

## Deputy President (Finance and Services) Report

A Report by Chris Larvin

### **Clubs and Societies**

There have been regular weekly meetings of the Clubs and Societies Group and on-going issues include a multitude of transfers to be completed, changes in procedure for invoicing, capital expenditure plans and honorary senior treasurers. I am currently trying to analyse which clubs are in considerable deficit however I am waiting on the latest set of balances before I take this any further.

The administration of the clubs and societies budgeting has fallen behind due to concentration given to other projects (mainly Summer Ball). However I hope to get on top of everything in the next week or so which still leaves plenty of time for budget appeals.

All but two clubs now have logins for the website which means pretty much everyone can use the website facility, Workbench for administration of their clubs and societies.

### **Training**

Along with the Membership Services Manager, and the Deputy President (Finance & Services), the planning for the next set of training is underway with a revitalised training program for new officers that will begin during the Summer Term.

Additionally, I have spent some time reviewing the Finance Manual, with help from the Finance Manager, for the next academic year which should be delivered for the start of the new training session. However, this is currently on hold due to discussions on how the finance system may be changing in the near future.

### **Summer Ball**

The Ball is consuming an ever increasing amount of my time, however we are making good progress and the ticket sales have been strong (well exceeding last years and breaking all targets set) and there are only a few tickets left for the dinner. I am currently working on sponsorship and sound and light for the event and we have firmed up the line-up in the last few weeks. The menu and catering arrangements are confirmed along with champagne reception and marquee hire. I am in the process of arranging a number of College-focused meetings with various members of College staff who will assist in the planning of the event.

We have been working closely with the Office of Alumni and Development who have recently assisted with the design and elements of the VIP Lounge. An alumni specific flyer has been developed for an OAD event at the end of April and some may have noticed the staff specific article in the latest edition of IC Reporter.

The Student Feedback Group was sadly dropped due to a very lengthy saga regarding the Queen's Lawn marquee, however I have made a great effort to speak to as many people as possible about the Ball and I am always open to ideas.

### **Commercial Services**

The Easter Carnival was very well attended, there were no incidents and many people enjoyed Alexa Chung's set (once she started playing more mainstream music). The giant inflatable slide proved to be immensely popular and nobody ended up with a head injury, so good result all round.

I had the enviable job of chasing individual departments for exam timetables in the last few weeks which are needed to program the term's entertainments line-up and predict demand at the bars. Previously, this had been conducted by the Registry however this year, for reasons unknown, this has not been done.

Other news includes the new term will see the start of a new evening catering offer which will offer high quality food at great prices and are bought over the bar.

### **Minibuses**

The last meeting of Executive Committee passed a new minibus strategy that outlined how our minibus fleet will operate and self-finance to 2012 and beyond. This will enable us to run a fleet of 9 up-to-date minibuses at a cost-neutral budget whilst being compliant with the Low Emission Zone. A spanner was thrown into the works due to the assumption that the recently crashed minibus was going to be repaired, however when it was taken to the garage they realised it was, in fact, a write-off. The next meeting of the Executive Committee will see another paper which should sort out the issues associated with the write-off.

### **Web Policy**

Over the Easter holidays I have spent some time re-writing the web policy so that it is more concise and imposes punishments which are in line with the disciplinary policy.

### **Other meetings**

I attended a joyous meeting of the Informations Systems Security Group. There was some interesting discussion regarding medical students and fitness to practice associated with Facebook use.