HoSVC Projects update

1. **Projects**

    1.1. There are several projects I am currently progressing that are relevant to the Communications Committee:

        1.1.1. How we communicate our democracy and governance initiatives underway this year
        1.1.2. An analysis of our membership data
        1.1.3. A review of Felix and how it is supported
        1.1.4. How we communicate the work of our Officer Trustees

    1.2. Updates for each of these are given below. **Communications Committee is invited to comment on their expectations in each area.**

2. **Democracy and governance**

    2.1. The Governance Review has been a focus of Chippy's work in recent months; the overall objective is to review the existing Constitution & Bye-laws to ensure all content is fit-for-purpose. Much of the content is not in need of significant change; the areas to focus on are:

        2.1.1. Evolving Union Council to achieve its goals of supporting a strong and inclusive student democracy more effectively

        2.1.2. More clearly explaining the role and purpose of Constituent Unions to reflect their stance within Imperial College Union and the expectations we have of them

        2.1.3. Updating disciplinary procedures to ensure they fit with best practice and new College procedures

    2.2. Additionally we are looking to rebalance the relationship between the Constitution & Bye-laws as they at present have the same approval method, requiring College Council input. We feel that it would be more effective for the bye-laws to act as expected, which is to be a more 'local' set of rules and regulations that are not as fundamental as those in the Constitution and are not as complex to update.

    2.3. One outstanding task was to create a single online membership-facing resource that brought together the various threads of our Democracy work, which has been completed and can be found at imperialcollegeunion.org/democracy. This page is a starting point that will grow as these workstreams develop.

    2.4. Stakeholder engagement has begun, with Chippy exploring various models for evolving Union Council with groups such as Constituent Unions and Council members.

2.5. More stakeholder engagement with groups such as Board, College leadership, and Postgraduates is needed.

3. Data analysis

3.1. Paul Beaumont (Alumni Trustee) has written a paper bringing the proposed data analysis further towards a technical specification.

3.2. I have had little success engaging the Data Science Society and have not made fresh contact since mid-February when my focus moved to the Elections (which included the Data Science Society as a group). Now that the Elections are over, I will contact them again and explore a paid opportunity for a student over the Easter break.

4. Felix review

4.1. The Felix review group (AK, FF and NB) met on 12 March to restart work on this project, with the three areas of work being finances, key stakeholder engagement, and membership engagement.

4.2. We agreed the following would take place in advance of the next review group meeting on 19 March:

4.2.1. AK would circulate a description of the current financial model of Felix alongside known alternative models, addressing any criticisms or potential improvements

4.2.2. FF would start conversations with highly-informed stakeholders such as past Felix editors, current contributors, and key College staff

4.3. We agreed that engagement with our membership on their views of Felix would be most effective for after the Easter break, ending 28 April.

4.4. We agreed to update the Communications Committee as such and consider their views on the timetable compared to future Committee meetings.

5. Officer Trustee communications

5.1. The static pages have now been completed and launched, with supporting 'Goals' pages that are updated after each Council meeting with links to reports.

5.2. The next steps are:

5.2.1. To embed the task of keeping these pages up to date into the individual plans of each Officer Trustee

5.2.2. To incorporate these resources into communications such as social media output whenever there is news relating to a goal or project.