Imperial College Union Health & Safety Update

April 2018

The Union has made a strategic commitment to creating a step-change in our safety management practices. There are two primary purposes for the development of this work:

- Legal and compliance including to demonstrate appropriate systems and measures to auditors, regulators or inspectors.
- To develop the safety management awareness and skills of all those involved, namely: student participants; student volunteer organisers; student and permanent staff.

The vision for this is, within a year, to:

- Have the ability to pull out safety management records for any area, Club, Society & Project or team.
- Have appropriate training, delivered by a combination of Union, governing bodies and others.
- Have increased the profile of H&S in a positive way recognition schemes are in place and best practise is celebrated.
- Ensure checks are performed and recorded regularly and we can provide assurance that this happens.
- Be able to demonstrate all of the above.

Recent activity and progress

HASMAP H&S Audit

Health and safety management profile (HASMAP) action plan was issued and agreed in December. Up-date on Action plan progress to be submitted to H&S Committee in March.

Inspections

Six areas inspected Nov- April including CSPs, Bars, and Charing Cross and Rifle & Pistol club.

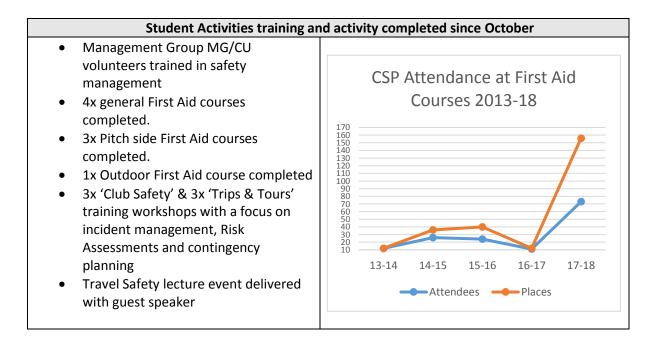
Code of Practice

A health and safety Code of Practice for the Union has been approved by the committee for and is scheduled for implementation following the committee meeting in March.

SALUS Reports

We have received and investigated 51 SALUS reports August 2017 – April 2018. Increase on the 33 recorded for the same period in 2016/17. Full year 16/17 recorded 49 reports total.

SALUS Reported Incidents										
31.08.17	30.09.17	31.10.17	30.11.17	31.12.17	31.01.18	28.02.18	31.03.18	30.04.18	Total	
0	2	12	13	7	5	5	6	1	51	
31.08.16	30.09.16	31.10.16	30.11.16	31.12.16	31.01.17	28.02.17	31.03.17	30.04.17	Total	
1	2	9	3	2	8	3	5	0	33	



CSP Member First Aid Training Course Attendance									
13-14	14-15	15-16	16-17	17-18					
12	26	24	11	73					

CSP Risk Assessment procedure

- Student Activities introduced requirement for yearly risk assessment before students get their financial responsibility approval; increased number entered in eActivities as a result:
 - > 2016-17: **273** 2017-18: **312**

ICXP - Imperial Club Experience Project

• 'Safety & Risk' has been established as one of five key themes in ICXP, the new CSP accreditation scheme. This includes awarding clubs points for completing Salus reports, Event & Trip/Tour Risk Assessments and External Speaker requests

Commercial Services training and activity January – February							
• 9 x fire safety (shop)	• 1 x RAFT (shop)						
 9 x manual handling (shop) 	 1 x safe use of ladders (shop) 						
• 1 x counter terrorism (shop)	• 6 x MOST (shop) Month One Safety						
• 3 x allergens (shop and ents)	Training						
	• 5 x HACCP (food safety bars & ents)						

Further actions and activity that are planned in the coming months:

- Commercial Services have commissioned independent H&S advisor to assist with an audit and inspection of Summer Ball 2018 planning and delivery.
- Babour online Environmental H&S resource to be made available to Union staff. Five licences available. Suggested SMG x 3 1x Student Activities, 1x Commercial Services.