

# CGCU Management Group Report

## 2011-2012 Autumn Term

by CGCU Vice-President of Finance & Societies PATRICK PANG

### Financial Report

- The £300 sum of Departmental Representative Allowance from the Faculty Grant had been transferred over to the corresponding Departmental Society each Departmental Representative is a member of. The allowance is a provision to cover expenditures associated with the holding of fresher's events within the academic department. The Departmental Representative is responsible for ensuring he/she does not overspend the allocated amount and is to liaise with the Treasurer of the Departmental Society in facilitating its usage on behalf of him/her.
- The sum of £2000 in Faculty Grant subsidy towards the CGCU Welcome Dinner and After-Party event had been transferred to the CGCU Exec's SGI account. The event broke even and recorded a small profit of £1030.17.
- A £1000 portion of the Faculty Grant had been designated for the purpose of procuring CGCU customised USB memory stick in order to promote the Faculty of Engineering Union. A quote had been obtained enabling us to purchase over three hundred units and the CGCU is projected to commit the expenditure in the spring term.
- The CGCU had secured £500 in sponsorship excluding VAT from BP International Ltd for the agreed promotion of three of its events. These are the "Civil Engineering Department Company Presentation", "Mechanical Engineering Department Company Presentation" and "Discovery BP Bursary Launch".

### Constitution Changes

- There is currently one constitutional change pending by the CGCU Media club pertaining to possession of both a functional role as recognised by the Imperial College Union, for instance chair and treasurer, as well as project roles within the club itself. This is a revision of an outdated version of the club's constitution originating back just under ten years ago.

### Club Membership

- There had been a request by the CGCU EWB club regarding raising their membership fee from the original £2 to £5. This had been approved unanimously by the CGCU Management Group and had since been executed.

### Exec Meetings

Regular CGCU Management Group meetings have been held typically on a fortnightly basis and listed below were the dates that these took place on:

- 27-Sep-2011
- 18-Oct-2011
- 08-Nov-2011
- 29-Nov-2011

### **Tours**

- There was only one Winter Tour application which was made by CGCU Civil Engineering society. The tour is a traditional event visiting cities of architectural significance. This year it will be a stay in Zagreb, the capital of Croatia. The CSB Tours board had announced and confirmed an allocation of the £2236.18 towards this application.

### **Events**

- The first as well as the flagship social event of the CGCU Management Group was the CGCU Welcome Dinner & After-Party event which took place on the evening of 25-Oct-2011 at Café de Paris in Piccadilly Circus. The event turnout was very positive with a sizeable amount of people turning up for the After-Party segment having bought their tickets a few hours leading up to the event on the Imperial College Union online store as well as on the door itself. The number of people was on the dance floor tested the full capacity of the venue nearing at 600. The successful event received positive coverage on the university press Felix.
- The CGCU collaborated with the SCC Bright Futures society in creating a joint event called “Dinner with Industry” which was held on the 03-Nov-2011. The event built upon the CGCU’s earlier success by offering career-orientated activities. Representatives from ten firms spanning the engineering, consultancy and banking sectors were invited to have dinner and network with students who were in attendance. Attendance was charged at £20 per seat and the high demand quickly rendered the event sold out within a few days. The feedback following the event was encouraging and respondents have expressed their interest in similar events in the future.
- The CGCU Club Night was held on the 17-Nov-2011 at Archangel club at Kensington High Street. This was our second social event of the term and once again the turnout was favourable was feedback highlighting that drinks were much more affordable at the venue than at Café de Paris where the CGCGU Welcome Dinner & After-Party event was held.
- The third social event of the term was the CGCU Musical night which was a trip to watch “The Phantom of The Opera” at Her Majesty’s theatre on the 29-Nov-2011. This was effectively a trial event in order to gauge the demand for events of this nature and hence only twenty tickets had been ordered. Due to the subsidised ticket price of £25 the demand was prompt considering it was near the end of term where deadlines were fast approaching for many engineering departments. Therefore, the possibility of scaling a similar event up to order more tickets in the spring term shall be raised in the next CGCU Management Group meeting.

### **Storage**

- It was proposed at the CGCU Management Group meeting that a new safe shall be purchased to replace the current one in the CGCU office of which the current CGCU Exec had inherited from predecessors without the key to unlock it. This had been approved and it was decided we should purchase a non-fireproof safe since it would be unlikely the Mechanical Engineering building where the CGCU office is located will be burnt down.
- In the same Management Group meeting it had been proposed and authorised that the CGCU shall terminate the server backup service currently provided by the Imperial College ICT department for an annual fee of £400. The reason behind this decision was due to the fact the server had hardly been used and it would be easier to purchase an external hard disk to serve the same purpose of backing up documents and event photos.