The fourth ordinary meeting of the Health and Safety Committee for the 2017/18 session, to be held on Wednesday, 20th June 2018 in Meeting Room 1&2, Beit Quad at 3pm.

**Agenda**

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| **Item** | **Subject** | **Lead** | **Timings** |
| 1.Formal Business | Welcome and Chair’s Business | Health and Safety Chair | 3pm |
| 2. | Declaration of Conflict of Interest | Health and Safety Chair |  |
| 3. | Apologies | Health and Safety Chair |  |
| 4. | Minutes  From **10th April 2018** | Health and Safety Chair |  |
| 5. | Action Tracker | Health and Safety Chair |  |
| 6. | Forward Agenda | Health and Safety Chair |  |
| 7. | CSP training  Hub launch presentation | Student Activities Manager | 3.10pm |
| 8. | Inspection reports   * Beit Bars | Licensed Trade & Venues Manager | 3.30pm |
| **Break and Committee evaluation** | | | |
| 10. | Mental health wellbeing report (staff) | Managing Director | 4.00pm |
| 11. | Event reviews   * Summer Ball (verbal update) | Licensed Trade & Venues Manager | 4.20pm |
| 12. | Terms of reference approval | Deputy president Finance and Resources | 4.40pm |
| 13. | Any Other Business |  |  |
|  | Date of next meeting: **TBC** |  |  |