexual misconduct working group, it was also promised that this form would be circulated after the meeting</p> <p>III. DPFS has placed something in the Felix article and DPFS blog to recruit people interested in considering anti-racist campaign groups and asked anyone interested to send an email to DPFS</p> <p>Action</p> <p>I. Council chair to update Council on what happens after Council gives a motion on censor</p>
<p>Item 5</p>	<p>The paper was presented by Council Chair</p> <p>I. A Chair was voted in for standing orders and Constitution and Bye Laws (by a show of hands)</p> <p>II. Item described</p> <p>Questions/Comments</p> <p>I. It was requested for there to be a wording amendment to CSPB</p> <p>II. There was an ask for technically corrections to be added to the paper</p> <p>Action</p> <p>I. Chair to add some technical corrections</p> <p>Resolved: To Accept Item 5 as written – PASSED</p> <p>Accept: 89% Reject: 3% Abstain 8%</p>

Item 6

The paper was summarised by Milia Hasbani

- I. It was explained that this item was a discussion paper and the appendix was included for information that would help format this paper in time for Union Council meeting 11/12/18 where this paper could then be voted on
- II. The item was described
- III. Background on the inspiration of the paper was shared
- IV. It was explained that there had been some conversations with PG reps regarding the integration of PG with the current UG specific Unions at all levels.
- V. There was a discussion with CU presidents regarding the integration of PG with the current UG specific Unions at all levels. The outcome of this meeting was for this to be looked at CU by CU starting from CGCU and RCSU in terms of having PG members as social members
- VI. It was explained that the main change would be the communication to PG for CUs to make PGs aware of the events they are holding
- VII. Plans were shared on the idea for PG work representative to be a part of CU committees
- VIII. It was clarified that the social membership part has been changed in the Bye- laws, thus it was asked that a discussion to be considered for this paper as to whether they're allowed to run for non-representative positions or to get a PG in and the paper has been brought to Council to make sure CUs enforce the changes

Question/Comments

- I. It was explained that Silwood would be part of 3 CUs if they integrate all PG into their relevant UG faculty in the Union
- II. It was suggested that a sentence to explain that those who are part of

	<p>Silwood aren't necessarily part of RCSU could shed clarity</p> <p>III. It was proposed for taught PGs to be considered</p> <p>IV. Clarity was needed on how PG will be incorporated to UG for students that take course in the business school in this proposal</p> <p>V. There was a question on what the paper means in practice for non-faculty students</p> <p>VI. It was shared that in consultation students at business school don't feel a part of Imperial</p> <p>VII. It was said that MRes are not included in a lot of the UG and there's a communication problem</p> <p>VIII. It was suggested that having people come to Imperial for 1 year should not exclude them, therefore, they should be granted full membership</p> <p>IX. It was emphasised that communications are important as well as difficult task that CUs do and to be able to do it correctly for PGs. Thus, mandating CUs to do communication for the PGs is a complex assignment. Particularly without support from the main Union or other members.</p> <p>X. A suggestion was made to ask PG community to gather an illustration of what PG feel on the subject</p> <p>XI. It was said that the changing from a social membership to full membership had a different affect and connotation for each of the CU's</p> <p>Response</p> <p>I. It was felt that if an explanation stating that Silwood aren't necessarily part of RCSU was added it would exclude Silwood</p> <p>II. It was clarified that the purpose of the paper was not to suggest a that the business school should become a CU</p> <p>III. The Chair offered background on the fact that CUs used to align with faculty</p>
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	<p>before business school was in existence and that represented all student. However, when the number of PG students increased it created the Graduate Student Association to give PG students a chance to form a community. Then by 2012 when the constitution was renewed a separate CU was created for PG students' unions, therefore, they lost their membership of other CUs they were a part of that aligned to faculty. While the business school had not been brought up to that because they don't have their own CU and that is what the paper proposed would mean for non-faculty</p> <p>IV. It was explained that as the paper stands Engineering and Science CUs are the only ones being looked at because other CU's do not have the capacity for the changes proposed</p> <p>V. Union President shared information on PG engagement that is going on in the GSU. It was explained that the GSU working group is doing work and is looking at:</p> <ul style="list-style-type: none"> a. Identify b. Communication out c. Communication in d. Resource allocation <p>Action</p> <ul style="list-style-type: none"> I. For PG reps to formally gather the views of PGs II. LLOYD to work with PG reps for PG reps to get feedback and for paper to come back to Council
<p>Item 7</p>	<p>The paper was presented by Maurice Yap</p> <ul style="list-style-type: none"> I. The paper was described <p>Question/Comments</p> <ul style="list-style-type: none"> I. Despite the financial implications it was suggested that the College Café should be open on the evening of U/C

	<ul style="list-style-type: none"> II. It was emphasised that a budget should be set aside for Union Council members to have a meal III. There was a debate between the idea of having free food compared to having to pay for food IV. There was concern on the financial implication to provide catering at Union Council meetings V. There was a request to offer water and hot water for hot beverages as a basic necessity VI. It was thought that the paper was a conflict of interest as Union Council members had ultimately been voted in to serve others; not themselves VII. It was suggested that perhaps subcommittees should change their meeting times slightly so there was time for members attending this meeting to have a break VIII. It was suggested that the Union should provide jugs of water, snacks and a hot water urn IX. It was discussed that perhaps Union Council meetings should be extended to 15 minutes X. It was raised that eating during meetings wasn't conducive XI. It was suggested that Union Council members be more prepared for meetings as they are aware of the meeting in advance <p>Response</p> <ul style="list-style-type: none"> I. The Union president stated that the financial repercussion of requesting for the Union to pay for meals for Union Council members will amount to £4.2K -£5.6K <p>Actions:</p> <ul style="list-style-type: none"> I. The Union to outline plans to provide an idea of what can be provided for Union Council members
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	<p>Resolved: to accept the paper as written excluding resolves one– PASSED</p> <p>Accept: 62% Rejected:24% Abstain: 14%</p>
<p>Item 8</p>	<p>The paper was presented by Owen Heaney</p> <ol style="list-style-type: none"> I. The meaning of honorary life membership (HLM) was offered <p>Comments</p> <ol style="list-style-type: none"> I. There was a debate between how much CU presidents do and if they should get HLM II. It was explained that it was hard for new members to vote for the previous year as they were not all present at the meetings III. It was said that HLMs could be bought online for £40, thus, the idea to vote on this seemed contradictory. IV. It was made clear that SABBs receive a salary, therefore, HLM is not all they receive for a year of service <p>Response</p> <ol style="list-style-type: none"> II. It was explained that last year (2017/18) was not quorate and members didn't engage in the offer to vote online, consequently, the paper had to be voted on in Union Council meetings for 2018/19.
<p>Item 9</p>	<p>The paper was presented by Council Chair</p> <ol style="list-style-type: none"> I. Background on the purpose of reviewing the changes and passing the constitutions and bye-laws was explained II. It was explained that the constitution and bye-laws were not passed because of the inquorate Council at last year's Council (2018-17) <p>Questions/Comments</p> <ol style="list-style-type: none"> III. There was an ask to know the financial resources and have a set of accounts to know the flow of the finances of Union Council

	<p>Response</p> <ul style="list-style-type: none"> I. It was explained that the finances and a set of accounts is not the purpose of reviewing the changes II. There was an explanation to why members can be removed from Council if they do not turn up to Council; however, those members could also be reinstated <p>Resolved: to accept the Constitution and Bye-laws – PASSED</p> <p>Accept: 94% Rejected:0% Abstain: 6%</p>
<p>Item 10</p>	<p>Resolved: to accept the Council Chair report – PASSED</p> <p>Accept: 92% Rejected:0% Abstain:8%</p>
<p>Item 10a - Reports from last Council</p>	<ul style="list-style-type: none"> I. It was explained that Union Council members would vote on all reports from the last meeting because there were not enough members who voted for them online. <p>Resolved: to accept the reports from the previous Council meeting- PASSED</p> <p>Accept: 83% Rejected:6% Abstain:11%</p>
<p>Item 11</p>	<ul style="list-style-type: none"> I. Described the report as tabled II. Spoke about changes to the liberation launch event which has moved to January which was decided by the liberation officer and staff teams involved III. It was explained that assisted technology has been renamed as inclusive technology because the staff teams in college decided that this was more appropriate I. There was an explanation given to why the support strategy report was created <p>Questions/Comments</p> <ul style="list-style-type: none"> II. A question was received regarding the response rates for the student support strategy consultation III. There was a query as to if there was a metrics on the feedback from support strategy consultation

	<p>Response</p> <ol style="list-style-type: none"> I. It was suggested that the student support strategy consultation received 293 responses, with a huge number of PG students but not many master students. The main findings from the support strategy consultation were: <ol style="list-style-type: none"> I. Students were to be listened to II. Many Students don't think that the support strategy will make a difference III. There was a lot of talk and importance on mental health II. It was explained that the strategy has not yet been passed by the Provost Board, consequently, it will be January until it is officially passed <p>Resolved: to accept the DPW report – PASSED</p> <p>Accept: 100%</p>
<p>Item 12</p>	<ol style="list-style-type: none"> I. The paper was described as tabled in the report <p>Resolved: to accept the DPE report – PASSED</p> <p>Accept: 97% Reject: 0% Abstain: 3%</p>
<p>Item 13</p>	<ol style="list-style-type: none"> I. The paper was described as tabled in the report II. It was emphasised that the end of year audit is summed up in the annual year report <p>Questions/Comments</p> <ol style="list-style-type: none"> I. There was a request for more information on the operational plans II. There was an ask for any updates on the report in the Felix article regarding London Living Wages. III. A concern was raised regarding bar staff having to use guests passes to access the Union Office's <p>Response</p> <ol style="list-style-type: none"> IV. There was a reminder to request more information such as the operational plans by the appropriate means such as an email before Council meetings V. It was explained that there were conversations currently underway with

	<p>bar staff, regarding the bars staff and all casual staffs pay</p> <p>VI. It was explained that the London Living Wages report may come to Council</p> <p>VII. Council Chair provided some background into the RACI Matrix that was created to illustrate how they pay their casual student staff. Council Chair was happy to send this document to members</p> <p>VIII. It was explained that there could be delay in given bar staff access to Union office because staff leave, and new staff start regularly. Likewise, it's easier to monitor when a staff member is on break</p> <p>Resolved: to accept the DPFS report – PASSED Accept: 83% Reject: 6% Abstain: 11%</p>
<p>Item 14</p>	<p>I. The paper was described as tabled in the report</p> <p>II. There was conversation on the achievement of the Ethos expansion</p> <p>Questions/Comments</p> <p>I. There was an ask to provide more information on the annual budgeting</p> <p>II. There was a question regarding the motivation on Monday night transport</p> <p>Response</p> <p>I. A description on the annual budgeting was provided</p> <p>II. It was explained that the old annual budgeting was scrapped and was being revamped by CSPB</p> <p>III. It was explained that Monday night was the night where there is the most people at training at any one time, thus it worked quite well with coaches and mini buses, timings and costing</p> <p>Resolved: to accept the DPCS report – PASSED Accept: 97% Reject: 0% Abstain: 3%</p>
<p>Item 15a</p>	<p>I. The paper was described as tabled in the report</p> <p>II. An achievement was shared on the agreed Times partnership to run an ambassador scheme and events on campus at College</p>

	<p>III. It was shared that there are now funds for students that have children to attend key career events in the evening</p> <p>IV. It was mentioned that the GSU working group has 4 main working streams</p> <p>Questions/Comments</p> <p>I. There was a question on the petitions system</p> <p>II. There was a question on the voter registration service in the Union service from college</p> <p>III. It was raised that there were a few papers that were passed last year that little progress has happened</p> <p>Response</p> <p>I. It was explained that the petition system was with systems who are redeveloping the whole website. There is not a specific date as to when it will be out and it emphasises that the Union do not have a clear system on where priority's lie.</p> <p>II. It was explained that the Union were waiting for college to get back to them regarding the voter registration service last year, in which the College didn't get back to the Council concerning.</p> <p>III. It was stated that the Union are attempting to audit the policies of the last 3 years of Council to get up to date policies online</p> <p>Action</p> <p>I. Union President to get an answer on the voter registration service in the Union service from college and Council Chair to provide an update</p> <p>Resolved: to accept the Union President report – PASSED Accept: 97% Reject: 0% Abstain: 3%</p>
Item 15b	<p>I. The paper was described as tabled in the report</p> <p>Resolved: to accept the OT Team report – PASSED Accept: 88% Reject: 0% Abstain: 12%</p>
Item 16	<p>I. The DPFS explained the purpose of H&S Committee</p> <p>II. It was mentioned that the DPFS would be electing members for H&S</p>

	<p>committee at the next Union Council (December)</p> <p>III. Members were encouraged to consider about running for a seat on H&S committee</p> <p>IV. There was a suggestion to promote Union Council via social media and stating what issues will be raised at the meeting.</p> <p>V. There was an ask to have a report brought to Council on the reduction of plastics at College</p> <p>VI. The Council Chair explained that the Union Council's bye laws would be taking effect for members who have missed up to 2 or more meetings</p> <p>VII. The Council Chair explained the logistics regarding live streaming and evoting for members who cannot attend Union Council meetings was a work in progress, however, this was depended on the Council's rules and the quality of live streamed footage but this was a request that was planning to come to the next Union Council meeting (December).</p> <p>VIII. The Council Chair informed members that the annual report had been circulated via email but it doesn't get voted on at Council meetings</p>
Chair	Meeting closed.

Minutes: Harriet Williams, Democracy Coordinator