

## Community & Welfare Board Agenda

*The first Ordinary Meeting of the Community & Welfare Board for the 2018-19 Session will be held on Tuesday 16 October.*

*Location: Meeting Room 3, Beit Quad*

Deputy President (Welfare)	Becky Neil
ICSMSU Welfare Chair	Aisha Chaudry
RCSU Vice President (Wellbeing & Welfare)	Shervin Sabeghi
RSMU Student Welfare Officer	Chloe Lewis
Black & Minority Ethnic Officer	David Tyoember
Disabilities Officer	Sam Haselgrove
Ethics & Environment Officer	Charlotte Griaud
Mental Health Officer	Tasneem Mahmud
Biochemistry Department Wellbeing Rep	Catalina Costenco
Chemical Engineering Department Wellbeing Rep	Omar Abdulla
Chemistry Department Wellbeing Rep	Felix Thompson
Computing Department Wellbeing Rep	Martin Zlocha
Design Engineering Department Wellbeing Rep	Elspeeth Peatman
EEE Department Wellbeing Rep	Yannis Panagis
Materials Department Wellbeing Rep	Jessie Harrison
Observers	
Wellbeing & Campaigns Coordinator	Laura Regan

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### **Formal Business**

1. Chairs business
  - a. Deputy President (Welfare) (DPW) introduces themselves to the board
  - b. DPW asks the board to introduce themselves
2. Minutes of last meeting
  - a. DPW explains the minutes from the last meeting received no changes from the board last year
3. Matters arising
  - a. DPW circulated the questions from the ICU Advice Centre
  - b. DPW circulated the draft EDI strategy to the board

### **Matters for Report**

4. Updates from Deputy President (Welfare) **(verbal)**

- a. DPW informs the board of their five main goals for the year:
  - i. Reform Liberation & Community Officers to build and connect with stronger communities
  - ii. Evaluate what student led outreach activities are currently run to bring coordinated approach to Widening Participation initiatives
  - iii. Work with the College to finalise and implement the Student Support Strategy
  - iv. Produce a 'Wellbeing Map' of the College Support Services
  - v. Review all work for student volunteers and student staff relating to welfare (i.e. mums and dads, bar staff, hall seniors)

5. Updates from Constituent Union Welfare Officers **(verbal)**

a. RSMU Student Welfare Officer

- i. Met with Department Wellbeing Reps and established three main goals for the year: improving student welfare, bridge division between departments and change/improve the branding of welfare
- ii. Pushing non-drinking events through committee members
- iii. Improved Mums & Dads trying to prevent coercive drinking
- iv. Have deposited welfare leaflets in common rooms
- v. Launched student/staff tea events for the year, getting verbal feedback and improving integration between staff and students
- vi. Sending out survey evaluating the impact of changes to freshers
- vii. Continue staff/student teas every fortnight with different themes
- viii. Materials rounders event was successful, going to do more diverse and inclusive RSM events like this
- ix. It is noted that in elections struggled to get later years running for Wellbeing Rep positions
- x. DPW expressed interest in seeing the feedback from survey

b. RCSU VP

- i. Working with the Department Wellbeing Reps to establish priorities for the year
- ii. Want to create an identity for Wellbeing Reps in the Faculty of Natural Sciences (FoNS)
- iii. Want to facilitate team work across Department Reps
- iv. Working on Personal Tutor review with the Faculty Senior Tutor
- v. Filled 17 out of 20 places with nominations for elections
- vi. Want to expand on RCSU Welfare Week throughout the year
- vii. Materials Dep Rep offers to share guidelines on Personal Tutors. DPW states ICSMSU worked on something similar last year which would be useful to share

c. ICSMSU Welfare Chair

- i. Held Fresher's Fortnight events, including changing the way we administer Mums & Dads, happy to share changes
- ii. Spoken to first year students about ICSMSU and welfare
- iii. Created a welfare booklet but distribution was difficult
- iv. Ran an Online Know How campaign through Instagram
- v. Looking into complaints systems and would like to run a campaign on how to report complaints particularly if you're a volunteer receiving a complaint
- vi. The board discuss different methods for dealing with members who break rules/don't uphold Union values
- vii. Laura Regan (LR) clarifies that all disciplinary issues should come through the Union's central complaints procedure

**ACTION: LR to arrange a meeting with Union President, DPW, ICSMSU Welfare Chair, RSMU Welfare Officer and Mental Health Officer to discuss disciplinary issues**

- viii. RCSU VP asks for clarification on the message of the campaign. ICSMSU Welfare Officer clarifies it's about encouraging a culture where people are not scared to report issues

6. Updates from Liberation Officers (**verbal**)

a. Ethics and Environment Officer

- i. Want to work on six key campaigns this year in collaboration with Environmental Society:
- ii. 'Zero Waste' collaborating with Greening Imperial
- iii. 'Fashion Friendly' looking at waste in fashion industry
- iv. 'Less Meat Less Methane' looking at reducing your meat intake
- v. 'Chasing Coral' collaborating with marine conservation society
- vi. 'EcoCareers' looking at careers in a green industry
- vii. 'Divest Imperial' group, separate to Environmental Society
- viii. Want a launch event for these campaigns to assign campaign leaders, would like this communicated at a department level

**ACTION: Ethics & Environment Officer to send information about the launch event to the board when confirmed**

b. Disabilities Officer

- i. Want to run events for Disabilities History Month: talk on life in academia with dyslexia., event with a Paralympian, Power chair football with the England Captain
- ii. Want to run a campaign about invisible disabilities

- c. Mental Health Officer
  - i. Want to introduce music and art therapy events, looking to survey students to find out what they want and collaborate with Clubs and Societies
  - ii. Looking at how to raise awareness of the Student Space
  - iii. Want to challenge Medical students seeing their year rankings as it can be quite demotivating and upsetting

**ACTION: DPW to find out the process in Faculty of Medicine (FoM) and ensure other departments are not displaying year group rankings**

- iv. The board discuss art and music therapy events with a general consensus that these would be well received
- v. Mental Health Officer would like to look at something similar to peer mentoring schemes in anticipation of the Student Support Strategy work

- d. Black & Minority Ethnic Officer
  - i. Investigating external contributors to contact for events
  - ii. Want to work in Widening Participation in Clubs & Societies and other universities as well as working with the College
  - iii. Looking to collaborate with Imperial As One on events
  - iv. Meeting with the Union to discuss sponsorship options
  - v. Looking at how to develop a mailing list

**ACTION: DPW to ensure all Liberation & Community Officers have access to their mailing lists**

- vi. Disabilities Officer highlights that many support services offer sessions that are accessible for all students
- vii. The board discuss ways of how to establish effective communication between them outside of the meeting

## **Matters for Discussion**

- 7. Setting expectations for Community & Welfare Board
  - a. DPW outlines some expectations for the board:
    - i. Updates will be kept short and used to share best practice
    - ii. Be respectful and disagree with ideas, not individual people
    - iii. The Chair will be relatively strict on timings to ensure the meetings do not overrun
    - iv. If you can't attend please send apologies in advance
    - v. Send in points for discussion when prompted by LR via email

- vi. Have confidence that we are powerful enough to make decisions as student representatives
- b. RCSU VP encourages all Officers with a vote on Union Council to attend so there is enough welfare representation

#### 8. Drink Safety Campaign

- a. DPW informed the board of their 'Drink Safety' campaign which ran during the welcome period, focussing on students getting home safe after being at licensed venues. The campaign consisted of:
  - i. Free water
  - ii. Cards to put your address and taxi/app support for getting home
  - iii. Posters in the Union Building
- b. The campaign highlighted that students weren't aware how to get home, need better support, information and guidance on this
- c. Looking to continue through the year shifting to tackling lad culture. The Rugby Club will be involved in the campaign
- d. RSMU Student Welfare Officer and Chemical Engineering Dep Rep register their interest in being involved in this campaign

#### 9. Deputy President (Welfare) Priorities for the year

- a. DPW informs the board their main priorities were covered at the start
- b. DPW asks the board to communicate throughout the year to enable them to voice student concerns at the highest levels of the College
- c. DPW reinforces that the Wellbeing Representation Network is really important in kick-starting conversations on student wellbeing and needs to continue to be at the forefront of conversations at the College

#### 10. Connecting with Communities

- a. DPW informs the board this year they will be looking at how to connect both Liberation & Community Officers and Wellbeing Reps with their relevant communities.
- b. DPW asks Liberation & Community Officers what event(s) they would like to run to help raise their profile and build communities. The board have the following feedback:
  - i. An event for all students with Dep Reps helping to promote
  - ii. Masquerade could be both positive (we're all one) or negative (we're hiding who we are, can't recognise people on campus)
  - iii. Labelling the event might put people off attending
  - iv. Need to establish the aim of the event and ensure that it's accessible and engaging
  - v. Is it about networking, raising awareness or something fun
  - vi. A ball style event would need to be followed-up with networking
  - vii. The event needs a unique selling point to attract people
  - viii. Important that a theme doesn't trivialise the topic/goal
  - ix. Need to incorporate speaker events with fun environment and activities, a chance to sign-up to networks, etc.

- x. Should be an event without alcohol
- xi. Need to get the right type of speakers to draw an audience
- xii. Need to get the Officers faces on campus in areas like the Sherfield Walkway and the Union TVs
- xiii. The event needs proper reflection and evaluation
- xiv. The event should be free so it's widely accessible

**ACTION: DPW to write up event proposals for Liberation & Community Officers to vote on via email**

- c. DPW thanks the board for their contributions and asks the same question to Dep Reps. The board have the following feedback:
  - i. Students don't know the different between Academic and Wellbeing Representatives
  - ii. The Union infographic needs to be more widely published
  - iii. Need to distinguish the two networks and raise the profile of Wellbeing Reps
  - iv. Life Sciences hosting a new Wellbeing Fair as a different way to introduce wellbeing to students and the Reps
  - v. Some Reps are now based at White City and don't have their finger on the pulse of issues at South Kensington
  - vi. Reps within one department are located on different campuses
  - vii. Reps need to get their faces on campus with posters, etc.
- d. DPW asks that the evaluation of the Life Sciences Wellbeing Fair is shared with the board

**AOB**

**11. Movember**

- a. LR informs the board the RAG Chair is doing some work with the Sports Sector Chair for a Movember fundraiser and is wondering if departments would like to get involved

**12. Liberation & Community Officer Email**

- a. LR asks any Liberation & Community Officers with emails that do not work to get in touch immediately so the issue can be resolved

**Meeting Concludes at 19:33**

**Next Meeting**

Tuesday 20 November 2018, 18:00. **Location:** Beit Quad, Meeting Rooms 1 & 2