

**Finance and Risk Committee
24 January 2018**

AGENDA ITEM NO.	
TITLE	Event Budgets and CSP Finance
AUTHOR	Matthew Blackett- Deputy President (Finance & Services)
EXECUTIVE SUMMARY	<p>The 97 CSP event budgets approved in the period from October – December 2017 are listed for your review. The 49 events with an expenditure of over £1,000 were approved by either the DPFS or DPCS while the 6 events with expenditure exceeding £10,000 were reviewed by both the DPFS and the DPCS, and reported to the Head of Finance & Resources</p> <p>There are 38 CSPs (including Halls, which operate through eActivities) which are in debt. 22 CSPs are in more than £500 of debt, all of which have provided reasoning and/or have a plan to recoup this.</p>
PURPOSE	Members of F&R are to consider the financial and reputational risks posed by these events and CSPs, with the aim to gain assurance that any risks posed have been well managed.
FINANCIAL IMPLICATIONS	<p>All events will either break even or be funded by existing self-generating balances.</p> <p>All clubs in debt are either short term or have shown a plan to clear their debt, but may pose a risk if they fail to do so or go dormant while trying to do so.</p>
DECISION/ACTION REQUIRED	This paper is for reporting purposes and no decisions are required

Event Budget Approval Report – October to December 2017

By Matthew Blackett – Deputy President (Finance & Services)

All Event Budgets Approved between 1st October 2017 and 31st December 2017 (from highest to lowest expenditure)

Events with Gross Expenditure over £10,000 (see Appendix A for all below £10,000)

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2762	Sapphire 2018	Troxy	24/02/2018 18:00:00	Sri-Lankan	1000	48,000.00	(34,020.00)	13,980.00	16/10/2017 13:31:55
2707	Affirmation 2018	Central Westminster Hall	14/07/2018 14:00:00	ICSMSU Exec	950	33,875.00	(33,370.00)	505.00	13/10/2017 10:22:16
2790	Civsoc International TOUR 2018	Belgrade, Serbia	24/03/2018 08:30:00	Civil Eng	70	13,550.00	(18,635.30)	(5,085.30)	26/10/2017 13:35:34
2722	Just Bollywood 2017	Logan Hall	09/12/2017 19:00:00	Indian	647	15,182.40	(13,711.93)	1,470.47	13/10/2017 12:14:06
2749	Bottle Match 2018	Cambourne	23/02/2018 12:00:00	RSM Exec	138	13,118.00	(12,903.00)	215.00	13/10/2017 11:35:17
2584	Azores Tour	The Azores	01/07/2017 00:00:00	Geophys Soc	26	10,897.50	(10,877.36)	20.14	06/11/2017 15:17:59

All CSPs in Debt above £500 (as of 15th January 2018)

Group Name	Centre	Subvention	SGI	Harlington	IC Trust	College	Total
Punjabi	289	-	(50,658.08)	-	-	-	(50,658.08)
Woodward Hall	H24	-	(33,901.37)	-	-	-	(33,901.37)
Indian	309	-	(24,214.85)	-	-	-	(24,214.85)
Wilson House	H19	-	(13,132.85)	-	-	-	(13,132.85)
Beit	H01	-	(11,635.28)	-	-	-	(11,635.28)
Falmouth & Keogh	H11	-	(8,758.35)	-	-	-	(8,758.35)
CSSA	305	-	(5,511.04)	-	-	-	(5,511.04)
Tizard	H13	-	(5,414.07)	-	-	-	(5,414.07)
Wilkinson	H05	-	(5,396.43)	-	-	-	(5,396.43)
Geophys Soc	654	(1,078.73)	(5,312.18)	-	697.28	370.00	(5,323.63)
Civil Eng	604	503.39	(5,486.42)	-	(33.27)	69.44	(4,946.86)
Pembridge	H10	-	(4,618.94)	-	-	-	(4,618.94)
Linstead	H04	-	(4,589.22)	-	-	-	(4,589.22)
Xenia	H14	-	(4,359.45)	-	-	-	(4,359.45)
Selkirk	H12	-	(3,599.54)	-	-	-	(3,599.54)
Gabor	H03	-	(3,482.89)	-	-	-	(3,482.89)
Sri-Lankan	321	95.72	(2,298.84)	-	-	-	(2,203.12)
Sports Sector	000	-	(1,195.29)	-	-	-	(1,195.29)
Music Technology	414	146.50	(1,275.83)	-	-	-	(1,129.33)
Community Sector	755	-	(1,019.33)	-	-	-	(1,019.33)
Pakistan	317	-	4,528.32	-	-	(5,400.00)	(871.68)
Chemistry	633	686.65	(3,952.95)	-	-	2,569.09	(697.21)

Appendix A

Events with Gross Expenditure under £10,000

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2853	Science Challenge '18 - Full Project	City and Guilds Building (Launch) and Houses of Parliament (Final)	06/03/2018 13:45:00	RCSU Exec	70	9,400.00	(9,750.00)	(350.00)	22/11/2017 14:58:52
2876	New Years Dinner	Royal Garden Hotel	12/01/2018 19:00:00	Elec Eng	180	9,580.00	(8,300.00)	1,280.00	18/12/2017 13:42:22
2794	Main Opera Show 2017 - DRS	London Oratory	11/12/2017 22:00:00	Light Opera	300	8,504.23	(7,975.00)	529.23	28/11/2017 10:56:35
2852	Cadogan Hall Concert	Cadogan Hall, 5 Sloane Terrace	03/03/2018 19:30:00	Orchestra	850	13,742.00	(7,620.92)	6,121.08	24/11/2017 17:03:13
2862	Snowball	Gloucester Road Hotel	11/12/2017 14:00:00	ICSMSU Exec	450	6,460.00	(6,696.00)	(236.00)	08/12/2017 11:43:31
2815	China-Britain Joint Science and Technology Summit	the great hall	12/11/2017 09:00:00	CSSA	800	6,600.00	(6,602.00)	(2.00)	09/11/2017 11:21:15
2880	Frank Morton 2018	Leeds University Union	12/02/2018 02:00:00	Chem Eng	150	7,000.00	(6,595.80)	404.20	19/12/2017 16:52:41
2844	Indonesian World Heritage Cultural Night: Presenting the Art of Arumba	Great Hall, Lv 2 Sherfield Building	26/11/2017 18:30:00	Indonesian	450	5,441.30	(6,529.60)	(1,088.30)	20/11/2017 15:26:36

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ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2810	MathSoc Christmas Dinner	The Rembrandt Hotel, Knightsbridge	11/12/2017 18:00:00	Maths	180	5,010.82	(6,166.79)	(1,155.97)	13/11/2017 11:41:54
2730	Fetball tour 2018	Bristol, UK	12/01/2018 10:00:00	ICSMSU Netball	70	-	(5,540.00)	(5,540.00)	27/10/2017 18:13:07
2822	PhySoc Christmas Dinner 2017	The Rembrandt Hotel	12/12/2017 19:00:00	Physics	90	1,000.00	(5,050.00)	(4,050.00)	13/11/2017 12:40:06
2855	Christmas Dinner	Strada - Royal Festival Hall	05/12/2017 19:00:00	Chem Eng	99	2,717.50	(4,991.55)	(2,274.05)	27/11/2017 14:28:04
2831	BAHFest '18	The Great Hall, ICL	17/03/2018 17:00:00	RCSU Exec	720	8,750.00	(4,606.60)	4,143.40	22/11/2017 14:47:54
2797	IDE Christmas Dinner	The Refinery CityPoint	14/12/2017 19:30:00	Design Engineering	104	4,573.10	(4,520.00)	53.10	31/10/2017 22:56:52
2782	Morocco Winter Tour	Adventure Keys Surf Camp Taghazout	30/12/2017 13:00:00	Surfing	20	-	(4,300.00)	(4,300.00)	24/11/2017 11:47:13
2781	Christmas Dinner	Tiger Tiger	05/12/2017 19:00:00	Bio Engineering	170	2,794.50	(4,147.00)	(1,352.50)	25/10/2017 10:15:34
2812	International Tour	Leuven, Belgium	12/01/2018 09:00:00	ICSMSU Boat	77	-	(3,940.00)	(3,940.00)	01/12/2017 09:37:05
2846	Civsoc Annual Christmas Dinner	MK Bar and Grill	14/12/2017 19:30:00	Civil Eng	97	700.00	(3,938.00)	(3,238.00)	11/12/2017 13:18:40
2807	Drama Tour	Birmingham	10/11/2017 15:00:00	ICSMSU Drama	42	420.00	(3,888.00)	(3,468.00)	02/11/2017 16:50:29
2851	Cardiff Dance Competition	Cardiff Student's Union	09/02/2018 18:00:00	Dance Company	39	3,251.67	(3,785.00)	(533.33)	18/12/2017 13:48:11
2793	Formal Cocktail Party	Broadway London	23/11/2017 09:00:00	Aeronautics	140	2,445.00	(3,680.00)	(1,235.00)	27/10/2017 12:30:09

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2776	Oxford Tour 2017	Oxford	10/11/2017 18:30:00	ICSMSU Hockey	42	-	(3,640.01)	(3,640.01)	16/10/2017 16:54:06
2775	Dryslope Championships 2017	Edinburgh	09/11/2017 09:00:00	Snowsports	30	2,500.00	(3,633.00)	(1,133.00)	20/10/2017 11:56:32
2814	Cocktail Night	Brroadway London in Fulham	23/11/2017 21:00:00	Aeronautics	140	2,792.85	(3,500.00)	(707.15)	13/11/2017 10:29:23
2740	Opera Tour	Bath	03/11/2017 18:00:00	Light Opera	50	450.00	(3,250.00)	(2,800.00)	10/10/2017 12:18:48
2746	Smoky Not Smudgy	Great Hall, Queens Tower Rooms	29/10/2017 11:45:00	SCC Islamic	400	9,660.00	(2,797.80)	6,862.20	13/10/2017 11:00:03
2773	IC x UCL Boat Party	Golden Jubilee, Capital Pleasure Boat	24/11/2017 20:00:00	Japanese	240	3,840.00	(2,719.62)	1,120.38	18/10/2017 14:35:31
2792	Weekend Away	Brighton	24/11/2017 00:00:00	Choir	40	-	(2,672.25)	(2,672.25)	14/11/2017 10:27:42
2783	UH Sports Night	Infernos	22/11/2017 17:45:00	Right to Play	750	7,000.00	(2,450.00)	4,550.00	23/10/2017 14:27:51
2791	Autumn Weekend Away	Cambridge	18/11/2017 08:30:00	Sinfonietta	40	-	(2,330.10)	(2,330.10)	16/11/2017 10:20:40
2727	Oxford Tour	Oxford	10/11/2017 15:30:00	Womens Hockey	24	2,256.00	(2,249.20)	6.80	16/10/2017 16:54:33
2863	Meeting of the Minds 2018	SAF	27/01/2018 08:00:00	Neurology	125	2,216.00	(2,228.28)	(12.28)	11/12/2017 13:29:46
2806	ICSM Cricket Dinner	Ruby Blue	20/01/2018 19:30:00	ICSMSU Cricket	60	-	(2,133.33)	(2,133.33)	14/11/2017 10:29:20
2785	Weekend Away 2017	Phasels Wood Activity Centre	10/11/2017 15:30:00	Christian Union	50	-	(2,125.00)	(2,125.00)	03/11/2017 09:27:00
2780	Christmas Dinner	The Swan, Hammermith	13/12/2017 20:00:00	ICSMSU Netball	60	-	(2,100.00)	(2,100.00)	16/10/2017 17:44:05

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2766	Freshers' Curry	Masala Brick Lane	26/10/2017 19:00:00	Mech Eng	120	2,300.00	(2,000.00)	300.00	18/10/2017 11:20:45
2750	Autumn Term Field Trip	Devon	10/11/2017 12:15:00	De La Beche	45	100.00	(1,905.00)	(1,805.00)	09/10/2017 11:29:36
2744	Tour	Cardiff	17/11/2017 17:00:00	Lacrosse	60	-	(1,855.00)	(1,855.00)	20/10/2017 11:45:53
2784	Imperial Surf Society Fresher's Trip	Newquay	03/11/2017 17:00:00	Surfing	53	-	(1,725.00)	(1,725.00)	24/10/2017 14:20:45
2850	Imperial Surf Freshers Trip Reloaded	Newquay	24/11/2017 17:00:00	Surfing	45	-	(1,650.00)	(1,650.00)	24/11/2017 11:38:37
2802	Autumn Play	UCH	22/11/2017 16:45:00	ICSMSU Drama	200	1,600.00	(1,290.00)	310.00	03/11/2017 09:30:42
2818	The Imperial Icicle 2018	Wembley Sailing Club	17/02/2018 20:30:00	ACC Sailing	18	-	(1,290.00)	(1,290.00)	06/12/2017 11:30:29
2755	Mums and Dads Night	CAGB and the union bar	12/10/2017 18:00:00	Mech Eng	180	1,200.00	(1,200.00)	-	11/10/2017 10:27:47
2767	BUCS Weekend	Newquay	12/10/2017 18:00:00	Surfing	15	-	(991.00)	(991.00)	08/10/2017 17:46:52
2856	Christmas Concert	Holy Trinity Church, Prince Consort Rd, Kensington, London SW7 2BA	09/12/2017 10:30:00	Choir	100	970.00	(956.75)	13.25	01/12/2017 17:53:24
2869	LIMUN	London International Model United Nations, Imperial College London	23/02/2018 01:45:00	Model United Nations	11	770.00	(825.00)	(55.00)	07/12/2017 16:21:17
2875	Christmas Cocncer	St. Alban's Fulham	11/12/2017 02:00:00	Gospel Choir	110	780.00	(711.00)	69.00	10/12/2017 17:02:29

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2813	Christmas Concert	Great Hall	01/12/2017 19:30:00	Orchestra	500	3,850.00	(634.73)	3,215.27	24/11/2017 16:41:33
2848	Pizza & Movie Night	Rossopomodoro	20/11/2017 19:30:00	Chemistry	48	350.00	(624.00)	(274.00)	22/11/2017 15:22:04
2771	Freshers Welcome Event	Clore Lecture Theatre	13/10/2017 19:00:00	SCC Islamic	120	-	(560.00)	(560.00)	08/10/2017 19:33:44
2882	Eurobop: Christmasfest	Reynold's Bar	15/12/2017 18:30:00	ICSMSU Hockey	450	1,857.76	(545.00)	1,312.76	18/12/2017 16:39:00
2770	Orthopaedic Skills Day	Sir Alexander Fleming Building	18/11/2017 08:00:00	Surgical Soc	42	100.00	(506.00)	(406.00)	08/10/2017 14:23:45
2866	ICDSS BCG GAMMA Event	LG100	11/12/2017 19:00:00	Data Science Society	80	500.00	(500.00)	-	01/12/2017 00:01:21
2768	Mingle	Chem Eng Design Rooms - ACEX 306	09/10/2017 17:00:00	Erasmus	75	-	(463.00)	(463.00)	09/10/2017 16:22:44
2849	Cheese & Wine	Old Brompton Gallery	04/12/2017 18:30:00	French	80	-	(317.00)	(317.00)	22/11/2017 10:14:34
2817	Annual Conference	SAFB, South Kensington	20/01/2018 08:00:00	Anaesthetics and Intensive Care	80	-	(227.50)	(227.50)	29/11/2017 14:18:06
2752	CGCU Bowling	Tenpin Acton	24/10/2017 19:00:00	CGCU Exec	60	-	(195.45)	(195.45)	05/10/2017 15:12:05
2789	Laxmas	The Northcote	09/12/2017 19:00:00	Lacrosse	45	100.00	(180.00)	(80.00)	02/11/2017 19:21:21
2720	Domestic Tour	Bristol	17/11/2017 00:00:00	Water Polo	24	-	(132.00)	(132.00)	11/10/2017 13:53:05
2878	4th Annual Cardiology and Cardiothoracics Conference	Sir Alexander Fleming Building, South Kensington, Imperial College	03/02/2018 09:00:00	Heart Society	60	250.00	(130.00)	120.00	28/12/2017 17:09:44

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2754	Pub Golf	Union Bar	05/10/2017 18:30:00	Erasmus	50	-	(93.00)	(93.00)	02/10/2017 23:19:12
2772	Joint London Snowsports Trip Launch	Corsica Studios	16/10/2017 22:00:00	Snowsports	100	200.00	(85.00)	115.00	10/10/2017 15:25:57
2888	ICSM RAG WEEK CLUB NIGHT	Fifty9 Bar	29/01/2018 21:00:00	ICSMSU Rag	150	366.63	(60.00)	306.63	23/12/2017 13:13:11
2809	Gladiator Sports Night	The Reynolds Building CX Hospital	08/11/2017 19:45:00	ICSMSU Rag	400	1,600.00	(33.00)	1,567.00	08/11/2017 00:40:35
2779	ChemSoc Quiz Night	Chemistry Cafe	19/10/2017 18:00:00	Chemistry	80	-	(20.00)	(20.00)	16/10/2017 10:38:57
2778	ChemSoc Quiz Night	Chemistry Cafe	19/10/2017 19:00:00	Chemistry	80	-	(20.00)	(20.00)	14/10/2017 22:02:06
2858	Ice Skating	Natural History Museum Ice Rink	14/12/2017 17:45:00	Jewish	100	15.34	(15.34)	-	27/11/2017 18:56:40
2872	Imperial x UCL Vietsoc Christmas Gathering	Skempton 163, Imperial College London Skempton 163, Imperial College London	08/12/2017 18:00:00	NAI Vietnamese	15	4.00	(2.50)	1.50	07/12/2017 12:28:03
2795	Pre-tour Go Karting	Teamsport	15/11/2017 14:00:00	Water Polo	20	-	-	-	28/10/2017 15:53:54
2835	Annual Aiuchi Jiu Jitsu Nationals	Sport Wales National Centre - Sophia Cl, Cardiff CF11 9SW	18/11/2017 08:00:00	Jiu Jitsu (Aiuchi)	21	-	-	-	05/12/2017 19:43:41
2777	Girls tour	Brighton, UK	18/11/2017 14:15:00	ICSMSU Netball	30	-	-	-	12/10/2017 17:07:40
2826	Annual Tour	Leeds	24/11/2017 16:00:00	ICSMSU Squash	8	-	-	-	17/11/2017 11:46:27

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ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2834	Tour bowling	Leeds	25/11/2017 12:30:00	ICSMSU Squash	8	-	-	-	23/11/2017 11:40:26
2833	RAG Jailbreak	Beit Quad	02/12/2017 09:00:00	CF Rag	70	-	-	-	19/11/2017 15:10:10
2839	GradMed Christmas Ball 2017	Forge Bar (Bank)	02/12/2017 19:30:00	GradMed	40	-	-	-	20/11/2017 14:40:31
2845	GradMed Christmas Ball 2017	Forge Bar (Bank)	02/12/2017 19:30:00	GradMed	40	-	-	-	30/11/2017 10:24:10
2847	Christmas Dinner	Czechoslovak Restaurant in Hampsteadq	05/12/2017 11:15:00	Czecho-Slovak	35	-	-	-	21/11/2017 13:22:39
2871	Christmas Dinner	The Alchemist	06/12/2017 21:00:00	Archery	35	-	-	-	07/12/2017 16:53:13
2796	Christmas Dinner	Yardbird	09/12/2017 19:00:00	Water Polo	35	-	-	-	28/10/2017 15:54:50
2800	Christmas Dinner	The Swan, Hammersmith	09/12/2017 20:00:00	ICSMSU Music	60	-	-	-	03/11/2017 09:15:11
2837	Christmas Dinner	Giraffe Southbank	10/12/2017 18:30:00	Asian Medical Students' Association	37	148.00	-	148.00	06/12/2017 15:31:46
2859	Christmas Dinner	The Swan, Hammersmith	13/12/2017 19:00:00	ICSMSU Netball	60	-	-	-	11/12/2017 13:23:30
2873	Summer Sailing Week	Corfu	30/12/2017 21:00:00	ACC Sailing	32	-	-	-	13/12/2017 10:57:03
2879	Dance Tour	Brighton	06/01/2018 14:15:00	ICSMSU Dance	8	-	-	-	20/12/2017 13:42:30
2890	Arts Dinner	Loop Bar	16/01/2018 14:30:00	ICSMSU Exec	60	-	-	-	27/12/2017 13:52:05

Appendix B

All Clubs in Debt below £500 (As of 15th January 2018)

Group Name	Centre	Subvention	SGI	Harlington	IC Trust	College	Total
Gaelic Sports	062	131.51	(562.62)	-	-	-	(431.11)
Synthetic Biology	738	40.28	(465.07)	-	-	-	(424.79)
ICSMSU Basketball	659	-	(390.00)	-	-	-	(390.00)
Saudi	350	-	(262.60)	-	-	-	(262.60)
Cheese	285	206.04	(462.08)	-	-	-	(256.04)
Bruneian	335	-	(221.97)	-	-	-	(221.97)
Model United Nations	276	549.29	(656.34)	-	-	-	(107.05)
Parsons	H25	-	(90.53)	-	-	-	(90.53)
Shaolin Kung Fu	024	172.73	(240.51)	-	-	-	(67.78)
Pathology Society	743	-	(64.90)	-	-	-	(64.90)
NAI Baking	099	-	(40.66)	-	-	-	(40.66)
Boat House	H18	-	(39.78)	-	-	-	(39.78)
Wilderness Medicine	169	-	(23.05)	-	-	-	(23.05)
Knowledge Sector	200	-	(19.19)	-	-	-	(19.19)
Alban	H26	-	(12.97)	-	-	-	(12.97)
Endocrinology	099	-	(12.27)	-	-	-	(12.27)