



MINUTES OF THE PROCEEDINGS
of the tenth meeting of
the **Executive Committee**
of the Imperial College Union
in the 2010-2011 Session

The meeting of the Executive Committee was held in meeting room 6 of the
Union Building on the 23rd March 2011 at 6.00pm

Present:

President	Alex Kendall – Chair (AK)
Deputy President (Clubs & Societies)	Heather Jones (HJ)
Deputy President (Education)	Alex Dahinten (AD)
Deputy President (Finance & Services)	Ravi Pall (RP)
Deputy President (Welfare)	Charlotte Ivison (CI)
CGCU President	Victor Du Mesnil Du Buisson (VMB)
ICSMSU President	David Smith (DS)
RCSU President	Scott Heath (SH)
GSA President	Deena Blumenkrantz (DB)
Clubs and Societies representative	Nathaniel Bottrell (NB)
Clubs and Societies representative	Ben Moorhouse (BM)
Representation and Welfare Board representative	Nicolas Massie (NM)
Permanent Observer:	
Governance and Administration Coordinator	Rebecca Coxhead (RC)
Operational Manager	Robin Pitt (RoP)

Apologies: Representation and Welfare Board representative Sahil Chugani (SH)
Honorary Senior Treasurer Simon Archer

1. CHAIRS BUSINESS

NOTED:

- a) Faculty Unions Presidents were asked to invite FU President elects to meetings

2. MINUTES FROM LAST MEETING

RECEIVED: 10th March 2011

RESOLVED:

- 1) To accept the minutes.

3. MATTERS ARISING

NOTED:

- a) The RCSU President has given Silwood £350 to fund a couch but is await a reply from Silwood to say that they wish to utilise the funds.

The agenda was reordered at this point to consider agendas item 5 and 6 as the next items of business

5. SABBATICAL UPDATES

President

- a) An analysis meeting was undertaken yesterday as part of the Strategic Review.
- b) Redbrick will be meeting with stakeholders.
- c) The Finance Regulations have been updated.
- d) Advertising is currently underway for the vacant position of Commercial Services Manager
- e) The Functions Co-ordinator is leaving on the 20th April so that post will also been looked at being filled.
- f) College Risk Committee is meeting today.

Deputy President (Finance & Services)

- a) Currently reviewing commercial services structure.
- b) Summer ball tickets go on sale on the 3rd May.
- c) Meeting Professor Buckingham on the 18th April to discuss the Unions Subvention bid.

Deputy President (Welfare)

- a) Considering changing the way campaigns work; interactive stands for consistent awareness. Will be discussed with RWB and the Deputy President (Welfare) elect.
- b) Surveys have indicated that students don't have time to take time out to undertake workshops.
- c) It was suggested that the current Welfare Survey is far too long.

Deputy President (Education)

- a) SOLE participation rates last term were the highest.
- b) Currently a tie in Aeronautics Dep Rep election. 3 options; flip a coin, share the role of re run the election.

- c) TOLE was sent to Maths where there are no tutorials for students to comment on. The Deputy President (Education) stated that the Maths Department signed up for TOLE.
- d) It was suggested that Faculty Unions and the GSA do a regular verbal update to Council.
 - i. The President stated that he will talk to the Council Chair about this.

ACTION:

1. **The President to discuss the feasibility of the Faculty Unions and GSA updating Council verbally at each meeting.**

4. ACCIDENT REPORTS

RECEIVED: The reports were presented by the Deputy President (Clubs & Societies)

NOTED:

- a) In regards to the fuel being poured down the sink, it appears as if College will be charging the club for the damage caused. A contingency request from the Club may come to Executive Committee.

At this point, the agenda was reordered to consider any other business as the next item of business

7. ANY OTHER BUSINESS

7.1 Dissolution of Clubs

NOTED:

- a) VegeSoc are an active club but have a low membership
- b) The ICSMSU President stated the following:
 - i. He did not wish to 'kill off' ICSMSU Arts and Photo.
 - ii. Although ICSMSU Debate only has 6 members, they do put on events. It was pointed that IC Debate already exists.
 - iii. ICSMSU Pilates are already 'dead'.
- c) RCC Underwater club have offered to merge ICSMSU Sub Aqua but ICSMSU Sub Aqua has declined. The ICSMSU President stated that he will meet with ICSMSU Sub Aqua to discuss this and the RCC Chair and Underwater club shall be invited to attend.

ACTION:

1. **The ICSMSU President to meet with ICSMSU Sub Aqua and invite the RCC Chair and underwater club to attend.**

- d) A&E Percussion, RCC Coffee and Fitness are already 'dead'.
- e) It was decided that the best way forward was to discuss with management group chairs and report back a way forward at the May meeting of Executive Committee.

RESOLVED:

- 1) To defer a decision until the May meeting of the Executive Committee.**

ACTION:

- 1. The Deputy President (Clubs & Societies) to meet with Management Group Chairs and discuss the dormant club issue.**

4. MANAGEMENT ACCOUNTS

NOTED:

- a) Commercial services overall are doing well
- b) Ents is an area of concern.
 - i. Trying to get more people through the door at the moment.
 - ii. 'big name' acts are being booked monthly instead of weekly.
 - iii. It was suggested that other students should be encouraged to come and use the facilities.
 - iv. Advertising in London publications could be a way of increasing reputation.
 - v. The Summer Ball is going to be a collaborative event including Kings College and Goldsmiths.
- c) The budget for South Kensington was optimistic due to expectation of higher usage the new bars and catering facilities.
- d) 'We are Metric' nights are proving to carry a high cost due to the use of stewards and staff.
- e) The amount of door staff per night is being reduced but will be reinstated should the need arise or increase the amount of stewards.
- f) It was requested that the exam timetable be sought so planning can be done.
- g) The Deputy President (Education) stated that he will seek this out.

ACTION:

- 1. The Deputy President (Education) to seek out the exam timetable for all faculties.**
- h) Catering can still gain from being 'tweaked'.
- i) Charing Cross bar is breaking even at the moment.
- j) Overall commercial services are doing better than in February last year.
- k) One of the issues is getting people across the road during the day to come and use the bars and catering.
 - i. It was suggested that a day time and evening menu may be a way forward.

7. ANY OTHER BUSINESS

NOTED:

- a) The 8 hour maximum working limit for College Bursary holders is looking liking to be removed.
- b) The Environmental Operational Policy will be coming to Executive Committee in the near future.
- c) Colours nominations open at the beginning of the summer term.
- d) Elections have had an amazing turnout.
- e) As an outcome of the passing of the Environmental Policy at the last meeting of Council, the Executive Committee are to agree on the brands of ethical water to be sold in commercial outlets.
 - i. It was suggested that 'One Water' is the preferable brand to be sold.
 - ii. All outstanding stock will need to be sold before One Water becomes the only brand of water sold in commercial outlets.
 - iii. The committee moved to a vote and it was agreed unanimously that 'One Water' is the ethical brand to be sold in the Union retail outlets.

RESOLVED:

1) 'One Water' is the sole brand of water to be sold in the Union retail outlets.

- f) Casual workers Union is still in process.
- g) Full time casuals are being recruited for bars at present as a core team of experienced staff needs to be in place why student staff become unable to work due to exams.
 - i. It was suggested to approach RCA and RSM to see if those students are seeking part time employment.
- a) Reimbursing Faculty Unions election candidates; it was questioned as to if this should be happening.
 - i. The RCSU does not, the ICSMSU has in the past but does not now but does provide free printing.

The meeting closed at 3.00pm

Approved as a correct record at a meeting of the Executive Committee on

_____ 2010/11

_____ Chair of the Meeting