



The second ordinary meeting of the Communications Committee for the 2018/19 session, to be held on Tuesday 6th November 2018 in Meeting Room 3, Beit Quad at 3pm.

Agenda

Item	Subject	Lead	Timings
1.	Welcome and Chair's Business	Communications Chair	3pm
2.	Conflict of Interest declaration	Communications Chair	
3.	Apologies	Communications Chair	
4.	Minutes To consider the Minutes from 12 th Sept 2018	Communications Chair	
5.	Action Tracker & Matters Arising	Communications Chair	
For Discussion			
6.	Comms <ul style="list-style-type: none"> • Internal comms • Marketing Strategy 	HoSVC	3.15pm
7.	Welcome Week evaluation	HoSVC	3.30pm
8.	AE18 evaluation	HoSVC	3.45pm
9.	PG engagement <ul style="list-style-type: none"> • Verbal update 	MD	4.00pm
10.	OT Communications	HoSVC	4.15pm

11.	Leadership elections 19'	HoSVC	4.30pm
12.	Student experience survey	MD and DPE	
13.	Terms of reference	HoSVC	
14.	Any Other Business	Communications Chair	4.45pm

Next meeting: 29th Jan 2019