

IMPORTANT - Before printing, click on drop down arrow and select "separate travel" to ensure latest version is printed.

TOUR PROPOSAL AND SUBSIDY APPLICATION FORM

CLUB INFORMATION

Club / Society	ICSMSU Music
CSC / FSA	ICSMSU Exec

TOUR LEADER

Full Name	Samantha Jayaweera
Committee Position	Tours Officer
Contact E-mail	samantha.jayaweera @ imperial.ac.uk

TOUR PERIOD

Between 16th May & 15th Nov
SUMMER

TOUR OUTLINE

Destination	Salzburg and Vienna
Country	Austria
Travel Dates	from 28th Jun 2007 to 5th Jul 2007

NUMBER OF PARTICIPANTS

ICU Student Members	54
Other Participants	1
Total	55

TOUR PURPOSE

The purpose of our music tour is to bring together the two most important aspects of our society- the music making and the social side but with the backdrop of the beautiful Austrian countryside. Tour is one of the highlights of the music society calendar, though it is an expensive one. As music society is one of the biggest clubs in the medical school we want to give this opportunity to as many of our members as possible. We take a full orchestra and choir and for the first time, we would like to take our newly formed big band. We perform in concerts every year in London to a very high standard but a tour gives us the opportunity to showcase our musical talents abroad under the banner of Imperial College Medical School.

EXPENDITURE

TRAVEL EXPENSES - Description	Cost/Person	Total Cost
Van Hire	£10.91	£600.00
Coach Hire	£28.18	£1,550.00
Flights	£142.79	£7,853.45
TOTAL	£181.88	£10,003.45
Tour travel subsidy claim	£58.20	£3,142.90

NON-TRAVEL EXPENSES - Description	Cost/Person	Total Cost
Programme Printing	£2.73	£150.00
Venue Hire - 4 Concerts	£3.64	£200.00
Weekend Reccy - Flights for Four (397.84)	£8.73	£480.00
Admin/Fairy Dust	£2.73	£150.00
Trips - 4 Group trips for 50 people £15/trip	£60.00	£3,300.00
Meals - 50 People 1 Meals - Total £20		
Accommodation 7 Nights £19.50ppn X 4 £12.50ppn X 3	£115.50	£6,352.50
TOTAL	£195.95	£10,777.50

AUTHORISATION

Approved by:	Name	Signed	Date
Club Chair / Treasurer			
CSC / FU Chair / Treasurer			

SUMMARY EXPENDITURE

		Cost/Person	Total Cost
	Non-travel expenses	£195.95	£10,777.50
	Travel expenses	£181.88	£10,003.45
	Total	£377.84	£20,780.95
Subsidy Rate	32%	Maximum travel subsidy eligible for this tour	£58.20 £3,142.90