

## **Executive Nominations**

*A note by the Deputy President (Clubs and Societies)*

### **Introduction**

As per the Constitution, this board is required to nominate 2 representatives to sit on Executive Committee.

The CSB representatives can only be CSC's as per appendix 2

Terms of the committees are in Appendix 1.

Membership of the committee is in Appendix 2.

### **Points to note**

The following CSB members are already on Executive Committee:

All of the Sabbatical Officers

All of the Faculty Union Presidents

Executive Committee meets at least every month during term time.

### **Decisions Required**

1. To nominate two CSC's to be members of the Executive Committee.

### **Appendix 1 – Except from the Union Constitution**

1. The Executive Committee shall be the paramount executive body and is responsible for the overseeing the general day to day management of the Union and co-ordinating the Union's affairs.
2. The Executive Committee shall act only in furtherance of Union policy.
3. The Sabbatical Officers shall report to the Executive Committee those matters relating to their office and the Executive Committee's remit.
4. The Executive Committee shall:
  - a. Advance the aims and objects of the Union,
  - b. Comply with and implement Union policy,
  - c. Set operational policy when authorised by and in support of a particular Union policy,
  - d. Oversee the day-to-day running of the Union and the co-ordination of its activities,
  - e. Establish principles for the fair allocation of the resources available to the Union, after consultation with the Council,
  - f. Allocate financial resources,
  - g. Monitor financial performance against budget,
  - h. Receive the audited annual accounts of the Union and report their findings to the Trustee Board and, for information, the Council,
  - i. Monitor the performance of the trading outlets, services and retail facilities of the Union, and
5. The Executive Committee shall:
  - a. consist of the Sabbatical Officers and up to eight other individuals,
  - b. have a quorum of six members, and
  - c. meet at least every month during term time.
6. The Union Operation Manager and the Union Honorary Senior Treasurer shall be permanent observers of the Executive Committee.
7. In matters of urgency, the Executive Committee may act on behalf of the Council with its authority in any matter except those requiring at least a two-thirds majority, provided all such actions are reported to and approved by the Council at its next meeting.
8. An emergency meeting of the Executive Committee may be called by:

- a. The Trustee Board,
- b. The Council,
- c. The Court,
- d. The President, or
- e. Three other members of the Executive Committee,  
and it shall meet within two College days of being called.

**Appendix 2 – Excerpt from the Union Constitution**

The Executive Committee shall consist of:

1. the Sabbatical Officers,
2. the Presidents of the Faculty Unions,
3. the Graduate Students' Association Chair
4. two Clubs and Societies Committee Chairs, elected by the Council as ordinary members on the recommendation of the Clubs and Societies Board, and
5. two members of the Representation and Welfare Board, elected by the Council as ordinary members on the recommendation of the Representation and Welfare Board