

Imperial College Union
Club Budgeting
A paper by the Deputy President (Finance & Services)

Dates

Here are the proposed dates for the 2011/12 budgeting round:

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| CSB accepts minimum funding levels | 5 Dec |
| Briefing email to CSPs | 9 Jan |
| Open CSP system for editing | 9 Jan |
| First email to clubs: deadline reminder | 23 Jan |
| Second email to clubs: deadline reminder | 30 Jan |
| Close CSP system | 5 Feb |
| Club budgets received by MGs | 6 Feb |
| Open MG system for editing (phase 1) | 6 Feb |
| Phase 1 Cuts deadline email | 17 Feb |
| Close MG system for editing (phase 1) | 20 Feb |
| CSB Budgeting | 27 Feb |
| Email allocations and instructions | 29 Feb |
| Clubs informed of initial allocations | 29 Feb |
| Open MG system for editing (phase 2), club appeals to MGs start | 1 March |
| Phase 2 Cuts deadline email to MGs | 12 March |
| Close MG system for editing, club appeals to MGs end | 15 March |
| Appeals to CSB | 8 May |
| Appeals to Exec | 24 May |

Membership Charges

A minimum membership fee of £2.00 was introduced in 2006/07. This has been widely accepted and works well. The only CSPs eligible to receive Union grant without charging a membership fee are Dep Socs, the classic vehicle clubs and some Projects.

I propose to keep the absolute minimum membership fee at £2.00 to all CSPs receiving Union grant (maintaining the previously mentioned exceptions). The actual minimum membership will still be calculated as 10% of the allocated grant (except in the insurance category) divided by the projected number of full members (plus VAT).

Decisions Required

1. To approve the submission deadlines above.
2. To continue to set the absolute minimum membership fee of £2.00 to all clubs receiving Union grant.