**Duty Bar Manager Application Form** 

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| Please note this that this form should be typed and emailed to l.fellows@imperial.ac.uk by midnight of the deadline stated on the website. |
| **Name**:  | **Current year of study:**  |
| **Term time address:**  | **Home address:**  |
| **Email address:**  |
| **Contact telephone number:**  |
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| **Previous employment***(Most recent first – continue on a separate sheet if necessary)* |
| **Job title** | **Dates*****(month &year)*** | **Description of responsibilities and experience gained** |
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**Give an example of a time when you have had to balance academic work with other activities. Describe how you did so and what the outcome was:***(approx 200 words)* |
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| **Give an example of a time when you have had to manage a difficult or stressful situation under pressure. Describe how you did so and what the outcome was:***(approx 200 words)* |
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| **Describe what you would bring to the current bar team and how you would like improve it:***(approx 200 words)* |
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| **Please write a short statement in support of your application including anything else you would like to be considered** *(approx 200 words)* |
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| **Hours of work.****Please note that this role includes working someday times, evenings and week end shifts. Some flexibility does apply, but candidates should be prepared to work their share of these shifts.** **Are you available for some of the following:**Week day, day times yes/noWeek day, evenings yes/noWeekend shifts yes/no**You will also be expected to work the evening of the Summer Ball (2014 21st June & 2015 20th June). Are you available for these shifts**yes/no**Are you available for shifts outside of term time**Yes/no**Are you able to make yourself available to attend training sessions in regards to First Aid and Licensing and to apply for a personal License (in regards to Alcohol sales).** NB: please note you will be paid for your time and can take place on weekends, all course costs will be covered by the Union.yes/no **Are you able to attend the interview date**NB: Alternative dates can be arrangedyes/no |
| **Referee: Please give details of one person who can be contacted for a reference:** |
| Referee details:How do you know the person named above?: |

You will be informed email if you have been shortlisted for interview. Please note. Due to high volumes of applications, we may not be able to contact unsuccessful candidates.

Please check the web site for interview dates

Any questions, please contact l.fellows@imperial.ac.uk

