

MINUTES OF THE PROCEEDINGS
of the second ordinary meeting of
the
Executive Committee
of the
Imperial College Union
in the 2007-2008 Session

The meeting of the Executive Committee was held in meeting room 7 of the Union Building on Thursday 13th September 2007 at 10.05am

Present:

President	Stephen Brown – Chair
Deputy President (Clubs & Societies)	Alistair Cott
Deputy President (Education & Welfare)	Kirsty Patterson
Deputy President (Finance & Services)	Chris Larvin
RCSU President	Jennifer Morgan
GSA Chair	Jon Matthews

Permanent Observers:

Deputy General Manager	Robin Pitt
Clerk to the committee – Administration Co-ordinator	Rebecca Coxhead

Observers: Tom Roberts Felix editor, Ashley Brown

Apologies: C & G CU President Tristan Sherliker, General Manager Peter Haldane, Honorary Senior Treasurer Simon Archer

Not present: ICSMSU President Tim Wills

1. CHAIRS BUSINESS

NOTED:

- a) The Chair welcomed the recently elected GSA Chair to the meeting.
- b) The RSCU Undergraduate and Postgraduate student mailing list have been open to all students and was recently abused, however this has now been closed.
 - i. Any abuse or inappropriate use of mailing list will not be tolerated.
- c) It was reported that the Executive Committee approved to spend £108k on the Union Minibus Fleet.
 - i. This decision was made by email vote and the decision was unanimous.

2. PRESIDENT REPORT

RECEIVED: The report was presented by the President

NOTED:

- a) Live has taken and interpretive slant on the building redevelopment.

RESOLVED:

- 1) To accept the report.

3. DEPUTY PRESIDENT (CLUBS & SOCIETIES) REPORT

RECEIVED: The report was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The Union Gym will be in use during the autumn semester due to the start of phase II of the Masterplan being delayed.
 - i. The Deputy President (Clubs & Societies) has emailed out to clubs who have been booked in to Ethos is they wish to relocate back to the Union gym. 3 of the 8 clubs have indicated that they wish to thus far.

- b) The GSA Chair expressed concern with a few of the clubs that the New Clubs Committee approved for formation.
 - i. In his role as Deputy President (Finance & Services) 06-07, and Chair of the New Clubs Committee, the Deputy President (Finance & Services) stated that the Liberal Democrats were allowed to form, however were consequently disbanded due to being 'useless'.
 - ii. The Deputy President (Finance & Services) stated that the SCC disbanded the Liberal Democrats, however, this was out of process; the club should have been left dormant for a year and then disbanded.
 - iii. It was questioned of the Stop the War society was ultra vires. The Deputy President (Clubs & Societies) stated that the committee decided that this was not the case; however, they will be monitored to see if they are operating ultra vires.
- c) Clubs will be able to submit online income forms and this facility will be up and running for Freshers week.

RESOLVED:

- 1) **To accept the report.**

4. DEPUTY PRESIDENT (EDUCATION & WELFARE) REPORT

RECEIVED: The report was presented by the Deputy President (Education & Welfare)

NOTED:

- a) A lot of work has already been completed in regards to making this a Fairtrade University so it is likely that Imperial College Union should lead the Westminster Fairtrade University group.
- b) There has been miscommunication from College in regards to when the Southside meetings are and this has been incredibly frustrating.

RESOLVED:

- 1) **To accept the report.**

5. DEPUTY PRESIDENT (FINANCE & SERVICES) REPORT

RECEIVED: The report was presented by the Deputy President (Finance & Services)

NOTED:

- a) The Finance Manual is proving to be taking longer than anticipated due to much of the information needing to be updated.
- b) The Finance Regulations that were passed at the last Union Council were inconsistent and unworkable.
 - i. It was proposed to give Executive Committee control of the gap and delegate authority to sign off up to £50k to the Deputy President (Finance & Services). This was agreed by the committee.

RESOLVED:

- 1) **To delegate authority to the Deputy President (Finance & Services) to sign off up to £50 000.**
- c) In regards to what to do with Db's, the Deputy President (Finance & Services) requested any ideas to be emailed to him.
- d) The Deputy President (Finance & Services) recently attend NUS Finance training which he found very useful.

6. REYNOLDS BAR PROPOSAL

NOTED:

- a) In the absence of the ICSMSU President, it was discussed to defer the paper or discuss without him being able to talk to the proposal.
- b) The GSA Chair stated there are currently tills owned by the Union that were bought for last years Centenary Ball that are capable of doing stock control and this option should have been investigated.

- c) It was decided that the document as it stands does not give enough information and should be referred back to the ICSMSU President for resubmission.

RESOLVED:

- 1) **To refer the proposal back to the ICSMSU President for resubmission to the next meeting.**

ACTION:

- 1) **The President to inform the ICSMSU President of this decision and investigate the option of using the current stock of till own by the Union.**

7. BEIT REDEVELOPMENT – FUNDING CORRECTION

RECEIVED: The paper was presented by the GSA Chair

NOTED:

- a) The report to Council presented by the then President did not state where the money would be taken from.
b) The issue lie with the money being spent and there being no audit trail of this.

RESOLVED:

- 1) **To accept the paper.**

ACTION:

1. **To clarify that the funding for the Beit Redevelopment Project should be taken from the Union General Reserve not the Executive Reserve and append a note of this clarification to the minutes of the Sixth Ordinary Meeting of the 2005-2006 session.**
2. **To report this action to the Council at the first meeting of the 2007-2008 session and invite them to endorse this decision.**

8. ANY OTHER BUSINESS

AOB I – RCC Honorary Senior Treasurer

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) Mr Matthew Smith has extensive experience with Student Unions.
b) There were no reservations and it was unanimously accepted to appoint Mr Matthew Smith as HST for the RCC.

RESOVLED:

- 1) **To appoint Mr Matthew Smith as the Honorary Senior Treasurer for the RCC.**

The meeting moved in to closed session and 10.40am

Approved as a correct record at a meeting
of the Executive Committee on

_____ 2007/08

_____ Chair of the Meeting