

MINUTES OF THE PROCEEDINGS
of the fourth meeting of
the
Executive Committee
of the
Imperial College Union
in the 2009-2010 Session

The meeting of the Executive Committee was held in meeting room 6 of the
Union Building on the 10th December 2009 at 6.00pm

Present:

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|---|---------------------------|
| President | Ashley Brown – Chair (AB) |
| Deputy President (Clubs & Societies) | Jenny Wilson (JW) |
| Deputy President (Education) | Jonathan Silver (JS) |
| Deputy President (Finance & Services) | Danny Hill (DH) |
| ICSMSU representative | Richard Hewitt (RH) |
| GSA Chair | Ali Mozaffari (AM) |
| Permanent Observer: | |
| Governance and Administration Coordinator | Rebecca Coxhead (RC) |

Observer: Mark Flower Student Court Member

Apologies: Deputy President (Welfare) John James, ICSMSU President Anil Chopra, RCSU President Katya-Yani Vyas, Clubs and Societies Board representative Henry Debens, Clubs and Societies Board representative Andrew Mclellan, Representation and Welfare Board representative Chris Darby, Representation and Welfare Board representative Tim Barrett

Not present: CGCU President Kirsty Patterson (KP)

1. CHAIRS BUSINESS

NOTED:

- a) The Chair reminded the Committee if the mince pies and mulled wine event on the 17th December.
- b) The Equal Opportunities Officer and Representation and Welfare Board representative to Executive Committee has stepped down from her position and Representation and Welfare Board have elected Tim Barrett, the RCSU AAO to the vacant position.

2. MINUTES FROM LAST MEETING – 10th December 2009

RESOLVED:

- 1) To pass the minutes as a correct record.

3. MATTERS ARISING

NOTED:

- a) The management accounts comments are now numbered.
- b) A full review of Union security is being undertaken and the snooker room swipe card reader may be part of this implementation.

4. OCTOBER MANAGEMENT ACCOUNTS

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) It was suggested that the amount of stock on the books is quite high.
 - i. The Deputy President (Finance & Services) stated that the amount is the stock at selling price and is comparative to turnover.
- b) In regards to Ents, a large proportion of Freshers income and invoices have not been accrued however this has now been settled.
- c) Catering has turned a profit due to function trade.
- d) The reference to the Summer Ball in page 18 is due to late invoicing.
- e) The reduction in the Careers Fair is due to a number of factors including the economic recession, College undercutting the Union by offering a 'no frills' alternative fair and the Engineering School Careers Fair taking place just before the Unions.
 - i. A meeting has taken place with the Careers Service to discuss how they can work with the Union.
- f) The variance in club spending is due to the nature of club activity at this time of year.
- g) The money from minibus fines is transferred in to the student opportunities fund.
- h) In regards to irrecoverable VAT, it was queried as to why there is such a difference against budget.
 - i. The Deputy President (Finance & Services) stated that he will investigate this.

ACTION:

1. **The Deputy President (Finance & Services) to investigate why there is such a difference in irrecoverable VAT against budget.**

- i) The committee moved to a vote on accepting the accounts and they were passed unanimously,

RESOLVED:

- 1) **To accept the accounts.**

5. ACCESS TO UNION COURT

RECEIVED: The paper was presented by Mark Flower

NOTED:

- a) The reason why the paper has come to this committee is for discussion only; Council will be making the decision on the creation of the Court Advocate.
- b) The majority of student court members are PhD students and not necessarily in touch with the majority of students.
- c) Queries were raised in regards to the definition of what is a 'Union Officer'.
- d) Dame Julia Higgins is in favour of the position.
- e) Ultimately this role is about keeping the profile of Court up and will have no power.
- f) This position will defuses potential conflict of interest with Sabbatical Officers and the student will approach the advocate for advice on issues.
- g) It was suggested that the advocate could be a permanent observer on Council.
- h) No other University in the UK has this set up with Court.
 - i. This is based on American models.

6. TRADING FORUM

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) The idea was to gain feedback mostly from Freshers as they will be the ones most benefiting from Phase III.
 - i. Were anticipating 50 participants however had 25 of which 2 were Freshers.
- b) Compared to previous forums, this one was positive.
- c) Have implemented catering promotions from the feedback.
- d) Another forum will be organised for next term.

7. FUNDING ROUND – postponed until next meeting

8. PHASE 3 FUNDING

RECEIVED: The paper was tabled by the President

NOTED:

- a) The redevelopment will turn around loss making areas.
- b) The figures are based on the 08/09 year plus the increase on projected income.
- c) The associated cost is over Executive Committee's authority.
- d) College have indicated that they will match the Unions contribution.
 - i. They will not provide a loan but will offer access to cash pooling which will give the Union access to an interest free overdraft.

The meeting moved in to closed session at 6.55pm

Approved as a correct record at a meeting of the Executive Committee on

_____ 2009/10

_____ Chair of the Meeting