

# Imperial College Union Council Report

Nick Burstow, Deputy President (Education)

Please find below my report for May's Union Council. I have included the final bullet point of each section from my last Council report to set the scene:

## Goals:

### Year 1 Undergraduate Coursework Feedback Audit

- **Final point from last report: *The destination committee for the audit is April's Quality Assurance and Enhancement Committee***
- I have presented the audit at the Quality Assurance and Enhancement Committee
- **Completed – the feedback audit has been finalised and presented**

### *StudentShapers* ([confirmed](#) title)

- **From last report: *We will be meeting as a team (College and Union members) after the Easter break to discuss further plans***
- Since Easter I have had two further meetings around *StudentShapers*
- One possible 'stream' *StudentShapers* involves asking students to design existing spaces around the College (for example, wide corridors, alcoves etc.)
- I have been in contact with members of ERB to compile a list of potential suitable locations
- The hope is that suitable locations will be 'offered' to students to redesign as part of *StudentShapers*
- The team currently responsible for steering *StudentShapers* comprises the: *StudentShapers* Director; Deputy President (Education) incumbent; Deputy President (Education) elect; Graduate Students' Union President; College Education Strategy Officer; Union Education & Welfare Manager
- The *StudentShapers* steering team will be attending the Change Institute initiative, part of the International Institute on Students as Partners scheme, between June 11-14
- The Change Institute is facilitated by leaders in students as partners initiatives, and will help us to best plan the next steps
- I will report outcomes of the Change Institute at the next Union Council

### Postgraduate Timetabling

- **From last report: *Work is currently on hold until Luke's return from Japan***
- Luke and I have completed this audit, looking at adherence to the [academic timetabling policy](#) among Postgraduate Taught programmes across the College
- Please find the finished work attached
- We have identified non-adherence to the policy in several courses within the Faculties of Natural Sciences and Engineering (note that Faculty of Medicine was excluded due to concerns around data quality)
- We will be presenting the findings of this work at May's *Quality Assurance and Enhancement Committee*

## Operations:

The operational tasks of note are listed overleaf:

### NSS Response

- From last report: *Due to staff leave, this action plan will be discussed at Provost Board after the Easter break*
- I have asked that this is presented at the May Provost Board
- I am awaiting confirmation

### PRES Response

- From last report: *We will be discussing the remaining recommendations at our next meeting, scheduled for 21st March - Because of the Union Council meeting schedule, I will inform you of the outcomes of these discussions at May's Union Council (15/05)*
- As the GSU President was away in Japan we have postponed this meeting to a later date, yet to be confirmed

### Examinations timetabling policy – completed

- From last report: *The timetabling team will be presenting their report to Provost Board this month*
- **Completed – the interim timetabling policy was approved**

### Student Academic Choice Awards (SACAs)

- From last report: *This year I am working to share meaningful nominations (over 50 words) with nominees for the first time ever, so they can see the kind words students have written about them. I aim to have nominations shared with staff before the Easter break*
- I shared nominations with staff before the Easter break
- Staff feedback has been overwhelmingly positive, with staff reporting how much the student nominations mean to them, for example: *"Thanks! This is really nice to know. And I also received the email with the nominations – what a wonderful email to receive. I think the SACAs are a very good innovation from the Union, and you should all be commended for doing something which generates so much positivity."*
- The Awards Ceremony is scheduled for 14 May, where winners will be announced

### Student involvement in the curriculum review

- From last report: *The Learning & Teaching committee accepted the framework on how to work in partnership with students in the process of reviewing their curricula. I will be presenting the first update on student involvement in the curriculum review process at the March Learning & Teaching Committee*
- The framework is available [here](#)
- I submitted a written report to the *Learning & Teaching Committee* communicating the experiences of student involvement in the curriculum review process within departments, based on reports at ERB
- I have added 'student involvement in the curriculum review process' as a standing item in the ERB agenda to ensure that any cases of frustration or dissatisfaction with the process are not missed

I am happy to answer any specific questions on my report and work on anything you think is missing, just let me know, Nick.